

e-Tender document
for
selection of a service provider
for
on-screen evaluation of answer booklets
including
Digital Marking System
for
University Examinations



Jawaharlal Nehru Krishi Vishwa Vidyalaya
Jabalpur (MP), 482004, India

Tender Notice

Registrar, JNKVV, Jabalpur (MP) is inviting bids through MP e-tender Portal under the single stage: on-line two bid system (separate technical and financial bids) from eligible OEM/bidders for the selection of a service provider for the on-screen evaluation of answer booklet including Digital Marking System for University Examinations.

**Jawaharlal Nehru Krishi Vishwa Vidyalaya
Jabalpur 482004 (M.P.)**

e-Tender Notice

e-Tender is invited for on-screen evaluation of answer booklet including Digital Marking System for University Examinations. Details are available on <https://mptenders.gov.in/nicgep/app> and www.jnkvv.org.

Registrar

IPRO/Reg./2026/41

Important Information about MP e-Tender Portal

Mail ID: eproc_helpdesk@mpsdc.gov.in

Support timings: Monday to Friday from 10:00 AM to 5:00 PM MPSEDC helpline No. 08517936082, 07566660425, 08989685065

Please visit <https://mptenders.gov.in/nicgep/app> and www.jnkvv.org for tender document, any updates or corrigendum as they will not published in News papers. Bidders are advised to visit the above websites prior to submission of tender.

RegistrationProcess:

For participating in the above e-tender, the bidders shall have to get themselves registered with <https://mptenders.gov.in/nicgep/app> and get user ID & password. Class 3 Digital Signature certificate (DSC) is mandatory to participate in the e-tendering process. For any clarification/difficulty regarding e-tendering Process flow, please contact NIC Helpline Numbers: 0120-4001002, 0120-4200462, 0120-4001005, 0120-62777877.

- Interested bidders can purchase the tender documents on line from website: <https://mptenders.gov.in/nicgep/app>
- All the payments (Tender Fee, Processing Fee and EMD) should be made on-line failing which the tender will be rejected.

Procedure for on-line Submission of Tender Document

The following procedure will be adopted for e-tender process.

DEPOSITING THE BIDS:

The technical and financial bids should be submitted through on-line mode on <https://mptenders.gov.in/nicgep/app>. However, the technical bid documents would also be required to be submitted physically at office address. Details are as follows:

(A) On-line Submission

STEP – I

Technical Bid Documents to be submitted (in PDF format only) on-line at <https://mptenders.gov.in/nicgep/app>

Covering letter of the participating OEM/bidder

1. Receipt of Tender Fee paid on-line
2. Receipt of EMD paid on-line or exemption proof, if exemption requested
3. Income Tax Return filed during the latest 3 (three) financial years.
4. Chartered Accountant audited balance sheet for the latest 3 (three) years having minimum financial turnover of Rs. 0.50 crore or more in each year during the last three financial years in the relevant business.
5. Documents related to minimum experience of 5 (five) years in the relevant field / providing IT related services in India.
6. PAN No. of the firm with supporting document
7. GST No. of the firm with supporting document
8. Firms/Business Registration documents/Copy of valid Registration Certificate under State/Central/Commercial Sales Act.
9. Documents related to Work Orders/ Agreements, Project Completion/Experience Certificate from clients of Bidder having prior experience in providing software solutions for Examination, and Result Processing activities for at least one recognized State or Central University within last 3 years.
10. Documents related to Work Orders/ Agreements, Project Completion/ Experience Certificate from clients of Bidder successfully executed at least one Digital Marking/Digital Evaluation project in any recognized University within the last 3 years.
11. Certificate Copy of Bidder having a valid – CMMI Level 3 or above on the date of submission of the bid.
12. Certificate Copy of bidder having valid ISO certifications for Quality and Management Systems, such as ISO 9001:2015 and ISO/IEC 27001:2022, ISO 20001; ISO/CE/WHO/GMP/CF/ISI etc. Certificate with validity period
13. Documents in support by bidders registered as MSEs or Start-ups, if any.
14. Original Technical literature/brochure in support of Item Specifications
15. **Annexure-1:** Tender Terms & Conditions acceptance letter on bidder's letter head
16. **Annexure-2:** FINANCIAL BID FORMAT (to be submitted on-line only)

17. **Annexure-3:** Supplement/Check-List of submitted documents to be provided with Technical Bid
18. **Annexure-4:** Compliance/Non-Compliance Statement in support of required Item Specifications
19. **Annexure-5:** Original Equipment Manufacturer (OEM) / Proprietary Certificate for Software Application Development (to be submitted by manufacturers/ developer on letter head)
20. **Annexure-6:** Tender Terms & Conditions Acceptance Letter (to be given by all participated bidders on firm's letter head)
21. **Annexure-7:** Undertaking regarding Not Blacklisted/ Non-Debarment (to be submitted by all bidders on notarized agreement on non-judicial stamp paper of Rs. 500/)
22. **Annexure-8:** Client/User's List (to be submitted by all bidders on firm's letter head)
23. Any other item which bidder would like to include in support.

STEP – II

Financial Bid to be submitted on-line at - <https://mptenders.gov.in/nicgep/app>

The financial bid shall be submitted in the enclosed format (Annexure-2) only online through MP e-tender website. No financial information should be submitted at any time in-print mode during the tender process. Any such instance occurring will make the rejection of bid.

Physical submission of all uploaded original Documents at Office address:

STEP-III:

All the documents listed above in **STEP-I** (all 23+ original documents - sealed and signed on each page) to be submitted physically in the **Technical Bid Envelope – “A” (separate for each item)** at the address given below before last date as given below.

Contact details:

The Registrar

Jawaharlal Nehru Krishi Vishwa Vidyalaya

Adhartal, Jabalpur (MP), 482004, India

Ph.: 0761-2681778

E-mail: registrarjnkvv@gmail.com

Details of Bidder

S.No.	Bidder's Contact Details	
1.	Name of the Organization	
2.	Year of establishment of the firm	
3.	Total number of employees	
4.	Main areas of business	
5.	Type of Organization Firm/Trust/ Company registered under the Indian Companies Act, 2013/1956	
6.	Particulars of registration with various Govt. Bodies/Tax Authorities <ul style="list-style-type: none"> • Registration No. • Date of Registration • Place of Registration • Date of Validity 	
7.	<ul style="list-style-type: none"> • Address of the registered office with • Telephone no. • Mobile no. • E-mail 	
8.	Postal Address of the office	
9.	<ul style="list-style-type: none"> • Authorized Contact Person with • telephone no., • mobile no. & • E-mail 	
10.	PAN No. of the firm	
11.	GST No. of the firm	
12.	Bank Account Details <ul style="list-style-type: none"> • Account Number • Name of Account holder • Bank Name • Bank Branch • Branch Address • IFSC 	
13.	Any other information considered necessary but not included above	

Sign of Bidder

Tender Schedule

Important Dates

Sl.No.	Stage	Bidder's Stage	Start		Last	
			Date	Time	Date	Time
1	--	Purchase of Tender document – only Online	20/02/2026	06:00 PM	09/03/2026	06:00 PM
2	--	Pre bid Meeting/Presentation (Meeting Hall)	26/02/2026	03:30 pm		
3	--	Uploading of revised tender document (if required after pre-bid meeting)	02/03/2026	05:00 PM		
4		Bid Submission – Online	20/02/2026	06:05 PM	09/03/2026	06:00 PM
5	Submission of Document to the office of Registrar JNKVV Jabalpur		23/02/2026	11:00 AM	10/03/2026	04:00 PM
6	Technical Bid Open	--			11/03/2026	11:30 AM
7	Financial Bid Open	--	Will be announced later			

Introduction – About the JNKVV

The University is established in the year 1964, serving 26 districts of Madhya Pradesh through 8 Colleges of Agriculture (Jabalpur, Rewa, Tikamgarh, Ganjbasoda, Waraseoni, Powarkheda, Khurai and Panna); one College of Agricultural Engineering (Jabalpur); 2 Colleges of Horticulture (Rehli and Chhindwara); 4 Zonal Agricultural Research Stations (Jabalpur, Powarkheda, Tikamgarh and Chhindwara), 4 Regional Agricultural Research Stations (Rewa, Sagar, Dindori and Waraseoni), 4 Agricultural Research Stations (Naugaon, Garahakota, Sousar and Tendini) and 22 Krishi Vigyan Kendras spread over seven agro-climatic Zones.

Details of the Item

Tender No.: _____ Dated: _____

Item	Qty.	Scope of work/ Specifications	Tender fees (on- line submission)	EMD (on-line submission)
On-screen evaluation of answer booklet including Digital Marking System for University Examinations	1 set	On-screen evaluation of answer booklet including Digital Marking System for University Examinations	Rs.1,000/=	Rs. 50,000/=
			(Rupees One Thousand only)	(Rupees Fifty Thousand only)

Examination System at JNKVV, Jabalpur

Jawaharlal Nehru Krishi Vishwa Vidyalaya (JNKVV), Jabalpur follows a **semester-based examination system** for all **Undergraduate (UG), Postgraduate (PG), and Doctoral (PhD)** programmes. Each academic year comprises **two semester examinations**, commonly referred to as:

- **December Examination**
- **June Examination**

UNDERGRADUATE PROGRAMMES

The University offers 4-year UG programmes in **Agriculture, Horticulture, Forestry, and Engineering**.

- Average number of UG Student : **3500 (approx.)**
- Average number of papers per student per semester : **7**

Accordingly, the total number of **UG answer books: 3500 students×7 papers = 24,500 answer books (approx.) for evaluation per semester**

POSTGRADUATE PROGRAMMES

- Average number of PG students per semester : **250**
- Average number of papers per student per semester : **8**

Thus, the total number of **PG answer books for evaluation: 250 students×8 papers= 2,000 answer books per semester**

DOCTORAL (PhD) PROGRAMMES

- Average number of PhD students per semester : **30**
- Average number of papers per student per semester : **7**

Total number of **PhD answer books for evaluation : 30 students×7 papers = 210 answer books (Approx) per semester**

OVERALL ANSWER BOOK EVALUATION REQUIRED PER SEMESTER

Combining UG, PG, and PhD programmes, the **total number of answer books requiring evaluation per semester** is approximately: **26,710 Approx answer books per semester**

Scanning and Processing Requirements

To facilitate digitization and evaluation, the **scanning of answer books** requires multiple visits. On average:

- **5 to 6 visits per semester (10 to 12 Visit of Scanning team per year)** are required to complete the scanning and related processing of all answer books.

Details of Examination Workload (Per Semester):

Programme Level	Programme Details	Average Students per Semester (approx.)	Average Papers per Student	Total Answer Books per Semester (approx.)
Undergraduate (UG)	Agriculture, Horticulture, Forestry & Engineering (4-Year Programmes)	3,500	7	24,500
Postgraduate (PG)	Master's Programmes	225	8	2,000
Doctoral (PhD)	PhD Programmes	30	7	210
Total	UG + PG + PhD	-	-	26,710

Semester Examination Schedule:

Examination Name	Tentative Examination Period
December Examination	In-between semester
June Examination	In-between semester

There are 2 semesters in a year.

Tender Fee**Tender Fee to be submitted online:**

Tender Fee of Rs.1,000/= (Rupees One Thousand only) to be submitted on-line on MP e-tender portal. Receipt generated on-line should be submitted.

EMD Requirements**Earnest Money Deposit (EMD) (to be submitted online):**

EMD of Rs. 50,000/= (Rupees Fifty Thousand only) to be submitted on-line on MP e-tender portal. Receipt generated on-line should be submitted. Bank Guarantee will not be accepted towards EMD.

a. Exemption terms:

- Micro and Small Enterprises and Start-ups will be exemption from payment of Earnest Money Deposit. [As per MP Stores & Purchase Rules 2015 (as amended, 2022/2023/2024).

- Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) and Start-ups **registered in Madhya Pradesh** with the National Small Industries Corporation (NSIC), MSEs can be exempted for submission of EMD only if they submit valid Permanent Enlistment Certificate for **EMD exemption** from NSIC, **MSE for the quoted/similar/comparative item and type of business only** as per MP Stores & Purchase Rules 2015 (as amended, 2022/2023/2024).
- b. The technical bid without EMD will be rejected unless specifically exempted by the competent authority from payment of EMD for which reasons and proof have to be enclosed.
- c. EMD of the bidders who are not qualified during the technical evaluation, will be refunded without any interest on-line by the MP e-tender portal within 15 days from the date of technical evaluation.
- d. After financial evaluation, EMD of L1 bidder will be retained with Purchaser, whereas EMD of remaining bidders will be refunded without any interest on-line by the MP e-tender portal within 15 days from the date of financial evaluation.
- e. The refund will be credited in account online by MP e-tender portal from where payment of EMD was made by the bidder. It will not be refunded in any other account as demanded by bidder or by any other mode.
- f. EMD amount of the L1 bidder will be refunded without any interest by the University within 30 days after acceptance of purchase order and submission of the Performance Guarantee (PG) in prescribed mode.

EMD will be forfeited if the vendor withdraws or amends its tender or derogates from the tender in any respect within the period of 30 days. The documents uploaded and attached by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.

Pre-Qualification Criteria: Technical Particulars and Checklist

Sr. No	Eligibility Criteria	Supporting documents to be Submitted
1	The Bidder must be a legally registered entity under the Indian Companies Act 2013, or a partnership firm registered under the LLP Act 2008 or the Indian Partnership Act 1932, or a sole proprietorship firm registered in India and must have been in existence for at least the last 5 years.	Certificate of Incorporation /registration/ Partnership deed
2	The bidder should have a valid GST Registration Certificate and PAN, and must submit document in support of both.	Certificate of GST Registration, PAN Card
3	The bidder must have a minimum of 5 years of experience in providing IT software services in India.	Work Orders/ Agreements, Project Completion/Experience Certificate from clients
4	The bidder must have an average annual turnover of Rs. 0.50 Crore or more in each year during the last three audited financial years (2022-23, 2023-24 & 2024-25)	Certificate from Chartered Accountant and Certified audited financial statements
5	Income Tax Return filed during the last three financial years (2022-23, 2023-24 & 2024-25)	Copies of IT Return submitted
6	The Bidder must have successfully executed at least one Digital Marking/Digital Evaluation project in any recognized University within the last 3 years.	Work Orders/ Agreements, Project Completion/Experience Certificate from clients
7	The Bidder must have prior experience in providing software solutions for Examination, and Result Processing activities for at least one recognized State or Central University within last 3 years..	Work Orders/ Agreements, Project Completion/Experience Certificate from clients
8	The Bidder must have a valid – CMMI Level 3 or above on the date of submission of the bid.	Certificate Copy (The Document Should be verified on the portal of the particular issuing authority)
9	The bidder should have valid ISO certifications for Quality and Management Systems, such as ISO 9001:2015 and ISO/IEC 27001:2022, ISO 20001	Certificate Copy (duly signed booklet of respective ISO certificate should be attached).

Sr. No	Eligibility Criteria	Supporting documents to be Submitted
10	The bidder should not be Blacklisted/ De-registered/ Debarred by any Central/ State Government/ Agency of Central/ State Government of India / University. Educational Institution	Declaration as per Annexure-3 on Rs 500 Non-Judicial Stamp paper, duly notarized
11	Joint Venture/Consortium/Subcontract not allowed	Declaration to be submitted

Evaluation Criteria: Evaluation of e-Tender (Technical Bid)

S. No.	Detailed Marking Criteria	Maximum Marks (90)
1	The Bidder must be a legally registered entity under the Indian Companies Act, 2013; the LLP Act, 2008; the Indian Partnership Act, 1932; or a sole proprietorship registered in India, and must have been in existence for at least 5 years. Minimum 5 Years : 2 mark > 5 years and upto <=6 Years : 4 marks > 6 years and upto <=7 Years : 6 marks > 7 years and upto <=8 Years : 8 marks > 8 years : 10 marks	10
2	The bidder must have a minimum of 5 years of experience in providing IT software services in India. Minimum 5 Years : 2 mark > 5 years and upto <=6 Years : 4 marks > 6 years and upto <=7 Years : 6 marks > 7 years and upto <=8 Years : 8 marks > 8 years : 10 marks	10
3	The bidder must have an average annual turnover of Rs. 0.50 Crore or more in each year during the last three audited financial years.(2022-23, 2023-24 & 2024-25) > 0.50 Crore and <= 1 Crore in each year during last 3 years: 2 marks > 1 Crore and <= 2 Crore in each year during last 3 years : 4 marks > 2 Crore and <= 3 Crore in each year during last 3 years : 6 marks > 3 Crore and <= 4 Crore in each year during last 3 years : 8 marks > 4 Crore in each year during last 3 years : 10 marks	10
4	The Bidder must have successfully executed at least one Digital Marking/Digital Evaluation project in any of the recognized University during the last three years. Successfully implemented in 5 recognized University : 25 Marks Successfully implemented in 4 recognized University : 20 Marks Successfully implemented in 3 recognized University : 15 Marks Successfully implemented in 2 recognized University : 10 Marks Successfully implemented in 1 recognized University : 5 Marks	25

S. No.	Detailed Marking Criteria	Maximum Marks (90)
5	The bidder should have valid ISO certifications for Quality and Management Systems, such as ISO 9001:2015 and ISO/IEC 27001:2022. ISO/IEC 27001:2022 : 6 Marks ISO 9001:2015 : 4 Marks	10
6	The Bidder must have a valid – CMMI Level 3 or above on the date of submission of the bid. CMMI Level 3 : 6 Marks CMMI Level 4 : 8 Marks CMMI Level 5 : 10 Marks	10
7	Presentation ✓ Understanding of scope ✓ Implementation strategic planning and methodology ✓ System Architecture ✓ Data Management & Security ✓ Risk Management Strategy	15

- **ISO/IEC 27001:2022 certification is a globally recognized standard for establishing, implementing, maintaining, and continually improving an Information Security Management System (ISMS) to protect sensitive information.**
- ISO/IEC 27001:2022 is the latest version of the international standard for information security management systems (ISMS). It provides a framework for organizations to manage sensitive information systematically and securely. The certification demonstrates that an organization has implemented best practices for information security and is committed to protecting data from threats and vulnerabilities.
- **ISO 9001:2015 certification is an internationally recognized standard for quality management systems (QMS) that helps organizations ensure they meet customer and regulatory requirements consistently.**
- ISO 9001:2015 is the latest version of the ISO 9001 standard, published by the International Organization for Standardization (ISO). It provides a framework for organizations to establish, implement, maintain, and continually improve their quality management systems. The standard is applicable to any organization, regardless of its size or industry, making it a universal tool for enhancing operational efficiency and customer satisfaction.

Presentation :

The bidders will be invited for a presentation. The time and venue will be informed later.

Selection of Bidder

The minimum qualifying marks in the Technical Evaluation process shall be 60 marks obtained out of total 90 marks. The agencies must secure at least 60 marks out of 90 marks to qualify for financial evaluation process.

Normalization of Technical Score:

The highest technical score obtained among bidders indicates the best value will assumed a Technical Score of **100** for normalization of other bidders scores obtained.

The Technical Scores of other eligible bidders only will then be normalized with respect to the highest technical score obtained by applying the formula:

$$\text{(Technical Evaluation Score Obtained by the bidder/ Highest Technical Score obtained among the successful bidders) x 100 = say A}$$

Normalization of Financial Score:

The lowest financial rate quoted bidders indicates the best value will assumed a Financial Score of **100** for normalization of other bidders scores obtained.

The financial score of eligible bidders will be normalized with respect to lowest rate offer obtained by applying the formula:

$$\text{(Lowest Rate Offer among successful bidders / Rate offered by eligible bidder) x 100 = say B}$$

The University will then convert these normalized values A and B by giving 50% weightage to Technical capability (A) and 50% weightage to financial offer (B) by applying the formula:

$$\text{(A x 50 / 100) + (B x 50 / 100) = say C}$$

The **highest C value** obtained by the bidder will be considered for being awarded the contract.

The decision of the University in the evaluation of the Tender shall be final. No correspondence will be entertained in this regard.

EXAMPLE:

Technical Score Normalization:					
A = (Score Obtained / Highest Score Obtained) × 100			Highest Score: 80		
Financial Score Normalization:					
B = (Lowest Offer obtained / Offered Rate) × 100			Lowest Offer : 200		
Final Combined Score:					
C = (A × 50 / 100) + (B × 50 / 100)					
	Min 60 Required				
	Technical	Financial	A	B	C
Company 1	67	220	83.75	90.9091	87.3
Company 2	80	250	100	80	90
Company 3	72	200	90	100	95 L1

Scope of Work:

- Designing the evaluation plan and evaluation process in consultation with UNIVERSITY.
- To prepare and provide documentary manuals for all processes for safe and secure conduct of Evaluation, to be followed along with rules for contingency and exception handling/ emergency Procedures.
- To provide specifications for Hardware and Software required at all stages of the evaluation as per marking scheme.
- The software should have role base security mechanism and proper industry standard authentication, and authorization mechanism should be implemented in the system.
- Software should facilitate audit trail for all the transactions /activities during operation of the system.
- Answer booklet of all the colleges in sealed bags/packets will be handed over to the Bidder by University for scanning at Jabalpur. Proper accounting of Answer booklet is to be maintained.
- Scanning should be done without cutting the spine of the Answer Booklet by employing the Book/photo Scanners. All the pages of the booklet should be accounted for and identified with the booklet ID number. In case, if cutting at edges is required, the bidder have to get permission from the University.
- The scanned answer books are to be uploaded to the secured server provided by bidder and made available in the evaluation centers for evaluators to evaluate.
- Answer Books would be handed over to Bidder in presence of the Officer-in-charge deployed by the University along with the Center-in-charge deployed by Bidder.
- After processing the work of scanning and digitization, the answer books would be kept under the custody of the University until evaluation is over.
- To provide suitable assessment scoring system or software as per requirement of UNIVERSITY.
- Enough scanners and required expertise manpower should be provided by the bidder to complete the entire work within stipulated target days for all the answer booklets.
- To provide unique username/ password to the evaluators at the evaluation centers.
- To maintain complete log of all activities of evaluators during examination to enable complete audit ability of the evaluation process.
- Software should have provisions to configure evaluation process as per UNIVERSITY process including multiple evaluation.
- To devise a system for monitoring progress of evaluation Center activities (Centre level/ evaluator level) by the competent authority.
- Server data to be secured by a responsible official of the Bidder.
- To manage the evaluation process through internet-based solutions at all Evaluation Centers.

Detailed Scope of Work:

1. Scanning of Answer Books (High-Resolution Digitization)

- The bidder shall collect answer books from the University.
- All answer books must be scanned using high-speed, high-resolution scanners (minimum 300 DPI).
- Each script must be assigned a unique barcode or QR code to ensure accurate mapping of student data, subject code, and evaluator assignment. It has to be prepared as per requirement of the University.
- The scanning process must ensure:
 - No blurred images
 - No missing pages
 - Correct page orientation
 - Proper file indexing with metadata
- Scanned images must be verified through quality-check processes before upload.
- All scanning must be completed within the specified time frame to ensure timely evaluation.

2. Secure Upload & Digital Storage

- After scanning, digital booklet must be uploaded to the secure Digital Evaluation Platform.
- Data storage must include encryption at rest (AES-256) and encryption during transit (HTTPS/SSL).
- The bidder must ensure:
 - Role-based access control
 - Secure login with OTP/Multi-Factor Authentication
 - Automatic backup system
- The platform must maintain logs of all user activities for audit purposes.
- Data should remain accessible to the University for the required retention period as per examination regulations.

3. Digital Evaluation

- Provide an efficient web-based interface for evaluators to view and evaluate scanned answer books.
- Features must include:
 - Page-by-page script viewing
 - Zoom, rotate, highlight tools
 - Annotation and comment tools
 - Mark entry fields with automatic total calculation
- The system should support:
 - Single evaluation
 - Double evaluation
 - Re-evaluation
- After implementation, if there will be any changes in the evaluation process as defined by the University, that have to be implemented by the service provider without any development cost.

- Auto-save functionality must prevent data loss.
- The system must prevent evaluators from downloading books for security.

4. Real-Time Dashboard & Monitoring

- The system shall provide dashboards for:
 - Pending, ongoing, and completed evaluations
 - Evaluator productivity (daily/hourly)
 - Subject-wise progress
- Department-wise summary
 - Admin users must have full visibility of script allocation, re-allocation, and completion percentage.
 - MIS Reports must be downloadable in PDF/Excel formats.

5. User Management & Access Control

- Unique login credentials shall be created for evaluators, moderators, coordinators, and administrators.
- User roles must define access levels, permissions, and evaluation rights.
- OTP or two-factor authentication is mandatory for all evaluator logins.
- The system must lock accounts after multiple failed login attempts for security.

6. Automated Script Allocation

- Answer Books shall be allocated automatically based on subject, course, and evaluator specialization.
- Manual allocation must also be supported if required by the University.
- The system must ensure:
 - No duplicate allocation
 - No unauthorized access
 - Trackable movement of Answer books between evaluators

7. Quality Assurance & Moderation

- The system must support moderation workflows where a senior evaluator can re-check or change marks.
- Cases where mark differences exceed predefined thresholds must be flagged automatically.
- The system must support:
 - Examiner comments
 - Escalation to senior examiners
 - Audit logs showing all changes
- Random sampling of evaluated Answer Books must be enabled for quality audit.

8. Result Extraction & Integration

- After evaluation, the system shall auto-generate:
 - Marksheets
 - Subject-wise mark summaries
 - Batch-wise reports
- Marks must be exportable in Excel/CSV/API format as required by the University's Result Processing System.

- Integration support with University ERP or Examination Software through secure APIs must be provided.

9. Data Security, Compliance & Backup

- All data must comply with:
 - Government of India IT Security Guidelines
- The bidder shall ensure
 - Daily data backup
 - Disaster recovery mechanism
 - Storage in a secure environment (cloud/on-premise as instructed by the University)
- All access logs, evaluation logs, and system logs must be preserved.

10. Infrastructure & Software Requirements

- Necessary space with internet connectivity and electricity will be provided by University for Scanning Answer book. (Space for Setup Scanners, Computer Hardware, Internet, Electricity...)
- Scanner for Scanning the Answer book shall be provided by the Bidder.
- Necessary hardware or software must be installed and tested before evaluation starts.

11. Training & User Support

- Comprehensive training programs must be conducted by the service provider for:
 - Evaluators
 - Moderators
 - IT Coordinators
 - University Staff
- Training materials, manuals, and video tutorials must be provided.
- On-site or remote technical support must be available throughout the evaluation period.
- A dedicated helpdesk must be available for resolving technical issues.

12. Project Management & Reporting

- The bidder must appoint a dedicated Project Manager as a single point of contact.
- Weekly progress reports must be submitted to the University.
- Any issue affecting timelines must be escalated immediately for resolution.
- The entire project must be completed within the time frame decided by the University.

Terms & Conditions:

- Only the experienced Govt./Semi-Govt./Pvt. Ltd./Ltd. Company/ Agency/ organization/ firm having prior experience in Digital Evaluation work are eligible to submit their tender.
- No person or tenderer shall submit more than one tender for the same item.
- Disputes arise, if any, will be resolved through process of arbitration. The Vice Chancellor, JNKVV, Jabalpur or his authorized representative shall be the sole arbitrator whose decision in the matter shall be final and binding to all parties.
- J. N. Krishi Vishwa Vidyalaya reserves the right to accept or reject any or all offers in full or in part without assigning any reason (s) thereof depending upon the availability of funds.
- The bidders shall not be allowed to change, alter or modify the bids after the expiry of the deadlines for the receipts of bids.
- The bidder should participate as a single entity; no consortium or group companies will be allowed. The development of software to be undertaken by the Tenderer solely and not to make sub contractor to any other party. The consortium or any type of partnership for supplying this software is not allowed.
- The Bidder should be registered with appropriate tax authorities such as Income tax, GST etc., and should submit valid certificates of registration with these authorities.
- Tenderers are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the tender document or submission of a bid not substantially responsive to the tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.
- Non-Disclosure/ Confidentiality Agreement: The selected vendor would have to enter Non- A disclosure Agreement with the Institute for the Examination Data and other data and processes of the Institute which are part of the process.
- The bidder shall be the single point of contact with Jawaharlal Nehru Krishi Vishwa Vidyalaya University, Jabalpur and shall be solely responsible for the execution and delivery of work without subletting or engaging in sub-contracting of the core examination-related activity.
- The contract shall be on “End to End outsource basis” and the bidder should have all relevant facilities and logistics available to execute the work.
- Bidder should be OEM/Developer and own the complete source code of the Software/Web Application that is used for the Digital Evaluation. They must have the copyright of the source code and all its components.
- Bidder should have all the necessary components and dependencies of source code of Software/Web Application in place so that any change required in any of the components of the software, and technical skill should be available to make necessary changes. The major/minor changes in software required by Jawaharlal Nehru Krishi Vishwa Vidyalaya, Jabalpur must be met immediately.

- Software/Web Application code should have multiple backup systems in place so that anytime source code can be recovered in case of any disaster. The tenderer should assure the security of data, regular backup should be provided at university server. Parallel backup of the data should also be maintained on other secured server.
- The tenderer should install the developed software at all specified locations i.e., JNKVV, Jabalpur and its constituent Units at their own cost and risk.
- The tenderer should arrange to provide training to the staff/users at all locations where the systems get installed.

Memorandum of Understanding: The MoU (Memorandum of Understanding) is being signed between JNKVV, Jabalpur and the approved tenderer to engage them for the on-screen evaluation of answer books/Digital Marking System for University Examinations for a period of 3 years from supply of order date. The period can be extended further on mutual understanding between JNKVV and implementing agency.

Termination of contract:

If the performance of the vendor is not satisfactory in executing the project, then the same will be informed in writing by JNKVV, Jabalpur as a warning letter and if in spite of the issue of the warning letter the performance does not prove to the satisfactorily level as per the expectation of JNKVV, Jabalpur within a fortnight then second warning letter will be issued. If after the issue of the second warning letter also performance doesn't satisfy JNKVV, Jabalpur expectations, then Institute reserves the right to terminate the contract prematurely by giving one-month notice in writing without assigning any further reason whatsoever. After the contract comes null and void the amount deemed payable to the vendor (if any) will sine die without any further payment? No further claim from the vendor will be entertained. The decision of the competent authority of JNKVV, Jabalpur regarding determining the performance will be final.

Performance Guarantee (to be submitted offline):

- On approval of the tender, the successful bidder (L1) should submit Performance Guarantee (PG), 5% of the total quoted cost. The Performance Guarantee amount should be deposited in the form of Demand Draft only from any nationalized bank/scheduled bank or Banker's Cheque or Irrevocable Bank Guarantee payable to "The Registrar, JNKVV, Jabalpur". In case of Bank Guarantee, the confirmation should be obtained from concerned bank by the purchaser in writing.
- The EMD submitted online by the successful bidder (L1) will not be adjusted in partial or in full against the Performance Guarantee. EMD in full will be refunded as per terms and conditions mentioned in the tender document and only after deposition of Performance Guarantee.

- The Performance Guarantee submitted by successful Bidder (L1) should have validity till 60 days beyond the date of completion of all contractual obligations of the supplier, including the warranty obligation of the systems as above. The Performance Guarantee deposited by any means will only be returned after successful completion of the contract period.
- The Performance Guarantee will cover all the terms and conditions, as mentioned in this tender / purchase order issued to the successful bidder, and will be forfeited if any of these conditions are violated during the validity period of the performance guarantee as mentioned above.

Tendering Format :

The tender shall be submitted online in two cover system duly scanned and digitally signed by the authorized representative of the bidder as follows: (However, hard copy of the tender document along with all original enclosures duly signed on all pages are to be submitted on following address to speed-up the process:

The Registrar
Jawaharlal Nehru Krishi Vishwa Vidyalaya
Adhartal, Krishinagar
Jabalpur, Madhya Pradesh- 482004, India

Technical bid :

Online bids should be submitted containing scanned copy of all documents for documentary proof, for fulfilling qualifying criteria/requirements failing which the offer shall liable to be rejected.

All document as specified in “Pre Qualification Criteria of Tender Document” should be submitted online.

Financial bid :

The financial bid shall be submitted in the enclosed format in Annexure-2, only online through MP e-commerce website. No financial information should be submitted at any time in print during the tender process. Any such instance occurring will make the bid unresponsive.

The quoted price shall be inclusive of all charges.

The Bidder shall be responsible for payment of any charges due to any statutory authorities such as Income Tax, CGST, SGST, IGST, etc.

Amendment of Tender Document

The corrigendum/addendum shall be published in e-procurement website (<https://mptendrs.gov.in/nicgep/app>) and University website (www.jnkvv.org) after pre-bid meeting held on scheduled date.

Opening of Tender (Technical Bid)

- The technical bids will be opened on due date as defined under important dates. In case of date of opening is declared as holiday, tender will be opened on next working day at same time.
- Only those bidders shall be considered qualified who submit requisite EMD/exemption certificate, if any and documents accepting all the terms & conditions of the Tender document unconditionally and meet the qualifying requirements including item specifications given in the Tender document. The decision of the JNKVV shall be final and binding in this regard.

Evaluation of Tender (Technical Bid)

- The technical aspects and commercial terms of the documents submitted as part of the technical bids shall be scrutinized by a technical committee constituted by the JNKVV.
- The technical committee will also verify the veracity of claims in respect of the known performance of the equipment offered, the experience and reputation of Bidder in the field, the financial solvency etc.
- The decisions of the technical committee on whether the tenders are responsive or non-responsive or requiring clarifications will be intimated to respective bidders.
- If deemed necessary, as in the case of sophisticated equipment, the JNKVV may decide for an onsite verification of technical claims of a bidder at the bidder's own applications lab before completing the technical evaluation.

Evaluation of Financial Bid

- The financial bids of the technically qualified Bidder(s) will be opened online after completion of evaluation of technical bids. The date of opening of financial bids will be announced by JNKVV after completion of technical evaluation.
- The opening of the financial bid shall be done online by JNKVV by a committee constituted for this purpose.

- Bidder shall refer to the financial bid format included in this tender document as Annexure-2, and quote the financials in the respective fields and to be submitted online.
- Financial bid offered shall be all inclusive quoting in INR currency only.
- Financials quoted by the Bidder shall be fixed during the period of the contract and not subject to variation on any account.
- Financial variation due to statutory changes including CGST, SGST, IGST & customs duty will be accepted during the running contract period before releasing the Purchase Order on receipt of proper documents.

Evaluation process, in case two or more firms scored identical marks

When two or more firms have scored identical marks during technical and financial evaluation process as outlined before, then, to screen out the Preferred Bidder following technical points may be considered for financial evaluation:

- The maximum of Average Turnover in the last three financial years as depicted in the CA certified document
- The maximum of total of Income Tax Return submitted during the last three financial years as depicted in the IT return submitted by bidders
- The oldest establishment/registration of the firm for providing IT related services.
- The maximum experience on providing digital evaluation process for answer booklets to Central/ State/ undertaking or any recognized organizations in the last three years.

Period of Validity:

- The bid shall remain valid for a minimum period of 180 days from the date of opening of the technical bid, which can be extended further, if needed.

Applicable Law and Legal Jurisdiction

- The CONTRACT shall be governed and construed by Laws of India. Any legal proceedings relating to the CONTRACT shall be limited to courts of law under the jurisdiction of High Court of Jabalpur (MP). The disputes, legal matters, court matters, if any shall be subject to Jabalpur (MP), India jurisdiction only.

Force Majeure:

- JNKVV may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the contract is the result of an Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of God (like earthquakes, floods, storms etc.), acts of states / state agencies, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes or any other act beyond control of the bidder. In such case, no financial and other liabilities will be borne by JNKVV.

Arbitration:

- All disputes/claims of any kind arising out of supply, implementation, commissioning, acceptance, warranty maintenance etc under this Contract, shall be referred by either party (JNKVV or the bidder) after issuance of 30 days' notice in writing to the other party clearly mentioning the nature of dispute to the Sole Arbitrator appointed by JNKVV. The arbitration proceedings shall be conducted in English and as per the provisions of Indian Arbitration and Conciliation Act. The decision of the Arbitrator shall be final and binding on both the parties.

Payment Terms**No Advance Payment**

- The University shall not release any advance payment to the bidder.
- Payment Based on Actual Number of Answer Book.
- Payment shall be made on the basis of the actual number of answer books scanned and digitally evaluated, as verified and certified by the University.

Payment Release Conditions

- Payment shall be released after the bidder completes the following activities for the concerned examination:
 - Scanning of all answer books
 - Uploading of scanned images to the Digital Evaluation System
 - Completion of digital evaluation, moderation, and re-evaluation (if applicable)
 - Submission of evaluation logs, MIS reports, and final mark files
 - Approval from the University Examination Cell

Tender Terms & Conditions Acceptance Letter

(To be given by all the participated Bidder on firm's letter head)

No : _____

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender/Work: _____

Dear Sir,

1. I/We have downloaded / obtained the tender document(s) for the above mentioned 'Tender' from the web site(s) namely: <https://mptenders.gov.in/nicgep/app> as per your NIT / advertisement, given in the above mentioned website.
2. I/We hereby certify that I / We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedules(s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I/We do hereby declare that I / We have read and understood the entire scope of work laid down in the tender document and has prepared the technical bid in compliance with the technical requirements specified in the document.
6. I / We certify that all information furnished by the our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full earnest money deposit / security deposit absolutely.

The bid shall remain valid for a minimum period of 180 days from the date of opening of the technical bid.

Date: _____

Yours Faithfully,

Authorized Signatory

(Signature of the Bidder, with Official Seal)

FINANCIAL BID FORMAT

(to be submitted on-line only)

Note: Rate should be quoted in Indian Rupees only, Applicable tax (GST) will be charged extra

SN.	Pricing Components	Basic Cost per Answer Book*	GST, if any	Total (Rs.) Basic + GST
1	Answer Book scanning with On-screen evaluation of answer booklet including Digital Marking System for University Examinations			

- Answer Book means Main Answer booklet including any number of Supplementary booklet per student per subject. (Booklets are in Landscape format).

Tender No.:

Dated:

Supplement/Check-List to be provided with Technical Bid

ITEM No. _____ NAME _____

Sl. No.	Information required	Yes/No	Page No. in the Tender	Provide Details
1.	Duly filled Tender Form along with the Technical Compliance statement(All the pages should be signed & initialed)			
2.	Covering letter of the participating firm/bidder attached			
3.	Delivery Period (days)			
4.	Payment terms accepted as per tender document			
5.	Order to be placed on			
6.	Bid Validity period (days)			
7.	Certificate Copy of bidder having valid ISO certifications for Quality and Management Systems, such as ISO 9001:2015 and ISO/IEC 27001:2022, ISO 20001; ISO/CE/WHO/ GMP/ CF/ISI etc. Certificate with validity period			
8.	Documents in support by bidders registered as MSEs or Start-ups, if any.			
9.	Technical literature/brochure in original in support of item specifications attached			
10.	Receipt of Tender Fee paid on-line			
11.	Receipt of EMD paid on-line or exemption proof, if exemption requested			
12.	Income Tax Return filed during the latest 3 (three) financial years.			
13.	Chartered Accountant audited balance sheet for the latest 3 (three) years having minimum financial turnover of Rs. 0.50 crore or more in each year during the last three financial years in the relevant business.			

Sl. No.	Information required	Yes/No	Page No. in the Tender	Provide Details
14.	Documents related to minimum experience of 5 (five) years in the relevant field / providing IT related services in India.			
15.	Documents related to Work Orders/Agreements, Project Completion/Experience Certificate from clients of Bidder having prior experience in providing software solutions for Examination, and Result Processing activities for at least one recognized State or Central University within last 3 years.			
16.	Documents related to Work Orders/Agreements, Project Completion/ Experience Certificate from clients of Bidder successfully executed at least one Digital Marking/Digital Evaluation project in any recognized University within the last 3 years.			
17.	PAN No. of the firm with supporting document			
18.	GST No. of the firm with supporting document			
19.	Firms/Business Registration documents/ Copy of valid Registration Certificate under State/Central/Commercial Sales Act.			
20.	Certificate Copy of Bidder having a valid – CMMI Level 3 or above on the date of submission of the bid.			
21.	Annexure-1: Tender Terms & Conditions acceptance letter on bidder's letter head			
22.	Annexure-2: Financial Bid submitted online			
23.	Annexure-3: Supplement/Check-List of submitted documents to be provided with Technical Bid			
24.	Annexure-4: Compliance / Non-Compliance Statement in support of Item Specifications			
25.	Annexure-5: Original Equipment Manufacturer (OEM) Certificate (to be submitted by manufacturers on letter head)			
26.	Annexure-6: Tender terms & conditions Acceptance Letter (to be given by all participated Bidder on firm's			

Sl. No.	Information required	Yes/No	Page No. in the Tender	Provide Details
	letter head)			
27.	Annexure-7: Undertaking regarding Not Blacklisted/ Non-Debarment (to be submitted by all bidders on Rs. 500/- non-judicial stamp paper)			
28.	Annexure-8: Client/User's List (to be submitted by all bidders on firm's letter head)			
29.	Any other item which bidder would like to include in support.			

DECLARATION

The terms and conditions as mentioned in the tender are acceptable to us.

Signature and Seal of Bidder

Tender No.:

Dated:

Compliance / Non-Compliance Statement

Compliance statement as per the template shall be provided along with the tender.

S. No.	Specifications/ Particulars	Compliance Yes/No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant	Technical Justification for the Deviation, if any. If specification is superior / inferior than asked for in the enquiry, it should be clearly indicated in the justification
	<p>1. Scanning of Answer Books (High-Resolution Digitization)</p> <ul style="list-style-type: none"> • The bidder shall collect answer books from the University. • All answer books must be scanned using high-speed, high-resolution scanners (minimum 300 DPI). • Each script must be assigned a unique barcode or QR code to ensure accurate mapping of student data, subject code, and evaluator assignment. It has to be prepared as per requirement of the University. • The scanning process must ensure: <ul style="list-style-type: none"> ■ No blurred images ■ No missing pages ■ Correct page orientation ■ Proper file indexing with metadata • Scanned images must be verified through quality-check 			

S. No.	Specifications/ Particulars	Compliance Yes/No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant	Technical Justification for the Deviation, if any. If specification is superior / inferior than asked for in the enquiry, it should be clearly indicated in the justification
	<p>processes before upload.</p> <ul style="list-style-type: none"> • All scanning must be completed within the specified time frame to ensure timely evaluation. 			
	<p>2. Secure Upload & Digital Storage</p> <ul style="list-style-type: none"> • After scanning, digital booklet must be uploaded to the secure Digital Evaluation Platform. • Data storage must include encryption at rest (AES-256) and encryption during transit (HTTPS/SSL). • The bidder must ensure: <ul style="list-style-type: none"> ▪ Role-based access control ▪ Secure login with OTP/Multi-Factor Authentication ▪ Automatic backup system • The platform must maintain logs of all user activities for audit purposes. • Data should remain accessible to the University for the required retention period as per examination regulations. <p>3. Digital Evaluation</p> <ul style="list-style-type: none"> • Provide an efficient web-based interface for evaluators to view and evaluate scanned answer books. • Features must include: 			

S. No.	Specifications/ Particulars	Compliance Yes/No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant	Technical Justification for the Deviation, if any. If specification is superior / inferior than asked for in the enquiry, it should be clearly indicated in the justification
	<ul style="list-style-type: none"> ■ Page-by-page script viewing ■ Zoom, rotate, highlight tools ■ Annotation and comment tools ■ Mark entry fields with automatic total calculation • The system should support: <ul style="list-style-type: none"> ■ Single evaluation ■ Double evaluation ■ Re-evaluation • After implementation, if there will be any changes in the evaluation process as defined by the University, that have to be implemented by the service provider without any development cost. • Auto-save functionality must prevent data loss. • The system must prevent evaluators from downloading books for security. 			
	<p>4. Real-Time Dashboard & Monitoring</p> <ul style="list-style-type: none"> • The system shall provide dashboards for: <ul style="list-style-type: none"> ■ Pending, ongoing, and completed evaluations ■ Evaluator productivity (daily/hourly) ■ Subject-wise progress 			

S. No.	Specifications/ Particulars	Compliance Yes/No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant	Technical Justification for the Deviation, if any. If specification is superior / inferior than asked for in the enquiry, it should be clearly indicated in the justification
	<ul style="list-style-type: none"> • Department-wise summary <ul style="list-style-type: none"> ■ Admin users must have full visibility of script allocation, re-allocation, and completion percentage. ■ MIS Reports must be downloadable in PDF/Excel formats. 			
	<p>5. User Management & Access Control</p> <ul style="list-style-type: none"> ■ Unique login credentials shall be created for evaluators, moderators, coordinators, and administrators. ■ User roles must define access levels, permissions, and evaluation rights. ■ OTP or two-factor authentication is mandatory for all evaluator logins. ■ The system must lock accounts after multiple failed login attempts for security. 			
	<p>6. Automated Script Allocation</p> <ul style="list-style-type: none"> • Answer Books shall be allocated automatically based on subject, course, and evaluator specialization. • Manual allocation must also be supported if required by the University. 			

S. No.	Specifications/ Particulars	Compliance Yes/No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant	Technical Justification for the Deviation, if any. If specification is superior / inferior than asked for in the enquiry, it should be clearly indicated in the justification
	<ul style="list-style-type: none"> • The system must ensure: <ul style="list-style-type: none"> ■ No duplicate allocation ■ No unauthorized access ■ Trackable movement of Answer books between evaluators 			
	<p>7. Quality Assurance & Moderation</p> <ul style="list-style-type: none"> • The system must support moderation workflows where a senior evaluator can re-check or change marks. • Cases where mark differences exceed predefined thresholds must be flagged automatically. • The system must support: <ul style="list-style-type: none"> ■ Examiner comments ■ Escalation to senior examiners ■ Audit logs showing all changes • Random sampling of evaluated Answer Books must be enabled for quality audit. 			
	<p>8. Result Extraction & Integration</p> <ul style="list-style-type: none"> • After evaluation, the system shall auto-generate: <ul style="list-style-type: none"> ■ Marksheets ■ Subject-wise mark summaries ■ Batch-wise reports • Marks must be exportable in Excel/CSV/API format as 			

S. No.	Specifications/ Particulars	Compliance Yes/No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant	Technical Justification for the Deviation, if any. If specification is superior / inferior than asked for in the enquiry, it should be clearly indicated in the justification
	<p>required by the University's Result Processing System.</p> <ul style="list-style-type: none"> • Integration support with University ERP or Examination Software through secure APIs must be provided. 			
	<p>9. Data Security, Compliance & Backup</p> <ul style="list-style-type: none"> • All data must comply with: <ul style="list-style-type: none"> ▪ Government of India IT Security Guidelines • The bidder shall ensure <ul style="list-style-type: none"> ▪ Daily data backup ▪ Disaster recovery mechanism ▪ Storage in a secure environment (cloud/on-premise as instructed by the University) • All access logs, evaluation logs, and system logs must be preserved. 			
	<p>10. Infrastructure & Software Requirements</p> <ul style="list-style-type: none"> ▪ Necessary space with internet connectivity and electricity will be provided by University for Scanning Answer book. (Space for Setup Scanners, Computer Hardware, Internet, Electricity...) ▪ Scanner for Scanning the Answer book shall be 			

S. No.	Specifications/ Particulars	Compliance Yes/No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant	Technical Justification for the Deviation, if any. If specification is superior / inferior than asked for in the enquiry, it should be clearly indicated in the justification
	<p>provided by the Bidder.</p> <ul style="list-style-type: none"> ■ Necessary hardware or software must be installed and tested before evaluation starts. 			
	<p>11. Training & User Support</p> <ul style="list-style-type: none"> • Comprehensive training programs must be conducted by the service provider for: <ul style="list-style-type: none"> ■ Evaluators ■ Moderators ■ IT Coordinators ■ University Staff • Training materials, manuals, and video tutorials must be provided. • On-site or remote technical support must be available throughout the evaluation period. • A dedicated helpdesk must be available for resolving technical issues. <p>12. Project Management & Reporting</p> <ul style="list-style-type: none"> • The bidder must appoint a dedicated Project Manager as a single point of contact. • Weekly progress reports must be submitted to the University. • Any issue affecting timelines must be escalated immediately for resolution. • The entire project must be 			

S. No.	Specifications/ Particulars	Compliance Yes/No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant	Technical Justification for the Deviation, if any. If specification is superior / inferior than asked for in the enquiry, it should be clearly indicated in the justification
	completed within the time frame decided by the University.			

Terms and Conditions

1. The bidder is advised to state compliance for every field in the table of technical specifications as indicated in Annexure 1.
2. If the bidder fails to enclose this compliance document, the bid is likely to be rejected.

Signature of the bidder
Name and Designation

Date:
Seal:

**Original Equipment Manufacturer (OEM) / Proprietary Certificate
for Software Application Development**

(to be submitted by manufacturers/developer on letter head)

No.....

Dated.....

To,

The Dean
College of Agriculture.....
JNKVV, Jabalpur

**Sub: Original Equipment Manufacturer (OEM) / Proprietary Certificate
for Software Application Development of.....”.**

Dear Sir,

Tender No.:

Dated:

Item Name:.....

1. We (Name of the OEM) declare that we are the
developer of above application software having registered office at
.....

.....
.....

(full address with telephone number/fax number & email ID and website), and
having factories at

.....

(Name) for and on behalf of

Authorized Signatory
(Signature of the OEM official, with Official Seal)

Date:

Place:

Note: *This OEM certificate should be on the letterhead of the manufacturer and
should be signed by a person competent and having the power of
attorney to bind the manufacturer.*

Tender Acceptance Letter
(To be given by all participated Bidder on firm's letter head)

No.....

Dated.....

To,

The Registrar
JNKVV, Jabalpur

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No:

Name of Tender/Work:

Dear Sir,

1. I/We have downloaded / obtained the tender document(s) for the above mentioned 'Tender' from the web site(s) namely: <https://mptenders.gov.in/nicgep/app> as per your NIT / advertisement, given in the above mentioned website.
2. I/We hereby certify that I / We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedules(s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I/We do hereby declare that I / We have read and understood the entire technical specification laid down in the tender document and has prepared the technical bid in compliance with the technical requirements specified in the document.
6. I / We certify that all information furnished by the our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full earnest money deposit / security deposit absolutely.

7. The instruments supplied by us to all the installation locations will have comprehensive warranty for a period of 3 years from the date of successful installation, commissioning of the supplied equipments.
8. The comprehensive warranty will cover the complete system, including all spares.
9. The comprehensive warranty will all the supporting systems quoted along with the system, including all spares.
10. On receipt of the purchase order for the above instruments, we will submit individual Performance Guarantee for each instrument supplied, valid till 60 days beyond the date of completion of all contractual obligations, including the comprehensive warranty, in accordance with the requirements of the tender document.
11. The warranty as above, will cover the instrument calibration (including mass calibration) of all the supplied instruments, in accordance the tender document.
12. The calibration of the instrument will be performed by the supplier at intervals of 6 months, throughout the warranty period. This is an essential clause of the warranty.
13. Valid solutions or any other standard solution, as required will be carried to the site and used by the engineer who performs the calibrations and the validity certificate and certificate of analysis of the solution used will be attached along with each calibration report.
14. The complete system package, inclusive of the supporting instruments listed in the tender document, will be covered in the 3-year comprehensive warranty. During the comprehensive warranty period, any spare or accessory that is found faulty will be replaced free of charge.
15. During the period of comprehensive warranty, each breakdown will be attended promptly by the service department and telephonic support will be provided without delay. In case it is felt by the laboratory that an on-site visit is required, then such a visit will be arranged within 24 hours of email intimation by the laboratory.
16. The performance qualification of the instrument will include method development, standardization, validation and training of laboratory personnel, for trace level analysis.
17. The bid shall remain valid for a minimum period of 180 days from the date of opening of the technical bid.

Date:

Yours Faithfully,

Authorized Signatory
(Signature of the Bidder, with Official Seal)

**Undertaking regarding Not Blacklisted/ Non – Debarment
(To be submitted by all bidders onnotarized agreement on
non-judicial stamp paper of Rs. 500/-)**

No.....

Dated.....

**Non-Blacklisting declaration in connection with Tender No.:
dated:regarding supply of**

Ref: Tender No.:

Sir,

This is to notify you that our Firm/Company/Organization <provide Name of the Firm/Company/Organization> intends to submit a proposal in response to Tender No.:..... dated for supply, installation In accordance with the above we declare that:

1. We / Our Firm are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment.
2. We/ Our Firm are not Blacklisted/ De-registered/ Debarred by any Central/ State Government/ Agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ Private Sector or any other agency or any Regulatory Authorities in India or any other country in the world for any kind of criminal, corrupt or fraudulent activities for which we have Executed/ Undertaken the supply/works/ services.

It is understood that if this Declaration is found to be false, JNKVV shall have the right to reject the proposal, and can take/initiate legal action against our firm.

Yours Faithfully,

Authorized Signatory
(Signature of the Bidder, with Official Seal)

Format for submitting Client/User's List
(To be submitted by all bidders on firm's letter head)

S.No.	Model	No. of instruments	Complete address of installed site	Name, Designation, contact number, e-mail id	Analysis scope (matrix)	Purchase Order No. and date	Current status (operational / non-operational)	Performance Report included
Quoted model								
1								
2								
3								
.								
Similar/comparable models								
1								
2								
3								
4								
.								

Terms and Conditions:

- The minimum number of Indian end users for the quoted/similar/comparable model is three (3) during last 3 years.
- Testimonial/ feedback from end users shall be attached.
- **Copy of Purchase Order, Installation Report and Performance Report in support as above should be attached with Annexure-10 and uploaded on portal. Without these report, the offer will be rejected.**
- **The Bidder/OEM is required to submit copy of the purchase order of the equipment/machine supplied by them to 3 users.**
- **If the bidder does not submit copy of supply orders sold by participating firm and submitting order copies of OEM in support. In this case, the order will be given to the OEM and payment will also be released to OEM routed through participating bidder.**

Signature of Bidder
Name and Designation

Date:

Place: