

Tender Form No.:ARG/2025-26/.....

TENDER- DOCUMENT
FOR
ANNUAL RATE CONTRACT
OF

(A) Supply of Office Stationery and other Essential Articles.

Tender Notice No.: IPRO/Registrar/2025-26/ 56 dated 17/07/2025

Last Date of Submission: 08/08/2025 upto 5.00 pm

Date of Opening: 11/08/2025 at 3.00 pm

FOR THE YEAR: 2025-2026
VALID UPTO : One year from order dated

Tender Cost Rs. 500/- (Rs. Five hundred) only

DD/Pay Order No.:.....

Date:..... Name of Bank:.....



JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA
KRISHI NAGAR, ADHARTAL, JABALPUR - 482004 (M.P)

**JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA
JABALPUR (M.P.)**

Detailed Notice Inviting Tender

Issued to : M/s

Tender inviting from

The deadline for receipt of Application form for purchase of tender document
.....up to (Date & Time)

Item needed/ Required	List enclosed
Amount of Earnest Money	Rs. 20,000 (Rs. Twenty Thousand) only for all items.
Cost of Tender	Rs. 500/- (Rs. Five Hundred) only.
Time allowed for supply	As given in Tender Document

- Supply of articles should be made as per sample & specification only.
- Tender will be accepted only if it is submitted in the format supplied with the tender form. (List of items required).
- Tender will be rejected if the terms and conditions are not completely followed.

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR (M.P.)

CHECK LIST

S.No.	Item	Put (✓) or (✗)
1.	Terms & Conditions mentioned in the Tender Form have been read and fully accepted	<input type="checkbox"/>
2.	Tender Document obtained (a). Personally from AR(G) section (b). Downloaded from JNKVV website	<input type="checkbox"/> <input type="checkbox"/>
3.	Tender Document Cost Rs. 500/- in the form of Demand Draft/Pay Order attached	<input type="checkbox"/>
4.	Earnest Money of Rs. 20,000 in the form of Demand Draft/ Pay Order/ Banker's/Manager's Cheque/FDR/TDR attached. Firm's cheque will not be accepted.	<input type="checkbox"/>
5.	Signed and firm seal is affixed on each and every page of filled-in tender form	<input type="checkbox"/>
6.	Authorized Stockist / Dealer of the manufacturer/ company Certificate attached	<input type="checkbox"/>
7.	Conditions accepted for supply the items as per approved rates throughout the specified period on Firm;s letter head	<input type="checkbox"/>
8.	Rates quoted are FOR JNKVV and its constituent units	<input type="checkbox"/>
9.	GST Tax and any other taxes applicable shown separately	<input type="checkbox"/>
10.	Samples of stationery items attached with tender	<input type="checkbox"/>
11.	PAN Number mentioned and supporting documents attached	<input type="checkbox"/>
11.	GSTIN Number mentioned and supporting documents attached	<input type="checkbox"/>
12.	Certificate of Registration for the type of Business attached	<input type="checkbox"/>
13.	Submit last 3 years IT return copy	<input type="checkbox"/>
14.	Submit CA Certified last 3 years annual turnover	<input type="checkbox"/>
15.	Submit order copies executed in State/Central Govt. Department during last 3 years of similar items	<input type="checkbox"/>
16.	MSME Registered firm should submit valid certificate and applicable rules as Govt. norms.	<input type="checkbox"/>

Place:

Date:

Sign. and Seal of Tenderer

TERMS & CONDITIONS

Sealed tenders are invited for supply of office stationery (as per list enclosed) which are required for the V.V. office during the financial year 2025-26 on the following terms & conditions:

1. The tenders are invited for preparation of an approved list, which will be valid up to **financial year 2025-26.**
2. The tender (s) must be submitted in a sealed cover, address not in personal name, but be submitted by designation to the “**Registrar, Jawaharlal Nehru Krishi Vishwa Vidyalaya, Jabalpur (M.P.) 482004**” by Hand/Courier/Regd. Post/A.D. The cover shall bear the address of tenderer and shall be super scribed with the words, “**Tender for Supply of Office Stationery and other Essential Articles**”.

Please note carefully:

The **Technical Bid (Envelop A)** and **Financial Bid (Envelop B)** should be **kept separately** in sealed envelopes (Sealed envelope **marked A: for Technical Bid** and sealed envelop **marked B: for Financial Bid**) and both these envelopes (**A & B**) should be kept in one envelope superscribing “**Tender for Supply of Office Stationery and other Essential Articles 2025-26**”.

Sealed envelope **marked A: "Technical Bid"** will be opened first in the presence of committee and representatives. Envelope A should contain the following documents:

- (1). Covering letter of the firm
- (2) Check List, proper filled in
- (3) Tender Document Cost Rs. 500/- in the required form
- (4) Earnest Money Rs. 20,000/- in the required form
- (5) PAN supporting document
- (6) GSTIN supporting document
- (7) Certificate of Registration for the type of Business supporting document
- (8) Samples of stationery items
- (9) Authorized Stockist / Dealer of the manufacturer/ company Certificate
- (10) Last 3 years IT return copy
- (11) CA Certified last 3 years annual turnover
- (12) Order copies executed in State/Central Govt. Department during last 3 years of similar items
- (13) Conditions accepted for supply the items as per approved rates throughout the specified period on Firm;s letter head
- (14) MSMF supported documents.

Sealed envelope **marked B: "Financial Bid"** will be opened for only those bidders who qualify in Technical aspects, in the presence of committee members and representatives, who wish to present. **Envelope “B”** of unsuccessful bidders in technical aspects will not be opened. **Envelope “B”** must contains the price list of items mentioned under **ITEM LIST** of Tender document in the proper supplied format. It should be signed and sealed on each page. No overwriting or corrections in the financial bid is permitted. Also no cell should be kept blank.

3. The tender will be received on or before **08/08/2025 upto 5:00 pm** and will be opened on **11/08/2025 at 3:00 pm** in the JNKVV, Jabalpur by an approved Committee constituted/notified for the purpose in presence of tenderers if so desire or their representative who choose to be present. The above committee does not undertake to make known the tendered rates of one tenderer (s) present or otherwise at the time of opening the tenders.

4. At the time of opening the tenders as in Para 3 above, it will be the duties of the tenderers elected nominee to bring to the notice of the Chairman any un attested over writing, erasures or ambiguous figures which shall not be accepted, unless properly initiated and clearly written by the tenderer. Subsequently these over writings and correction will be attested by the elected nominee(s) of the tendere's, if present at the time of opening.
5. The detailed list of requirement can be obtained from this office on payment of Rs. 500/- (Rs. Five hundred) only through Demand Draft/ Pay Order/ Banker's Cheque/Manager's Cheque in favor of "**JNKVV Main Account**", payable at **Jabalpur**. Tender documents can also be downloaded from website www.jnkvv.org however they have to deposit tender fee of Rs 500/- (Rupees Five thousand only) in the form of Demand Draft/ Pay Order/ Banker's Cheque/ Manager's Cheque in favour of "**JNKVV Main Account**", payable at **Jabalpur** at the time of submission of tender separately. **Without the tender form cost, the offer will be summarily rejected. Firm's cheque will not be accepted.**
6. Those suppliers whose supplies, services, material were not found satisfactory during last years and have not supplied the material as per order, the name of such firm (s) will not be considered and their tender will be rejected at the time of opening.
7. Notarized Agreement Bond have to be filled by the tenderer on Rs. 500/- (Rupees Five Hundred only) Non-judicial Stamp Paper, whose rates have been approved by the V.V. and without the agreement bond, the V.V. will not issue the approved rate list of annual rate contract of concerned supplier(s).
8. The sealed tender must be accompanied by an **Earnest Money** of **Rs. 20,000/-** (Rs. Twenty Thousand) only for Office Stationery and other essential articles in the form of Demand Draft/ Pay Order/ Banker's Cheque/FDR/TDR in favour of "**JNKVV Main Account**", payable at **Jabalpur** drawn in any of the Nationalized Bank. In any case, the **Cheque of the firm is not accepted** and will be rejected by the committee. The amount of Earnest money shall be refunded in full as and when the decision is arrived or the tender of the firm totally rejected, otherwise the same shall be adjusted against the Deposit and will be refunded after expiry of the contract, as the case may be.

As per the General Financial Rules (GFRs) 2017, Micro, Small & Medium Enterprises (MSMEs) are exempted from submitting EMD in procurements. MSMEs registered under the Udyam Registration (formerly Udyog Aadhaar) or with NSIC (National Small Industries Corporation) are exempted from paying EMD.

Conditions for exemption:

- The tendered item must be covered under the MSE's registration certificate.
- The MSE should provide valid registration documents at the time of bidding.

Documents Required for EMD Exemption:

- MSME Registration Certificate
 - NSIC Certificate
 - Udyam Registration Certificate
9. All rate(s) shall be quoted indicating GST and any other tax extra as applicable. Payment to firm will made after deducting Tax at source and for which necessary certificate will be issued, as per Govt. rules and regulations.

10. All correspondence in this connection shall be made by designation of the Registrar, JNKVV, Jabalpur and not by name of any individual.
11. Conditions such as prices are subject to change without notice shall not be considered. Rates of articles once approved for the specified period cannot be increased for supplies made during the period of contract.
12. Suppliers shall be responsible for the shortage in their supplies. The breakage or shortage of any order will have to be made good "FREE OF ALL COST" by suppliers before payment of the consignment. The broken, defective or otherwise rejected articles shall be replaced on specific request, within 07 days of intimation to the supplier at his own cost and risk.

PRICES OFFERED IN THE TENDER SHOULD BE EXACTLY AS PER THE QUALITY OF THE MAKE AS SHOWN IN THE LIST OF REQUIREMENT. BRAND OF THE ARTICLES MUST BE WRITTEN AS PER REQUIREMENT LIST SO THAT PRICES ARE COMPARABLE.

Except for valid reasons, duly considered and approved by the Registrar whose decision shall be final and binding, a supplying firm failing to deliver the goods ordered within the time allowed or failing to supply may attract forfeiting of security amount and likely to be blacklisted.

13. It must be understood that rates received will be considered as F.O.R. destination, and no other charges transport, like, fare hiring, insurance or any other charges will be paid. Supply of items indented in all instances be affected with a period of two days as mentioned in the supply order.
14. The Registrar reserves the right to accept or reject all/ or any of the tenders out with giving any reason(s). Tenderers shall have to accept the decision of the Registrar, JNKVV, Jabalpur, as final and legally binding on all matters.
15. The quantity and quality of items required by the V.V., which shall have no bound to order for particular quantity. Please note that there will be no compromise with the quality and quantity.
16. The Registrar reserves the right to accept the lowest rate or any rate quoted in tender according to quality of sample item. Registrar also reserves the right to place an order wholly or in part on one or more than one firm as convenient to him.
17. All correspondence, specially reminders, for non payment of bill, refund of Earnest Money must invariably state the order number and a photo copy of the order, to indicate the particular office, faculties, department of the college, otherwise it will be difficult to trace the bill and to attend to the omission promptly.
18. No firm or person is permitted to submit more than one tender under different name or names. The tenderer/ supplier shall not submit the contract or assign to any other party/ parties, the whole or any portion of the contract.
19. Prices of each item in tender document should be quoted separately indicating its specification as mentioned in the tender document.
20. Any articles supplied that are not found in accordance with the standards prescribed in the tender document shall be rejected outright & returned to the firm at their cost & risk.
21. Check List as the case may be, should be properly filled and attached at the beginning of Tender Document.

REGISTRAR

FINANCIAL BID

ITEM LIST
Stationery Item and Other Essential Articles

Annexure-1

S. No.	Item	Quantity	Size	Rate (in Rs.)	GST Amount	Total (Rs.)
1.	Photo Copy Paper Size 210 mm x 297 mm, 75 GSM	per pkt. of 500 sheets	A-4			
2.	Photo Copy Paper Size 215 mm x 355 mm, 75 GSM	per pkt. of 500 sheets	FS Legal			
3.	Photo Copy Paper Size 297 mm x 420 mm 75 GSM	per pkt. of 500 sheets	A-3			
4.	Photo Copy Paper Size 210 mm x 297mm 70 GSM	per pkt. of 500 sheets	A-4			
5.	Photo Copy Paper Size 215 mmx355 mm 70 GSM	per pkt. of 500 sheets	FS Legal			
6.	Photo Copy Paper Size 297 mm x 420 mm 70 GSM	per pkt. of 500 sheets	A-3			
7.	File Pad with Conia Good Quality	1 dozen	10"x14"			
8.	File Cover Good Quality	1 dozen	10"x14"			
9.	Stock Register 288 Pages binding with yellow board inside paper 70 GSM ledger Standard make	Each	8"x13 1/2"			
10.	Attendance Register 144 Pages (2 quires quality), ledger paper 80 GSM, with yellow board binding Standard make	each	8 1/2"x13 1/2"			
11.	Gum bottle	each	100 ml			
12.	Gum bottle	each	700 ml			
13.	Register 1 quire quality, maplitho paper 70 GSM, yellow board binding Standard make	each	8 1/2"x13 1/2"			
14.	Register 2 quire quality, maplitho paper 70 GSM, yellow board binding Standard make	each	8 1/2"x13 1/2"			
15.	Register 4 quire quality, maplitho paper 70 GSM, yellow board binding Standard make	each	8 1/2"x13 1/2"			
16.	Guard File 200 pages	each	Legal			
17.	Receipt Register 720 Pages quality), 80 GSM laser paper	each	8 1/2"x13 1/2"			

S. No.	Item	Quantity	Size	Rate (in Rs.)	GST Amount	Total (Rs.)
	with board binding with full binding cloth on both sides Standard make					
18.	Dispatch Register 720 Pages, 80 GSM lesser paper with board binding with full binding cloth on both sides	each	8 1/2"x13 1/2"			
19.	Peon book : 192 pages, lesser paper 70 GSM with board binding protective binding cloth in each book compulsory	each	Size 8 "x 5"			
20.	Cash book No. 4, 90 GSM lesser paper, full cloth binding on	each	8"x13 1/2"			
21.	Cash book No. 6, 90 GSM lesser paper, full cloth binding on	each	8"x13 1/2"			
22.	Envelope without Printing 120 GSM yellow paper, lamination with 48 micron film	50 nos.	10"x 12"			
23.	Envelope without Printing 120 GSM yellow paper, lamination with 48 micron film	50 nos.	12"x 16"			
24.	Envelope without Printing 120 GSM yellow paper, lamination with 48 micron film	50 nos.	12"x 6"			
25.	Envelope without Printing 120 GSM yellow paper, lamination with 48 micron film	50 nos.	11"x 5"			
26.	Envelope without Printing 120 GSM yellow paper, lamination with 48 micron film	50 nos.	9"x 4"			
27.	Yellow color basta cloth	each	36"x36"			
28.	Yellow color basta cloth	each	44"x44"			
29.	Paper Pin	300 gm				
30.	Paper weight Unbreakable Type	each				
31.	Pocker with plastic handle	each				
32.	Tags Good Quality & Thick	1 bunch				
33.	Lace Good Quality & Thick	1 bunch				
34.	Correcting Fluid Pen	each				
35.	U-Clip Plastic	Pkt.				
36.	Pencil – HB	1 doz	Good quality			
37.	Pencil Sharpner	1 pkt.	Good quality			
38.	Stamp Pad	each	Medium			

S. No.	Item	Quantity	Size	Rate (in Rs.)	GST Amount	Total (Rs.)
39.	Stamp Pad	each	Big			
40.	Glue Stick	each	Small			
41.	Glue Stick	each	Large			
42.	Stapler pin	1 pkt.	No. 24/6			
43.	Stapler pin	1 pkt.	No. 10			
44.	Stapler pin	1 pkt.	No. 23/24			
45.	Wrighting Pad Roled		50pages			
46.	Pin Cushion	1	Magnet,Standar d Size Plastic			
47.	Punching Machine Single hole	1	Medium Size Good Quality			
48.	Punching Machine double hole	1	Medium Size Good Quality			
49.	Calulator	1	12Digits			
50.	Dustbin	1	05 Ltr Plastic Good Quality			
51.	Dustbin	1	15 Ltr Plastic Good Quality			
52.	Dustbin	1	50 Ltr Plastic Good Quality			
53.	Fevistick	1	Small 8 gm			
54.	Fevistick	1	Large15 gm			
55.	BlueTape	1	2.5 Inches			
56.	Cello Tape	1	2.5 Inches			
57.	Brown Tape 1 Inch good quality	1	Good quality			
58.	Brown Tape 2 Inch good quality	1	Good quality			
59.	Brown Tape 3 Inch good quality	1	Good quality			
60.	Colour Tape	Each	1" size			
61.	Colour Tape	Each	1.5" size			
62.	Colour Tape	Each	2" size			
63.	Permanent Marker Pen	1	Red/Blue/Gr een/Black			
64.	Marker Pen	1	Red/Blue/Gr een/Black			
65.	White board marker pen	1	Red/Blue/Gr een/Black			
66.	Thread Roll for binding etc. Good quality	1	Per Roll (as per sample)			
67.	High Lighter	1	Red Highlighter			

S. No.	Item	Quantity	Size	Rate (in Rs.)	GST Amount	Total (Rs.)
68.	High Lighter	1	Blue Highlighter			
69.	High Lighter	1	Green Highlighter			
70.	Colored Flag	1	1"x3"			
71.	Ball Pen	1	Red/Blue/Green/Black			
72.	T-type Pin	1	Good quality			
73.	Pen stand	1	Medium, (Plastic)			
74.	Pen stand	1	Medium, (Metal)			
75.	Pen stand	1	Large (Plastic)			
76.	Pen stand	1	Large (Metal)			
77.	Scale (1ft.)	1	Large Metal			
78.	Scale (2ft.)	1	Large Metal			
79.	Calling Bell (Good quality)	1	Electric			
80.	Paper Cutter	1	Medium			
81.	Paper Cutter	1	Large			
82.	Glossy paper	500 sheet pkt.	A4 Size			
83.	Drawing pin	1 pkt	Good quality			
84.	Ace file	1	Good quality			
85.	L Folder File Plastic	Pkt. 10pc	A4 Size Transparent			
86.	L Folder File Plastic	Pkt. 10pc	Legal Size Transparent			
87.	L Folder File Plastic	Pkt. 10pc	A3 Size Transparent			
88.	Plastic Transparent Folder Bag	each	Legal Size Transparent			
89.	File Tray Rack Foldable (3 rack)	1	Plastics File Tray Rack Foldable (3 rack)			
90.	Binder clip	1 pkt	15 mm Butterfly			
91.	Binder clip	1 pkt	19 mm Butterfly			
92.	Binder clip	1 pkt	25 mm Butterfly			
93.	Binder clip	1 pkt	32mm Butterfly			
94.	Binder clip	1 pkt	41mm Butterfly			

S. No.	Item	Quantity	Size	Rate (in Rs.)	GST Amount	Total (Rs.)
95.	Binder clip	1 pkt	51 mm Butterfly			
96.	A4 Paper Strip/ Stick file	1	Plastic			
97.	A4 Document file bag	1	Plastic			
98.	Transparent Document Sleeves,150 micron A4 size	1	150 micron A4 size			
99.	Notepad Spiral bind-side open	1	Medium			
100.	Notepad Spiral bind-side open	1	Large			
101.	Notepad Spiral bind-side open	1	Small			
102.	Diary Spiral Bind side	Each	medium			
103.	Logbook	1	Good quality			
104.	Executive Dairy	1	Standard Size			
105.	Visitors Book (Good quality)	1	Good quality			
106.	Pocket Dairy (spiral)	1	Small			
107.	Scissor Medium Size	1	Scissor Medium Size			
108.	Scissor Small Size	1	Scissor Small Size			
109.	Scissor Big Size	1	Scissor Big Size			
110.	Dak Pad	1	Good quality			
111.	Eveready Ultima Alkaline AA Battery, 400% Longer Lasting, Anti-Leak Turbolock Technology, Eco-Friendly Batteries	10 nos.				
112.	Eveready Ultima Alkaline AAA Battery, 400% Longer Lasting, Anti-Leak Turbolock Technology, Eco-Friendly Batteries	10 nos.				

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Photocopier/Computer – Toner/Drum Cartridges

BRAND	Model	Consumables	Part No	MRP (including GST)	Discount % offered	Net Rate each
XEROX	5016/5020	Copy Cartridge	101R00432			
XEROX	5016/5020	Toner Cartridge	106R01277			
XEROX	5019/21/22/24	Toner Cartridge	006R01573			
XEROX	5019/21/22/24	Drum Cartridge	013R00670			
XEROX	Sangoh 5325/5330/5335	Drum Cartridge	013R00591			
XEROX	Sangoh 5325/5330/5335	Toner Cartridge	006R01160			
XEROX	5225/5230/5235	Drum Cartridge	101R00436			
XEROX	5225/5230/5235	Toner Cartridge (30k)	106R01305			
XEROX	SC2020	Toner Cartridge K	006R01693			
XEROX	SC2020	Toner Cartridge Y	006R01696			
XEROX	SC2020	Toner Cartridge M	006R01695			
XEROX	SC2020	Toner Cartridge C	006R01694			
XEROX	SC2020	Drum Cartridge CMYK	013R00677			
XEROX	WCPRO 123	Toner Cartridge	006R01182			
XEROX	WCPRO 123	Drum Cartridge	101R00435			
XEROX	1022/1025	Black Toner Cartridge	006R01731			
XEROX	1022/1025	Black Drum Cartridge	013R00679			
XEROX	B7025/B7030/B7035	Black Toner	106R03396			
XEROX	B7025/B7030/B7035	Black Drum Cartridge	113R00779			
XEROX	B7125/B7130/B7135	Toner Cartridge	006R01819			
XEROX	B7125/B7130/B7135	Black Drum Cartridge	013R00687			
SHARP	22M22T	Toner Cartridge	BP-AT200			
SHARP	22M22T	Drum Cartridge	MX-312AR			
SHARP	315NV	Toner Cartridge	MX-315AT			

BRAND	Model	Consumables	Part No	MRP (including GST)	Discount % offered	Net Rate each
SHARP	315NV	Drum Cartridge	MX-312AR			
SHARP	BP-20C25Z	Toner Cartridge	BP-20ATBA			
SHARP	BP-20C25Z	Toner Cartridge	BP-20ATCA			
SHARP	BP-20C25Z	Toner Cartridge	BP-20ATMA			
SHARP	BP-20C25Z	Toner Cartridge	BP-20ATYA			
SHARP	BP-20C25Z	Drum Cartridge	BP-DR205A			

Original make

BRAND	Model	Consumables	Part No	MRP (including GST)	Discount % offered	Net Rate each
HP laser jet	Printer 1022 cartridge	Q 2612A				
	Printer 1505 cartridge	CB 436A				
	Printer 1007/1008, cartridge	C388A				
	Printer 3015 cartridge	CE255A				
	Printer Cartridge 1160	Q5949A				
	HP 230A Black Cartridge	230A				

Compatible make

BRAND	Model	Consumables	Part No	MRP (including GST)	Discount % offered	Net Rate each
Compatible	Printer 1022 cartridge	Q 2612A				
	Printer 1505 cartridge	CB 436A				
	Printer 1007/1008, cartridge	C388A				
	Printer 3015 cartridge	CE255A				
	Printer Cartridge 1160	Q5949A				
	HP 230A Black Cartridge	230A				

Offset Printing Paper

S.No.	Type of paper	No. of Sheets per Ream	Item Size (Inches)	Make	Rate (Rs.)	GST (Rs.)	Total cost (Rs.)
1.	56 GSM (Ruled Answer books)	500	18 X 22				
2.	58 GSM (Ruled Answer books)	500	18 X 22				
3.	60 GSM (Ruled Answer books)	500	18 X 22				
4.	65 GSM (Ruled Answer books)	500	18 X 22				
5.	Maplitho 68 GSM	500	17 X 27				
6.	Maplitho 70 GSM	500	17 X 27				
7.	Maplitho 70 GSM	500	23 X 36				
8.	Maplitho 70 GSM	500	20 X 30				
9.	Maplitho 80 GSM	500	23 X 36				
10.	Maplitho 80 GSM	500	20 X 30				
11.	Sunshine 80 GSM	500	23 X 36				
12.	Sunshine 80 GSM	500	20 X 30				
13.	Art paper glossy 110 GSM	500	23 X 36				
14.	Art paper glossy 130 GSM	500	23 X 36				
15.	Art paper glossy 130 GSM	500	20 X 30				
16.	Art paper glossy 170 GSM	250	20 X 30				
17.	Art paper glossy 170 GSM	250	23 X 36				
18.	Art paper glossy 210 GSM	150	23 X 36				
19.	Art paper glossy 210 GSM	150	20 X 30				
20.	Art paper glossy 250 GSM	150	23 X 36				
21.	Art paper glossy 300 GSM	150	23 X 36				
22.	Art paper glossy 300 GSM	150	20 X 30				
23.	White, Green, Yellow, Red & Blue 70 GSM	500	18 X 23				
24.	White, Green, Yellow, Red & Blue 70 GSM	500	23 X 36				
25.	White, Green, Yellow, Red & Blue 55 GSM	500	20 X 30				
26.	White, Green, Yellow, Red & Blue 55 GSM	500	23 X 36				
27.	Card sheet 130 GSM	150	22X28				
28.	Card sheet 150 GSM	150	22X28				
29.	Card sheet 200 GSM	100	22X28				
30.	Card sheet 250 GSM	100	22X28				
31.	Card sheet 300 GSM	100	22X28				
32.	300GSM White pulp board	100	24X 33				
33.	300GSM White pulp board	100	22X27				

S.No.	Item	Qty.	Rate (Rs.)	GST (Rs.)	Total Cost (Rs.)
1.	Heavy duty single punch machine Punching Capacity : 250± Sheets of 80± GSM paper PunNo. of Holes : 1, Hole Distance : 80±x80±x80±mm Punching Diameter : 6± mm	1			
2.	Staple Pin Remover Removing Capacity : 200± Remove Staples : Upto 23/24 Staples	1			
3.	Long Length Throat Stapler Staple Use : 24/6±, 26/6± Stapling Capacity : 30± Sheets of 80± GSM paper Throat Depth : 320±mm	1			
4.	Heavy Duty Stapler Staple Use : 23/6± to 23/24± Stapling Capacity : 200± Sheets of 80± GSM paper	1			
5.	Stapler pin 23/17,	1pkt			
6.	Stapler pin 23/20	1pkt			
7.	Stapler pin 23/24	1pkt			
8.	Freshener (50 gm) odonil/Air Wick	1			
9.	Black Binder 32mm	1pkt			
10.	Black Binder 41mm	1pkt			
11.	Black Binder 51mm	1pkt			
12.	T-Shaped Pins	1pkt			
13.	Multicoloured Push Pins	1pkt			
14.	Power Strip with surge protector – 6 or 8 port	1piece			
15.	Extension Board 16 AMP	1piece			
16.	Low Noise Paper Shredder Machine 10+ Sheet in single pass, be able to shred credit card & DVD also	1			
17.	Auto Numbering Machine 10 Digits with Spare Parts	1			
18.	Electrical Insulation tape Black Blue	1pkt			
19.	Heavy Duty High Impact drill machine with warranty, Copper Winding, Long electric cord, Volt 220±, Shock Proof, Variable Speed, Reverse Rotation Multi Drill bit set for Wall, Wood and Iron/Steel/Metal	1			
20.	Magnetic Steel Vernier Caliper 150+ mm, 6± inches,	1			
21.	LED tubelight Warm White 80W	1dozen			
22.	Hand held Reading Magnifier lens 10x, 13x, 15x and 45x	1			
23.	A4 Adjustable Metal Reading Desk Stand, Hands-Free. Paper Stand to be kept on table	1			

AGREEMENT BOND

(Agreement Bond will be filled by the tenderer on Rs. 500/- (Rupees Five Hundred only) non-judicial Stamp Paper, whose rates are approved by the V.V.)

I/we hereby tender for the **Annual Rate Contract (2025-26)** for Supply of (Items mentioned under Item List to the Purchaser of JNKVV as per rates and terms & conditions approved stipulated in the annexure to this memorandum.

If this tender be accepted I/We hereby agree to abide and fulfill all the terms & conditions, as per provision of contract annexure as applicable or in case of proving defaulter by the authority of JNKVV thereof otherwise agree forfeit and pay to the Registrar, JNKVV, Jabalpur, the sum of Rs.only, deposited as Earnest Money at the time of submission of tender in the form of demand draft/Pay Order/ Banker's Cheque/ Manager's Cheque/ FDR/ TDR No. dated drawn on (Name of Bank). The full value of which is to be absolutely forfeited to the said Registrar, JNKVV, or his successor in office without prejudice to any other right of remedies in case I/WE fail to undertake the supply of commodities specified in the annexure, or fail to abide with the said terms & conditions of the contract.

Dated: The day of

Witness:Signature of Tenderer

Address:

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.....
.....

Occupation:

The above tender is hereby accepted by me on behalf of the Vice-Chancellor J.N.K.V.V., Jabalpur.

REGISTRAR

Signature of sanctioning authority