

जवाहरलाल नेहरू कृषि विश्वविद्यालय, जबलपुर

क्रमांक-स्था0एक/सीएस/

दिनांक / /2015

अधिसूचना

प्रमंडल की 203वीं बैठक दिनांक 28.01.2014 में प्राध्यापक एवं समकक्ष, सह प्राध्यापक एवं समकक्ष, सहायक प्रिन्सिपल एवं कीड़ा अधिकारी के पदों हेतु भारतीय कृषि अनुसंधान परिषद/विश्वविद्यालय अनुदान आयोग, नई दिल्ली द्वारा दिये गये दिशा-निर्देशों के अंतर्गत विश्वविद्यालय में केरियर एडवांसमेंट स्कीम (CAS) के अंतर्गत दिये जाने वाले गार्ड लाईन एवं स्कोर कार्ड (छायाप्रति संलग्न) का अनुमोदन किया गया है।

तदनुसार, विश्वविद्यालय में कार्यरत शिक्षकों/वैज्ञानिकों को केरियर एडवांसमेंट स्कीम (CAS) के अंतर्गत पदोन्नति का लाभ प्रदान किया जावेगा।

कुलपति जी के आदेशानुसार,

संलग्न:- उपरोक्तानुसार.

(परिशिष्ट- एक, दो एवं तीन)

कुलसचिव

क्रमांक-स्था0एक/सीएस/ 286

दिनांक 13/03/2015

प्रतिलिपि, सूचनार्थ अग्रेषित -

1. अधिष्ठाता कृषि संकाय, ज.ने.कृ.वि.वि., जबलपुर
2. समस्त संचालक, ज.ने.कृ.वि.वि., जबलपुर
3. अधिष्ठाता, कृषि महाविद्यालय,
4. अधिष्ठाता, कृषि अभियांत्रिकी महाविद्यालय, जबलपुर
5. अधिष्ठाता छात्र कल्याण, ज.ने.कृ.वि.वि., जबलपुर
6. लेखानियंत्रक/उप लेखानियंत्रक, ज.ने.कृ.वि.वि., जबलपुर
7. समस्त सह संचालक अनुसंधान, ऑचलिक कृषि अनुसंधान केन्द्र,
8. समस्त प्रमुख वैज्ञानिक, क्षेत्रीय कृषि अनुसंधान केन्द्र,
9. समस्त विभागाध्यक्ष,, ज.ने.कृ.वि.वि., जबलपुर
10. प्रभारी उपकरण विनियोग, ज.ने.कृ.वि.वि., जबलपुर। कृपया उक्त जानकारी ज.ने.कृ.वि. वि. वेब-साइट पर अपलोड करें।
11. प्रभारी कृषि जैव प्रौद्योगिकी केन्द्र, ज.ने.कृ.वि.वि., जबलपुर
12. समस्त कार्यक्रम समन्वयक, कृषि विज्ञान केन्द्र,
13. प्रमुख वैज्ञानिक, उद्यानिकी व्यावसायिकी शिक्षण संस्थान, रनगुआं, गढ़ाकोटा, सागर
14. प्रभारी केन्द्रीय पुस्तकालय, ज.ने.कृ.वि.वि., जबलपुर

कुलसचिव

13.3

Eligibility Criteria for Promotions Under the Career Advancement Scheme

S. No.	Name of Posts /Name of the posts for which individuals are entitled for promotions	Existing Scale of Pay	Stages of promotion	For entitlement for upgraded AGP of scale of pay promotion	Prescribed academic qualification required	Minimum years of service required as Asstt. Prof. & Equivalent	Minimum API Scores required under the PBAS scoring proforma out of total 100 marks and screening/ selection criteria	Average grade of Annual Confidential Report required
01	Assistant Professor	Rs. 15600-39600 + 6000/- AGP	2	Rs. 15600-39600 + 7000/- AGP	Ph.D.	4 years	(i) Minimum API Scores 60 marks (ii) One Orientation and one Refresher/Research * Methodology Course of 2/3 weeks duration. (iii) Screening cum Verification process for recommending promotion.	2.5 marks (Average) out of 4 years CR
					M.Phil.	5 years.	(i) Minimum API Scores 60 marks (ii) One Orientation and one Refresher/Research Methodology Course of 2/3 weeks duration. (iii) Screening cum Verification process for recommending promotion.	2.5 marks (Average) out of 5 years CR
					Assistant Professor who does not have Ph.D. or M.Phil. or a Master's Degree	6 years	(i) Minimum API Scores 60 marks (ii) One Orientation and one Refresher/Research Methodology Course of 2/3 weeks duration. (iii) Screening cum Verification process for recommending promotion.	2.5 marks (Average) out of 6 years report
02	Assistant Professor	Rs. 15600-39600 + 7000/- AGP	3	Rs. 15600-39600 + 8000/- AGP		5 years of service in stage 2	(i) Minimum API Scores 60 marks (ii) One course / programme from among the categories of refresher courses, methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes and Faculty Development Programmes of 2/3 week duration. (iii) Screening cum Verification process for recommending promotion.	2 marks (Average) out of 5 years report
03	Assistant Professor to Associate Professor	Rs. 15600-39600 + 8000/- AGP	4	37400-67000 + 9000/- AGP		3 years of service in stage 3	I Minimum API Scores 60 marks II At least three publications in the entire period as Assistant Professor (twelve years). III One course / programme from among the categories of methodology workshops, Training, Teaching-Learning- Evaluation Technology Programmes, Soft Skills development Programmes and Faculty Development Programmes of minimum one week duration. IV A selection committee process as stipulated in this regulation and in Tables II, IV and VI of Appendix III	3 marks (Average) out of 3 years report

04	Associate Professor to Professor	57400- 67000 +	5	37400- 67000 + 10000/- AGP	Ph.D. is must	4 years of service in stage 4	(i) (i) (ii) (iii)	Minimum API Scores 60 marks. Minimum yearly cumulative API scores using the PBAS scoring profile developed by the concerned university as per the norms provided in Table II(A)(B) of Appendix III. Teachers may combine two assessment periods (in Stages 2 and 3) to achieve minimum API scores, if required. A minimum of five publications since the period that the teacher is placed in Stage 3. A selection committee process as stipulated in this regulation and in Tables II(A) and II(B) of Appendix III.	5 marks (Average) out of 3 years report
----	----------------------------------	-------------------	---	-------------------------------------	------------------	-------------------------------------	-----------------------------	---	---

Note :

For teachers seeking promotion under CAS to Associate Professor, for those who on the date of this notification are Assistant Professors in Stage 2, the existing requirement of Ph.D. or equivalent publications will continue to apply. In case, some teachers do not also meet this criteria, the selection committee may give due weightage to criteria mentioned in Appendix 3, Categories I and II. For all others who enter Stage 2, subsequent to this notification, the requirement of three publications, as defined in these regulations, will be applicable.

[Signature]

[Signature]

[Signature]

[Signature]

Distribution of marks for score under Career Advancement Scheme – 6th Pay

S. No	Item	To move from	
		1.AGP Rs.6000 to AGP Rs.7000 2.AGP Rs.7000 to AGP Rs.8000	1.AGP Rs.8000 to AGP Rs.9000 2.AGP Rs.9000 to AGP Rs.10000
I	Specific Achievement in Teaching/Research/Extension during Assessment Period	50.0	45.0
II	Published Work during the Assessment Period	10.0	12.0
III	Summer School/Winter School/Refresher Course/Special Training/ Symposia/ Seminar/ Workshop/ Conference	6.0	4.0
IV	International Exposure	1.0	1.0
V	Awards/Distinction Received	3.0	3.0
VI	Corporate/Other Activities	13.0	8.0
VII	Our Station Service	5.0	5.0
VII	Annual Evolution Reports during the Assessments	12.0	12.0
IX	Performance in Interview	-	10.0
Total		100	100

**APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
ASSISTANT PROFESSOR (AGP Rs. 6000) TO ASSISTANT PROFESSOR (AGP Rs. 7000)**

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and Place of joining at present place – College / Research station / KVK		
9a	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	-	
9b	Present pay in pay band and AGP (enclose copy of pay slip)	-	
10	Date of clearance of probation period and terms & condition of appointment (enclose copy of administrative order)	-	
(i)	Date of completion of 6 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those without M Phil / Ph D degree	-	
(ii)	Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those with M Phil degree	-	
(iii)	Date of completion of 4 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale with Ph D degree	-	
11	(i) Had you applied for promotion under 15 th CAS	-	
	(ii) If yes, date of eligibility in 15 th CAS	-	
12	Details of work performance in teaching / research/ extension/ farm management/ other assignment (Details be furnished in Annexure-I)	-	

13. Participation in Orientation and Refresher / Research methodology course

Signature & name of the applicant

SN	Title of the course	Period From To	Duration	Name of Organizing Institute	Enclosure No. (Documentary proof)
A	Orientation course				
B	Refresher / Research methodology course				

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR /
Incharge Research Station/ PC, K.V.K.**

Signature & name of the applicant

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME,
JNKVV, Jabalpur

**Assessment of ASSISTANT PROFESSORS in the Pay Band of Rs.15600-39100 to
move from AGP Rs. 6000 to AGP Rs. 7000**

I. Specific Achievements in Teaching/ Research/ Extension work during Assessment Period

1. Teaching

a. Class room teaching

(i) UG / PG / Diploma / Certificate courses / Experiential Learning/ offered in his /her HQ

SN	Name of the subject / course with credit hours	Sole/shared	Class	Academic Year	Semester	Enclosure No. (documentary evidence)*

(ii) UG/PG/Diploma/Certificate courses / Experiential Learning courses offered outside in his /her HQ

SN	Name of the subject / course with credit hours	Sole/ shared	HQ &Place of Teaching	Class	Academic Year	Sem.	Enclosure No. (documentary evidence)*

(iii) HOT / Industrial Training

Name of the subject / course	Class	Academic Year	Semester	Name of Institute	Enclosure No. (documentary evidence)*

b. Guidance to PG students as Chairman of the Advisory Committee

SN	Title of the thesis	Master / Ph.D	Academic Year	Name of student	Enclosure No. (documentary evidence)*

c. Guidance to PG students as Member of the Advisory Committee

S.N.	Title of the thesis	Master / Ph.D	Academic Year	Name of student	Enclosure No. (documentary evidence)*

d. Teaching aids developed (laboratory manuals, RAWE manuals, AV Aids, e- notes/ lecture notes developed etc.)

S.N.	Title of manual/ A.V. aids / e notes /Lecture Notes	Enclosure No. (documentary evidence)*

e. Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.)

S. N.	Activity	Name of the subject	UG/PG	Academic Year and Semester	Name of the Institute	Enclosure No. (documentary evidence)

2. Research

a) Research project

i) Trials/Experiments/Studies conducted / Testing trials /testing implements successfully conducted	Year	Enclosure No. (documentary evidence)*
ii) Nucleus / Vegetable/ Spice/ Flower seeds in quintal		
iii) Breeder seeds in ton		
iv) Foundation/Certified/TL Seeds/Bioagents produced in ton		
v) Planting material produced in thousands		

vi) Processed products per 100 (kg/numbers)		

b) Ad-hoc Projects (Externally funded) - for each project total outlay

i) For projects which have been obtained by the teacher on competitive mode

S. N.	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*

ii) For institutional projects assigned by the University including product testing

S. N.	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*

c) i) Patents / variety / hybrid developed and released

S. N.	Name of the Patents / variety / hybrid developed and released	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)*

ii) Prototypes / Modules/ technology developed

S. N.	Name of the Prototypes / Modules/ technology developed	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)*

iii) Endorsement of notified varieties

S. N.	Name of the Endorsement of notified varieties	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)

- d) Establishment of institutional facilities from external funds (Rs. one lakh and above and other than 2 b. i& ii)

S. N.	Name of the institutional facilities developed	Year	Place / Location	Enclosure No. (documentary evidence)*

- e) Compilation / preparation of annual research report / QRT report/ monitoring team report

S. N.	Name of the Report with	Year	Enclosure No. (documentary evidence)*

* Certificate issued by competent authority

3) Extension

- a.) Transfer of Technology

- i) Farm Trials/ Demonstrations/ On-Farm Testing / Campaign

SNo	Title of activities (Farm Trials/ Demonstrations / On-Farm Testing / Campaign)	Year	Name of locations	Enclosure No. (documentary evidence)*

- ii) Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works

SNo	Title of activities (Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works)	Year	Name of locations	Role (Participation / organize)	Enclosure No. (documentary evidence)

- iii) Consultancy services (based on endorsement by controlling officer)

SNo	Consultancy services	Year (period)	Name of locations	Name of institute or organisation	Enclosure No. (documentary evidence) **

b) Training programmes / workshop / group meet organized

i) Up to one week duration

SNo	Title of Training	Duration (date)	Venue	No of participant	Enclosure No. (documentary evidence) **

ii) For more than one week duration

SNo	Title of Training	Duration (date)	Venue	No of participant	Enclosure No. (documentary evidence) **

c) As Resource Person in the Training Programme / Refresher Course/ Winter/ Summer Schools/ NSS/RAWE etc.

SNo	Title of Training Programme / Refresher Course / Winter/ Summer Schools/ NSS/RAWE	Date From-To	Duration	Name of institute or organization	Enclosure No. (documentary evidence) **

d) Participating as Resource Person in bi-monthly Technical Workshop / campaign

SNo	Name of event	Year	Duration with date	Name of organizer	Enclosure No. (documentary evidence) **

e) Diagnostic visit to farmers fields / family units / Radio / Television Talk

SNo	Name of activities	Year	Date	Title (as required)	Enclosure No. (documentary evidence) **

f) Feedback to research based on which research formulations have been made

SNo	Feed back	To whom	Year	Enclosure No. (documentary evidence) **

g) Profit generated out of Revolving Fund (Mutually exclusive from 2, a, iii, iv, v & vi)

SNo	Fund Generated (Rs)	Year	Enclosure No. (documentary evidence) **

h) Development of video/radio programmes on Agril. Technologies

SNo	Title of video / programme	Year	Enclosure No. (documentary evidence) **

**** Certificate issued by competent authority**

4) Designated Corporate Activities-

Farm Superintendent/Farm Incharge/ External examination co-ordinator – Associate co-ordinator / Asst. Horticulturist / Sr.Technical Assistant/ Technical Officer / Asst. Professor Documentation)/ Asst. Editor/ Assoc. Editor/Information Specialists/ Audio Visual Specialist/ Asst. Professor of Physical Education/ Asst. Director of Student Welfare/ Asst. Professor/ Assoc.Professor/Professor in PPMC/Curator/ Manager ATIC/Training or Extension consultant / Technical Assistant D.E. &D.R's Office personnel / controller and co-ordinator of extension / Teachers and Co-ordinator-Bakery Training Unit, Technical Officer at Dean Office/ Teachers works (Agri. Clinic and Agri. Business centre and corporate works/teachers involved in selection and documentation.

S.N.	Activity	Year	Enclosure No. (Documentary evidence) *
	Any other corporate activities certified by the university authority.		

II. Published Work during the Assessment Period

a) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

b) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					
iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

d.) Any other publication

	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.
i	As Author / Compiler of POP /Editor				

ii	As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications				

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			
b	National Award			
c	State Award			
d	University Award			

e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- a) Activities performed as Head of Office / Farm co-ordinator / Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer / NSS co-ordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm management / Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G.Co-ordinator/ seminar incharge/ Leader / member in monitoring team/ Programme Coordinator/ Crop Coordinator/ Scheme Head/ Unit Head/ Dept. Head / Programmer Officer of Community Radio Station / Training Hostel/ Hostel Management / Transport incharge, etc.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- b) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Co-ordinator / Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Referee for Research Journals/ Appraisal of Research Proposal/ Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Member of exam invigilation committee / member of BOS & Academic Council of other Universities, worked as chairperson in the Fund mobilization to support university events (more than Rs50,000/-), organizing SHGs, commodity groups, Krishi Andolanas, / Melasconducting students association election as returning officer / presiding / polling officer

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VIII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
ASSISTANT PROFESSOR (AGP Rs. 7000) TO ASSISTANT PROFESSOR (AGP Rs. 8000)

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and place of joining at present place – College / Research station / KVK		
9	Date of joining present post (Assistant Professor- Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	-	
10			
(i)	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order)	-	
(ii)	Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.7000/-) or its corresponding pre revised .	-	
(iii)	If training(s)/orientation course(s)/ summer or winter school(s) is required in the administrative order mentioned in 10 (i) above and V.V corrigendum no. Estt.I/14 th CAS/1202 Dated 28.11.2016, mention the completion of required trainings with date(s), duration and enclosure number of copy of the certificate	-	
11	(iii) Have you applied for promotion under CAS for Assistant Professor –AGP Rs. 8000/- in VV 15 th CAS	-	
	(iv) If yes, date of eligibility in 15 th CAS	-	
12	Details of work performance in teaching / research/ extension/ farm management/ other assignment (Details be furnished in Annexure- I)	-	

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

SN	Title of the course	Period From To	Duration	Name of Organizing Institute	Enclosure No. (Documentary proof)

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME –
2006, JNKVV, Jabalpur

**Assessment of ASSISTANT PROFESSORS in the Pay Band of Rs.15600-39100 to
move from AGP Rs. 7000 to AGP Rs. 8000**

I. Specific Achievements in Teaching/ Research/ Extension work during Assessment Period

1. Teaching

a. Class room teaching

(i) UG / PG / Diploma / Certificate courses / Experiential Learning/ offered in his /her HQ

SN	Name of the subject / course with credit hours	Sole/shared	Class	Academic Year	Semester	Enclosure No. (documentary evidence)*

(ii) UG / PG / Diploma / Certificate courses / Experiential Learning courses offered outside in his /her HQ

SN	Name of the subject / course with credit hours	Sole/ shared	HQ &Place of Teaching	Class	Academic Year	Sem.	Enclosure No. (documentary evidence)*

(iii) HOT / Industrial Training

Name of the subject / course	Class	Academic Year	Semester	Name of Institute	Enclosure No. (documentary evidence)*

b. Guidance to PG students as Chairman of the Advisory Committee

SN	Title of the thesis	Master / Ph.D	Academic Year	Name of student	Enclosure No. (documentary evidence)*

c. Guidance to PG students as Member of the Advisory Committee

S.N.	Title of the thesis	Master / Ph.D	Academic Year	Name of student	Enclosure No. (documentary evidence)*

d. Teaching aids developed (laboratory manuals, RAWE manuals, AV Aids, e- notes/ lecture notes developed etc.)

S.N.	Title of manual/ A.V. aids / e notes /Lecture Notes	Enclosure No. (documentary evidence)*

e. Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.)

S. N.	Activity	Name of the subject	UG/PG	Academic Year and Semester	Name of the Institute	Enclosure No. (documentary evidence)

2. Research

a) Research project

i) Trials/Experiments/Studies conducted / Testing trials /testing implements successfully conducted	Year	Enclosure No. (documentary evidence)*
ii) Nucleus / Vegetable/ Spice/ Flower seeds in quintal		
iii) Breeder seeds in ton		
iv) Foundation/Certified/TL Seeds/Bioagents produced in ton		
v) Planting material produced in thousands		

vi) Processed products per 100 (kg/numbers)		

b) Ad-hoc Projects (Externally funded) - for each project total outlay

iii) For projects which have been obtained by the teacher on competitive mode

S. N.	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*

iv) For institutional projects assigned by the University including product testing

S. N.	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*

c) i) Patents / variety / hybrid developed and released

S. N.	Name of the Patents / variety / hybrid developed and released	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)*

iv) Prototypes / Modules/ technology developed

S. N.	Name of the Prototypes / Modules/ technology developed	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)*

v) Endorsement of notified varieties

S. N.	Name of the Endorsement of notified varieties	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)

- d) Establishment of institutional facilities from external funds (Rs. one lakh and above and other than 2 b. i& ii)

S. N.	Name of the institutional facilities developed	Year	Place / Location	Enclosure No. (documentary evidence)*

- e) Compilation / preparation of annual research report / QRT report/ monitoring team report

S. N.	Name of the Report with	Year	Enclosure No. (documentary evidence)*

* Certificate issued by competent authority

3) Extension

- a.) Transfer of Technology

- i) Farm Trials/ Demonstrations/ On-Farm Testing / Campaign

SNo	Title of activities (Farm Trials/ Demonstrations / On-Farm Testing / Campaign)	Year	Name of locations	Enclosure No. (documentary evidence)*

- ii) Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works

SNo	Title of activities (Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works)	Year	Name of locations	Role (Participation / organize)	Enclosure No. (documentary evidence)

- iii) Consultancy services (based on endorsement by controlling officer)

SNo	Consultancy services	Year (period)	Name of locations	Name of institute or organisation	Enclosure No. (documentary evidence) **

b) Training programmes / workshop / group meet organized

i) Up to one week duration

SNo	Title of Training	Duration (date)	Venue	No of participant	Enclosure No. (documentary evidence) **

ii) For more than one week duration

SNo	Title of Training	Duration (date)	Venue	No of participant	Enclosure No. (documentary evidence) **

c) As Resource Person in the Training Programme / Refresher Course/ Winter/ Summer Schools/ NSS/RAWE etc.

SNo	Title of Training Programme / Refresher Course / Winter/ Summer Schools/ NSS/RAWE	Date From-To	Duration	Name of institute or organization	Enclosure No. (documentary evidence) **

d) Participating as Resource Person in bi-monthly Technical Workshop / campaign

SNo	Name of event	Year	Duration with date	Name of organizer	Enclosure No. (documentary evidence) **

e) Diagnostic visit to farmers fields / family units / Radio / Television Talk

SNo	Name of activities	Year	Date	Title (as required)	Enclosure No. (documentary evidence) **

f) Feedback to research based on which research formulations have been made

SNo	Feed back	To whom	Year	Enclosure No. (documentary evidence) **

g) Profit generated out of Revolving Fund (Mutually exclusive from 2, a, iii, iv, v & vi)

SNo	Fund Generated (Rs)	Year	Enclosure No. (documentary evidence) **

h) Development of video/radio programmes on Agril. Technologies

SNo	Title of video / programme	Year	Enclosure No. (documentary evidence) **

**** Certificate issued by competent authority**

4) Designated Corporate Activities-

Farm Superintendent/Farm Incharge/ External examination co-ordinator – Associate co-ordinator / Asst. Horticulturist / Sr.Technical Assistant/ Technical Officer / Asst. Professor Documentation/ Asst. Editor/ Assoc. Editor/Information Specialists/ Audio Visual Specialist/ Asst. Professor of Physical Education/ Asst. Director of Student Welfare/ Asst. Professor/ Assoc.Professor/Professor in PPMC/Curator/ Manager ATIC/Training or Extension consultant / Technical Assistant D.E. &D.R's Office personnel / controller and co-ordinator of extension / Teachers and Co-ordinator-Bakery Training Unit, Technical Officer at Dean Office/ Teachers works (Agri. Clinic and Agri. Business centre and corporate works/teachers involved in selection and documentation.

S.N.	Activity	Year	Enclosure No. (Documentary evidence) *
	Any other corporate activities certified by the university authority.		

II. Published Work during the Assessment Period

c) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

d) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					
iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

d.) Any other publication

	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.
i	As Author / Compiler of POP /Editor				

ii	As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications				

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			
b	National Award			
c	State Award			

d	University Award			
e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- b) Activities performed as Head of Office / Farm co-ordinator / Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer / NSS co-ordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm management / Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G.Co-ordinator/ seminar incharge/ Leader / member in monitoring team/ Programme Coordinator/ Crop Coordinator/ Scheme Head/ Unit Head/ Dept. Head / Programmer Officer of Community Radio Station / Training Hostel/ Hostel Management / Transport incharge, etc.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- c) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Co-ordinator / Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Referee for Research Journals/ Appraisal of Research Proposal/ Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Member of exam invigilation committee / member of BOS & Academic Council of other Universities, worked as chairperson in the Fund mobilization to support university events (more than Rs50,000/-), organizing SHGs, commodity groups, Krishi Andolanas, / Melasconducting students association election as returning officer / presiding / polling officer

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VIII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)

**APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
ASSISTANT PROFESSOR (AGP Rs. 8000) TO ASSOCIATE PROFESSOR (AGP Rs. 9000)**

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and place of joining at present place – College / Research station / KVK		
9	Date of joining present post (Assistant Professor- Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised scale	-	
10			
(i)	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order)		
(ii)	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised. (enclose copy of administrative order)		
(iii)	Date of completion of 3 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised .		
11	(v) Have you applied for promotion under CAS for AGP Rs. 9000/- or Associate Professor in VV 15 th CAS		
	(vi) If yes, date of eligibility in 15 th CAS		
12	Details of work performance in teaching / research/ extension/ farm management/ other assignment (Details be furnished in annexure I)		

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

SN	Title of the course	Period From To	Duration	Name of Organizing Institute	Enclosure No. (Documentary proof)

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME –
2006, JNKVV, Jabalpur

**Assessment of ASSISTANT PROFESSORS in the Pay Band of Rs.15600-39100 to
move from AGP Rs. 8000 to Rs.37400-6700 + AGP Rs. 9000**

I. Specific Achievements in Teaching/ Research/ Extension work during Assessment Period

1. Teaching

a. Class room teaching

(i) UG / PG / Diploma / Certificate courses / Experiential Learning/ offered in his /her HQ

SN	Name of the subject / course with credit hours	Sole/shared	Class	Academic Year	Semester	Enclosure No. (documentary evidence)*

(ii) UG / PG / Diploma / Certificate courses / Experiential Learning courses offered outside in his /her HQ

SN	Name of the subject / course with credit hours	Sole/ shared	HQ &Place of Teaching	Class	Academic Year	Sem.	Enclosure No. (documentary evidence)*

(iii) HOT / Industrial Training

Name of the subject / course	Class	Academic Year	Semester	Name of Institute	Enclosure No. (documentary evidence)*

b. Guidance to PG students as Chairman of the Advisory Committee

SN	Title of the thesis	Master / Ph.D	Academic Year	Name of student	Enclosure No. (documentary evidence)*

c. Guidance to PG students as Member of the Advisory Committee

S.N.	Title of the thesis	Master / Ph.D	Academic Year	Name of student	Enclosure No. (documentary evidence)*

d. Teaching aids developed (laboratory manuals, RAWE manuals, AV Aids, e- notes/ lecture notes developed etc.)

S.N.	Title of manual/ A.V. aids / e notes /Lecture Notes	Enclosure No. (documentary evidence)*

e. Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.)

S. N.	Activity	Name of the subject	UG/PG	Academic Year and Semester	Name of the Institute	Enclosure No. (documentary evidence)

2. **Research**

a) Research project

i) Trials/Experiments/Studies conducted / Testing trials /testing implements successfully conducted	Year	Enclosure No. (documentary evidence)*
ii) Nucleus / Vegetable/ Spice/ Flower seeds in quintal		

iii) Breeder seeds in ton		
iv) Foundation/Certified/TL Seeds/Bioagents produced in ton		
v) Planting material produced in thousands		
vi) Processed products per 100 (kg/numbers)		

b) Ad-hoc Projects (Externally funded) - for each project total outlay

v) For projects which have been obtained by the teacher on competitive mode

S. N.	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*

vi) For institutional projects assigned by the University including product testing

S. N.	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*

c) i) Patents / variety / hybrid developed and released

S. N.	Name of the Patents / variety / hybrid developed and released	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)*

vi) Prototypes / Modules/ technology developed

S. N.	Name of the Prototypes / Modules/ technology developed	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)*

vii) Endorsement of notified varieties

S. N.	Name of the Endorsement of notified varieties	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)

d) Establishment of institutional facilities from external funds (Rs. one lakh and above and other than 2 b. i& ii)

S. N.	Name of the institutional facilities developed	Year	Place / Location	Enclosure No. (documentary evidence)*

e) Compilation / preparation of annual research report / QRT report/ monitoring team report

S. N.	Name of the Report with	Year	Enclosure No. (documentary evidence)*

* Certificate issued by competent authority

3) Extension

a.) Transfer of Technology

i) Farm Trials/ Demonstrations/ On-Farm Testing / Campaign

SNo	Title of activities (Farm Trials/ Demonstrations / On-Farm Testing / Campaign)	Year	Name of locations	Enclosure No. (documentary evidence)*

ii) Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works

SNo	Title of activities (Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works)	Year	Name of locations	Role (Participation / organize)	Enclosure No. (documentary evidence)

iii) Consultancy services (based on endorsement by controlling officer)

SNo	Consultancy services	Year (period)	Name of locations	Name of institute or organisation	Enclosure No. (documentary evidence) **

b) Training programmes / workshop / group meet organized

i) Up to one week duration

SNo	Title of Training	Duration (date)	Venue	No of participant	Enclosure No. (documentary evidence) **

ii) For more than one week duration

SNo	Title of Training	Duration (date)	Venue	No of participant	Enclosure No. (documentary evidence) **

c) As Resource Person in the Training Programme / Refresher Course/ Winter/ Summer Schools/ NSS/RAWE etc.

SNo	Title of Training Programme / Refresher Course / Winter/ Summer Schools/ NSS/RAWE	Date From-To	Duration	Name of institute or organization	Enclosure No. (documentary evidence) **

d) Participating as Resource Person in bi-monthly Technical Workshop / campaign

SNo	Name of event	Year	Duration with date	Name of organizer	Enclosure No. (documentary evidence) **

e) Diagnostic visit to farmers fields / family units / Radio / Television Talk

SNo	Name of activities	Year	Date	Title (as required)	Enclosure No. (documentary evidence) **

f) Feedback to research based on which research formulations have been made

SNo	Feed back	To whom	Year	Enclosure No. (documentary evidence) **

g) Profit generated out of Revolving Fund (Mutually exclusive from 2, a, iii, iv, v & vi)

SNo	Fund Generated (Rs)	Year	Enclosure No. (documentary evidence) **

h) Development of video/radio programmes on Agril. Technologies

SNo	Title of video / programme	Year	Enclosure No. (documentary evidence) **

**** Certificate issued by competent authority**

4) Designated Corporate Activities-

Farm Superintendent/Farm Incharge/ External examination co-ordinator – Associate co-ordinator / Asst. Horticulturist / Sr.Technical Assistant/ Technical Officer / Asst. Professor Documentation)/ Asst. Editor/ Assoc. Editor/Information Specialists/ Audio Visual Specialist/ Asst. Professor of Physical Education/ Asst. Director of Student Welfare/ Asst. Professor/ Assoc.Professor/Professor in PPMC/Curator/ Manager ATIC/Training or Extension consultant / Technical Assistant D.E. &D.R's Office personnel / controller and co-ordinator of extension / Teachers and Co-ordinator-Bakery Training Unit, Technical Officer at Dean Office/ Teachers works (Agri. Clinic and Agri. Business centre and corporate works/teachers involved in selection and documentation.

S.N.	Activity	Year	Enclosure No. (Documentary evidence) *
	Any other corporate activities certified by the university authority.		

II.Published Work during the Assessment Period

e) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

f) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					
iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

d.) Any other publication

	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.
i	As Author / Compiler of POP /Editor				
ii	As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications				

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

Signature & name of the applicant

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			
b	National Award			
c	State Award			
d	University Award			
e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- c) Activities performed as Head of Office / Farm co-ordinator / Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer / NSS co-ordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm management / Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G.Co-ordinator/ seminar incharge/ Leader / member in monitoring team/ Programme Coordinator/ Crop Coordinator/ Scheme Head/ Unit Head/ Dept. Head / Programmer Officer of Community Radio Station / Training Hostel/ Hostel Management / Transport incharge, etc.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- d) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Co-ordinator / Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different

committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Referee for Research Journals/ Appraisal of Research Proposal/ Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Member of exam invigilation committee / member of BOS & Academic Council of other Universities, worked as chairperson in the Fund mobilization to support university events (more than Rs50,000/-), organizing SHGs, commodity groups, Krishi Andolanas, / Melasconducting students association election as returning officer / presiding / polling officer

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VIII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
ASSOCIATE PROFESSOR (AGP Rs. 9000) TO PROFESSOR (AGP Rs. 10000)

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and Place of joining at present post		
9	Date of joining post of Associate Professor- Rs 37400-67000 + AGP Rs.9000/- or its corresponding pre revised scale	-	
10	Date of clearance of probation period and terms & condition of appointment (enclose copy of administrative order)		
(i)	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order)		
(ii)	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised. (enclose copy of administrative order)		
(iii)	Date of promotion as Associate Professor in the scale of Rs 37400-67000 + AGP Rs.9000/- or its corresponding pre revised. (enclose copy of administrative order)		
(iv)	Date of completion of 3 years services in Associate Professor (Rs 37400-67000 + AGP Rs.9000/-) or its corresponding pre revised .		
11	(vii) Have you applied for promotion under CAS for Professor (AGP Rs. 10000/-) in VV 15 th CAS		
	(viii) If yes, date of eligibility in 15 th CAS		
12	Details of work performance in teaching / research/ extension/ farm management/ other assignment (Details be furnished in annexure I)		

13. List of publications in NAAS rated / refereed journals since the period that applicant is placed in stage3 (in bibliographic form with enclosure no.)

Signature & name of the applicant

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME –
2006, JNKVV, Jabalpur

**Assessment of ASSOCIATE PROFESSORS in the Pay Band of Rs.3740-67000 to
move from AGP Rs. 9000 to AGP Rs. 10000**

I. Specific Achievements in Teaching/ Research/ Extension work during Assessment Period

1. Teaching

a. Class room teaching

(i) UG / PG / Diploma / Certificate courses / Experiential Learning/ offered in his /her HQ

SN	Name of the subject / course with credit hours	Sole/shared	Class	Academic Year	Semester	Enclosure No. (documentary evidence)*

(ii) UG / PG / Diploma / Certificate courses / Experiential Learning courses offered outside in his /her HQ

SN	Name of the subject / course with credit hours	Sole/ shared	HQ &Place of Teaching	Class	Academic Year	Sem.	Enclosure No. (documentary evidence)*

(iii) HOT / Industrial Training

Name of the subject / course	Class	Academic Year	Semester	Name of Institute	Enclosure No. (documentary evidence)*

b. Guidance to PG students as Chairman of the Advisory Committee

SN	Title of the thesis	Master / Ph.D	Academic Year	Name of student	Enclosure No. (documentary evidence)*

c. Guidance to PG students as Member of the Advisory Committee

S.N.	Title of the thesis	Master / Ph.D	Academic Year	Name of student	Enclosure No. (documentary evidence)*

d. Teaching aids developed (laboratory manuals, RAWE manuals, AV Aids, e- notes/ lecture notes developed etc.)

S.N.	Title of manual/ A.V. aids / e notes /Lecture Notes	Enclosure No. (documentary evidence)*

e. Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.)

S. N.	Activity	Name of the subject	UG/PG	Academic Year and Semester	Name of the Institute	Enclosure No. (documentary evidence)

2. Research

a) Research project

	Year	Enclosure No. (documentary evidence)*
i) Trials/Experiments/Studies conducted / Testing trials /testing implements successfully conducted		
ii) Nucleus / Vegetable/ Spice/ Flower seeds in quintal		
iii) Breeder seeds in ton		
iv) Foundation/Certified/TL Seeds/Bioagents produced in ton		
v) Planting material produced in thousands		
vi) Processed products per 100 (kg/numbers)		

b) Ad-hoc Projects (Externally funded) - for each project total outlay

vii) For projects which have been obtained by the teacher on competitive mode

S. N.	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*

viii) For institutional projects assigned by the University including product testing

S. N.	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*

c) i) Patents / variety / hybrid developed and released

S. N.	Name of the Patents / variety / hybrid developed and released	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)*

viii) Prototypes / Modules/ technology developed

S. N.	Name of the Prototypes / Modules/ technology developed	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)*

ix) Endorsement of notified varieties

S. N.	Name of the Endorsement of notified varieties	Year	PI / Co-PI/Member / Associate Scientist	Enclosure No. (documentary evidence)

- d) Establishment of institutional facilities from external funds (Rs. one lakh and above and other than 2 b. i& ii)

S. N.	Name of the institutional facilities developed	Year	Place / Location	Enclosure No. (documentary evidence)*

- e) Compilation / preparation of annual research report / QRT report/ monitoring team report

S. N.	Name of the Report with	Year	Enclosure No. (documentary evidence)*

* Certificate issued by competent authority

3) Extension

- a.) Transfer of Technology

- i) Farm Trials/ Demonstrations/ On-Farm Testing / Campaign

SNo	Title of activities (Farm Trials/ Demonstrations / On-Farm Testing / Campaign)	Year	Name of locations	Enclosure No. (documentary evidence)*

- ii) Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works

SNo	Title of activities (Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works)	Year	Name of locations	Role (Participation / organize)	Enclosure No. (documentary evidence)

- iii) Consultancy services (based on endorsement by controlling officer)

SNo	Consultancy services	Year (period)	Name of locations	Name of institute or organisation	Enclosure No. (documentary evidence) **

b) Training programmes / workshop / group meet organized

i) Up to one week duration

SNo	Title of Training	Duration (date)	Venue	No of participant	Enclosure No. (documentary evidence) **

ii) For more than one week duration

SNo	Title of Training	Duration (date)	Venue	No of participant	Enclosure No. (documentary evidence) **

c) As Resource Person in the Training Programme / Refresher Course/ Winter/ Summer Schools/ NSS/RAWE etc.

SNo	Title of Training Programme / Refresher Course / Winter/ Summer Schools/ NSS/RAWE	Date From-To	Duration	Name of institute or organization	Enclosure No. (documentary evidence) **

d) Participating as Resource Person in bi-monthly Technical Workshop / campaign

SNo	Name of event	Year	Duration with date	Name of organizer	Enclosure No. (documentary evidence) **

e) Diagnostic visit to farmers fields / family units / Radio / Television Talk

SNo	Name of activities	Year	Date	Title (as required)	Enclosure No. (documentary evidence) **

f) Feedback to research based on which research formulations have been made

SNo	Feed back	To whom	Year	Enclosure No. (documentary evidence) **

g) Profit generated out of Revolving Fund (Mutually exclusive from 2, a, iii, iv, v & vi)

SNo	Fund Generated (Rs)	Year	Enclosure No. (documentary evidence) **

h) Development of video/radio programmes on Agril. Technologies

SNo	Title of video / programme	Year	Enclosure No. (documentary evidence) **

**** Certificate issued by competent authority**

4) Designated Corporate Activities-

Farm Superintendent/Farm Incharge/ External examination co-ordinator – Associate co-ordinator / Asst. Horticulturist / Sr.Technical Assistant/ Technical Officer / Asst. Professor Documentation/ Asst. Editor/ Assoc. Editor/Information Specialists/ Audio Visual Specialist/ Asst. Professor of Physical Education/ Asst. Director of Student Welfare/ Asst. Professor/ Assoc.Professor/Professor in PPMC/Curator/ Manager ATIC/Training or Extension consultant / Technical Assistant D.E. &D.R's Office personnel / controller and co-ordinator of extension / Teachers and Co-ordinator-Bakery Training Unit, Technical Officer at Dean Office/ Teachers works (Agri. Clinic and Agri. Business centre and corporate works/teachers involved in selection and documentation.

S.N.	Activity	Year	Enclosure No. (Documentary evidence) *
	Any other corporate activities certified by the university authority.		

II. Published Work during the Assessment Period

g) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

h) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					
iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

d.) Any other publication

	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.
i	As Author / Compiler of POP /Editor				

ii	As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications				

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			
b	National Award			
c	State Award			
d	University Award			

e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- d) Activities performed as Head of Office / Farm co-ordinator / Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer / NSS co-ordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm management / Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G.Co-ordinator/ seminar incharge/ Leader / member in monitoring team/ Programme Coordinator/ Crop Coordinator/ Scheme Head/ Unit Head/ Dept. Head / Programmer Officer of Community Radio Station / Training Hostel/ Hostel Management / Transport incharge, etc.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- e) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Co-ordinator / Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Referee for Research Journals/ Appraisal of Research Proposal/ Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Member of exam invigilation committee / member of BOS & Academic Council of other Universities, worked as chairperson in the Fund mobilization to support university events (more than Rs50,000/-), organizing SHGs, commodity groups, Krishi Andolanas, / Melasconducting students association election as returning officer / presiding / polling officer

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VIII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
ASSISTANT LIBRARIAN (AGP Rs. 6000) TO ASSISTANT LIBRARIAN (AGP Rs. 7000)

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and Place of joining at present place – College / Research station / KVK		
9a	Date of joining the post of Assistant Librarian- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	-	
9b	Present pay in pay band and AGP (enclose copy of pay slip)	-	
10	Date of clearance of probation period and terms & condition of appointment (enclose copy of administrative order)		
(i)	Date of completion of 6 years services in Assistant Librarian. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those without M Phil / Ph D degree	-	
(ii)	Date of completion of 5 years services in Assistant Librarian (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those with M Phil degree	-	
(iii)	Date of completion of 4 years services in Assistant Librarian (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale with Ph D degree	-	
11	(ix) Have you applied for promotion under CAS in VV 15 th CAS	-	
	(x) If yes, date of eligibility in 15 th CAS	-	
12	Details of work performance in teaching / research/ extension/ farm management/ other assignment (Details be furnished in Annexure-I)		

13. Participation in Orientation and Refresher / Research methodology course

SN	Title of the course	Period From To	Duration	Name of Organizing Institute	Enclosure No. (Documentary proof)
A	Orientation course				
B	Refresher / Research methodology course				

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR /
Incharge Research Station/ PC, K.V.K.**

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 6th PAY

Assessment of ASSISTANT LIBRARIAN in the Pay Band of Rs.15600-39100 to move from AGP Rs. 6000 to AGP Rs. 7000

I. Library Services

1. Library Services: Services rendered in different sections of the Library like Acquisition, Periodicals, Technical, Circulation, Documentation, Maintenance, Computer, Reference etc.,

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

2. Specialized / Additional Services: Services rendered under the following section

- | | |
|--|---|
| <ul style="list-style-type: none"> Binding section General T.B.B. SC/ST, ST Book Bank Photographic section | <ul style="list-style-type: none"> Institutional Repositories Digital Library Assisting Librarian in Administration. |
|--|---|

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

3. Teaching offered for PG students (Non credit course)

Name of the subject / course	Class	Academic Year	Semester	Enclosure No. (documentary evidence)*

4. **Innovative Library Activities:** Conducting Library Usage survey, conducting Book Exhibition, Preparation of Reading list for Students, Creation of Databases OPAC. Attending as a member of University Committee, Special Lecture as a guest.
- Institution Building Activities**

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

5. Projects.

S.N	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*
	. a) Competitive projects by the individuals					

Signature & name of the applicant

	b) Project funded by Govt. / University /ICAR					

* Certificate issued by competent authority

II. Published Work during the Assessment Period

i) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

j) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					
iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

Signature & name of the applicant

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			
b	National Award			
c	State Award			
d	University Award			
e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- a) Activities performed as External Examination Coordinator – Associate Coordinator/ Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/ All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ PG coordinator/seminar incharge. Leader / member in monitoring team.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- b) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Member in monitoring team/ Press meet work/ participation in UG&PG admission/ member of monitoring team / member involve in organization, selection of Farmers / Teachers for nomination to various awards

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)*

Signature & name of the applicant

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
ASSISTANT LIBRARIAN (AGP Rs. 7000) TO ASSISTANT LIBRARIAN (AGP Rs. 8000)

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and place of joining at present place – College / Research station / KVK		
9	Date of joining present post (Assistant Librarian - Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	-	
10			
(i)	Date of promotion as Assistant Librarian in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order)	-	
(ii)	Date of completion of 5 years services in Assistant Librarian (Rs 15600-39100 + AGP Rs.7000/-) or its corresponding pre revised .	-	
(iii)	If training(s)/orientation course(s)/ summer or winter school(s) is required in the administrative order mentioned in 10 (i) above and V.V corrigendum no. Estt.I/14 th CAS/1202 Dated 28.11.2016, mention the completion of required trainings with date(s), duration and enclosure number of copy of the certificate	-	
11	(i) Have you applied for promotion under CAS in VV 15 th CAS	-	
	(ii) If yes, date of eligibility in 15 th CAS	-	
12	Details of work performance and other assignment (Details be furnished in Annexure- I)	-	

Signature & name of the applicant

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

SN	Title of the course	Period From To	Duration	Name of Organizing Institute	Enclosure No. (Documentary proof)

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR /
Incharge Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR /
Incharge Research Station/ PC, K.V.K.**

Signature & name of the applicant

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 6th
PAY

Assessment of ASSISTANT LIBRARIAN in the Pay Band of Rs.15600-39100 to move from AGP Rs. 7000 to AGP Rs. 8000

II. Library Services

2. **Library Services:** Services rendered in different sections of the Library like Acquisition, Periodicals, Technical, Circulation, Documentation, Maintenance, Computer, Reference etc.,

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

2. Specialized / Additional Services: Services rendered under the following section

- | | |
|--|---|
| <ul style="list-style-type: none"> • Binding section • General T.B.B. • SC/ST, ST Book Bank • Photographic section | <ul style="list-style-type: none"> • Institutional Repositories • Digital Library • Assisting Librarian in Administration. |
|--|---|

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

5. Teaching offered for PG students (Non credit course)

Name of the subject / course	Class	Academic Year	Semester	Enclosure No. (documentary evidence)*

6. **Innovative Library Activities:** Conducting Library Usage survey, conducting Book Exhibition, Preparation of Reading list for Students, Creation of Databases OPAC. Attending as a member of University Committee, Special Lecture as a guest.
Institution Building Activities

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

5. Projects.

S.N .	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*
	a) Competitive projects by the individuals					
	b) Project funded by Govt. / University /ICAR					

* Certificate issued by competent authority

II. Published Work during the Assessment Period

k) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

l) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					
iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			
b	National Award			
c	State Award			
d	University Award			
e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- c) Activities performed as External Examination Coordinator – Associate Coordinator/ Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/ All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ PG coordinator/seminar incharge. Leader / member in monitoring team.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- d) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWA – Assoc. Coordinator – participation in RAWA camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Member in monitoring team/ Press meet work/ participation in UG&PG admission/ member of monitoring team / member involve in organization, selection of Farmers / Teachers for nomination to various awards

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)*

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
ASSISTANT LIBRARIAN (AGP Rs. 8000) TO DEPUTY LIBRARIAN (AGP Rs. 9000)

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and place of joining at present place – College / Research station / KVK		
9	Date of joining present post (Assistant Librarian- Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised scale	-	
10			
(i)	Date of promotion as Assistant Librarian in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order)	-	
(ii)	Date of promotion as Assistant Librarian in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised. (enclose copy of administrative order)	-	
(iii)	Date of completion of 3 years services in Assistant Librarian (Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised .	-	
11	(i) Have you applied for promotion under CAS in VV 15 th CAS	-	
	(ii) If yes, date of eligibility in 15 th CAS	-	
12	Details of work performance in teaching / research/ extension/ farm management/ other assignment (Details be furnished in annexure I)	-	

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

SN	Title of the course	Period From To	Duration	Name of Organizing Institute	Enclosure No. (Documentary proof)

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 6th PAY

Assessment of ASSISTANT LIBRARIAN in the Pay Band of Rs.15600-39100 to move from AGP Rs. 8000 to DEPUTY LIBRARIAN (Rs.37400-67000 +AGP Rs. 9000)

3. Services Rendered under different sections of the Library

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*
a	Acquisition Section:- <ol style="list-style-type: none"> 1. Listing of indented Books for Library Committee meeting. 2. Procuring of books from different firms. 3. Taking entries of books into the accession register. 4. Attending Audit queries. 5. Sending list of books to the indented Departments. 			
b	Periodical Section:- <ol style="list-style-type: none"> 1. Subscribing Indian and Foreign Periodicals. 2. Receiving Gift and Exchange of Periodicals. 3. Sending Reminders. 4. Sending Journals for binding section. 5. Attending Audit quires. 			
c	Technical Section:- <ol style="list-style-type: none"> 1. Classification of Books & Journals. 2. Cataloguing of Books & Journals. 3. Technical Processing of Books & Journals. 4. Preparation of Catalogue Cards & Merging with existing catalogue. 5. Maintenance of Shelf List / OPAC 			
d	Circulation Section:- <ol style="list-style-type: none"> 1. Library Membership- issuing Computerized ID Cards for 			

	<p>Students, Teachers and Researchers.</p> <p>2. Supervision of Charging System and Discharging system.</p> <p>3. Overdue collections.</p> <p>4. Issuing No-dues certificates for Teachers and Students.</p> <p>5. Inter Library Loan / Allotment of Research Cubicles.</p>			
e	<p>Reference Section:-</p> <p>1. Providing reference service to the users of the Library with print and non print sources.</p> <p>2. Acquisition of Reports and Theses.</p> <p>3. Classification and cataloguing of Reports and Theses.</p> <p>4. Offering orientation courses of UG and PG Students.</p> <p>5. Maintenance of Reference Section, Report Section and Theses Section.</p>			
f	<p>Documentation Section:-</p> <p>1. Preparation of recent addition(Monthly).</p> <p>2. Compilation of Current Catalogue of Periodicals.</p> <p>3. Compilation of Bibliographies.</p> <p>4. Compilation of Catalogue of Theses.</p> <p>5. Technical Information Services and Reading lists.</p>			
g	<p>Maintaining of Books / Periodicals Section:-</p> <p>1. Maintenance of Books stacks.</p> <p>2. Maintenance of Periodicals.</p> <p>3. Removal Books for Binding and repair.</p> <p>4. Providing Reader guides and bay guides.</p> <p>5. Providing reference service.</p>			
h	<p>Computer Section:-</p> <p>1. Providing Internet Service to the readers.</p> <p>2. Subscription of CD-ROM</p>			

	Databases. 3. Subscription of Online Journals. 4. OPAC (Online Public access catalogue) 5. Over all maintenance of Computer Section			
--	---	--	--	--

2. Specialized Library Services:

SN	Activity	Period	Duration	Enclosure No. (Docu.evidence)*
A	Reprographic Section:- 1. Procurement of materials for Reprographic section. 2. Maintenance of the Xerox Machines. 3. Maintenance of the printers.			
B	General Text Book Bank:- 1. Procurement of Text Books for TBB 2. Issue and return of the Text books to Students. 3. Issuing No due Certificates for the Students.			
C	SC/ST Book Bank:- 1. Procurement of Text Books to SC/ST Book Bank. 2. Issue and return of the Text books to SC/ST Students. 3. Issuing No due Certificates for SC/ST Students.			
D	Binding Section:- 1. Procurement of Materials for the Binding Section. 2. Arranging for Books, Journals, Reports for Binding. 3. Supervision of the Binding Section.			
E	Photographic Section:- 1. Procurement of Materials for the Photographic Section. 2. Collection of fees for ID Cards. 3. Distribution of photo ID Cards.			
F	Adopting information and Technologies (ICT) 1. Video Library maintenance 2. Digitalization of documents 3. E-Learning			

7. Teaching offered for PG students (Non credit course)

Name of the subject / course with contact hours	Class	Academic Year	Semester	Enclosure No. (documentary evidence)*

4. Projects.

S.N	Title of the project	Funding Agency	Duration	Total Outlay	PI / Co-PI	Enclosure No. (documentary evidence)*
	a) Competitive projects by the individuals					
	b) Project funded by Govt. / University /ICAR					

* Certificate issued by competent authority

II. Published Work during the Assessment Period

m) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

n) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					

iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			
b	National Award			
c	State Award			
d	University Award			
e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- e) Activities performed as External Examination Coordinator – Associate Coordinator/ Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/ All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ PG coordinator/seminar incharge. Leader / member in monitoring team.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- f) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWA – Assoc. Coordinator – participation in RAWA camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying

Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Member in monitoring team/ Press meet work/ participation in UG&PG admission/ member of monitoring team / member involve in organization, selection of Farmers / Teachers for nomination to various awards

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)*

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
PHYSICAL EDUCATION
ASSISTANT PROFESSOR (AGP Rs. 6000) TO ASSISTANT PROFESSOR (AGP Rs. 7000)

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and Place of joining at present place – College / Research station / KVK		
9a	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	-	
9b	Present pay in pay band and AGP (enclose copy of pay slip)	-	
10	Date of clearance of probation period and terms & condition of appointment (enclose copy of administrative order)		
(i)	Date of completion of 6 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those without M Phil / Ph D degree	-	
(ii)	Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those with M Phil degree	-	
(iii)	Date of completion of 4 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale with Ph D degree	-	
11	(i) Have you applied for promotion under CAS in VV 15 th CAS	-	
	(ii) If yes, date of eligibility in 15 th CAS	-	
12	Details of work performance in teaching / research/ extension/ farm management/ other assignment (Details be furnished in Annexure-I)		

13. Participation in Orientation and Refresher / Research methodology course

SN	Title of the course	Period From To	Duration	Name of Organizing Institute	Enclosure No. (Documentary proof)
A	Orientation course				
B	Refresher / Research methodology course				

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR /
Incharge Research Station/ PC, K.V.K.**

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME,
JNKVV, Jabalpur

Assessment of ASSISTANT PROFESSORS (Physical Education) in the Pay Band of Rs.15600-39100 to move from AGP Rs. 6000 to AGP Rs. 7000

I. Performance / contribution during the assessment period of corporate work

SN	Activity	Date/period	Institute/Place	Enclosure No. (Documentary evidence)*
a	Organizing various inter campus/ inter University Tournaments			
b	Serving as a team Manager/ Coach of the college Sports/ Cultural teams in the Inter Campus/ Local Tournaments			
c	Accompanying the University Sports/ Cultural team as a Manager/Coach			
d	Attending as-sports team selection committee member (State/University/District/ Taluk Teams)			
e	Serving Sports and Cultural Council as Member of the College			
f	Serving as Technical Official/Experts outside the University			
g	Attending as Committee Member of Field Day/ Krishimela/ Convocation/ National Festival/ HSC/ Disciplinary Committee or any other activities assigned by the College / University.			
h	Other works attended by Physical Education Teacher			
	i. Developing Sports Infrastructure like outdoor Games/ Gymnasium and indoor games.			
	ii. Conducting sports activities in connection with the College day, Hostel day and during any other occasions.			

* Certificate issued by competent authority

II. Published Work during the Assessment Period

o) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

p) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					
iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

d.) Any other publication

	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.
i	As Author / Compiler of POP /Editor				
ii	As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications				

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			

b	National Award			
c	State Award			
d	University Award			
e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- a. Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor/ Tour Leader and Co- Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades .P.G.co-ordinator/seminar incharge. Leader / member in monitoring team.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- f) Activities performed as Member – Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involve in organization, selection of farmers / Teachers for nomination to various awards.

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VIII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
PHYSICAL EDUCATION
ASSISTANT PROFESSOR (AGP Rs. 7000) TO ASSISTANT PROFESSOR (AGP Rs. 8000)

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and place of joining at present place – College / Research station / KVK		
9	Date of joining present post (Assistant Professor- Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	-	
10			
(i)	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order)	-	
(ii)	Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.7000/-) or its corresponding pre revised .	-	
(iii)	If training(s)/orientation course(s)/ summer or winter school(s) is required in the administrative order mentioned in 10(i) above and V.V corrigendum no. Estt.I/14 th CAS/1202 Dated 28.11.2016, mention the completion of required trainings with date(s), duration and enclosure number of copy of the certificate	-	
11	(i) Have you applied for promotion under CAS in VV 15 th CAS	-	
	(ii) If yes, date of eligibility in 15 th CAS	-	
12	Details of work performance in teaching / research/ extension/ farm management/ other assignment (Details be furnished in Annexure- I)	-	

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

SN	Title of the course	Period From To	Duration	Name of Organizing Institute	Enclosure No. (Documentary proof)

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR /
Incharge Research Station/ PC, K.V.K.**

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME,
JNKVV, Jabalpur

Assessment of ASSISTANT PROFESSORS (Physical Education) in the Pay Band of Rs.15600-39100 to move from AGP Rs. 7000 to AGP Rs. 8000

II. Performance / contribution during the assessment period of corporate work

SN	Activity	Date/period	Institute/Place	Enclosure No. (Documentary evidence)*
a	Organizing various inter campus/ inter University Tournaments			
b	Serving as a team Manager/ Coach of the college Sports/ Cultural teams in the Inter Campus/ Local Tournaments			
c	Accompanying the University Sports/ Cultural team as a Manager/Coach			
d	Attending as-sports team selection committee member (State/University/District/ Taluk Teams)			
e	Serving Sports and Cultural Council as Member of the College			
f	Serving as Technical Official/Experts outside the University			
g	Attending as Committee Member of Field Day/ Krishimela/ Convocation/ National Festival/ HSC/ Disciplinary Committee or any other activities assigned by the College / University.			
h	Other works attended by Physical Education Teacher			
	i. Developing Sports Infrastructure like outdoor Games/ Gymnasium and indoor games.			
	ii. Conducting sports activities in connection with the College day, Hostel day and during any other occasions.			

* Certificate issued by competent authority

II. Published Work during the Assessment Period

q) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

r) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					
iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

d.) Any other publication

	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.

i	As Author / Compiler of POP /Editor				
ii	As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications				

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			
b	National Award			
c	State Award			

d	University Award			
e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- c. Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor/ Tour Leader and Co- Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades .P.G.co-ordinator/seminar incharge. Leader / member in monitoring team.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- g) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involve in organization, selection of farmers / Teachers for nomination to various awards.

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VIII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
PHYSICAL EDUCATION
ASSISTANT PROFESSOR (AGP Rs. 8000) TO ASSOCIATE PROFESSOR (AGP Rs. 9000)

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and place of joining at present place – College / Research station / KVK		
9	Date of joining present post (Assistant Professor- Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised scale	-	
10			
(i)	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order)	-	
(ii)	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised. (enclose copy of administrative order)	-	
(iii)	Date of completion of 3 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised .	-	
11	(i) Have you applied for promotion under CAS in VV 15 th CAS	-	
	(ii) If yes, date of eligibility in 15 th CAS	-	
12	Details of work performance in teaching / research/ extension/ farm management/ other assignment (Details be furnished in annexure I)	-	

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

SN	Title of the course	Period From To	Duration	Name of Organizing Institute	Enclosure No. (Documentary proof)

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME,
JNKVV, Jabalpur

**Assessment of ASSISTANT PROFESSORS (Physical Education) in the Pay Band of
Rs.15600-39100 to move from AGP Rs. 8000 to Rs. 37400-67000 +AGP Rs. 9000**

III. Performance / contribution during the assessment period of corporate work

SN	Activity	Date/period	Institute/Place	Enclosure No. (Documentary evidence)*
a	Organizing various inter campus/ inter University Tournaments			
b	Serving as a team Manager/ Coach of the college Sports/ Cultural teams in the Inter Campus/ Local Tournaments			
c	Accompanying the University Sports/ Cultural team as a Manager/Coach			
d	Serving Sports and Cultural Council as Member of the College			
e	Serving as Technical Official/Experts outside the University			
f	Attending as Committee Member of Field Day/ Krishimela/ Convocation/ National Festival/ HSC/ Disciplinary Committee or any other activities assigned by the College / University.			
g	Other works attended by Physical Education Teacher			
	i. Developing Sports Infrastructure like outdoor Games/ Gymnasium and indoor games.			
	ii. Conducting sports activities in connection with the College day, Hostel day and during any other occasions.			

* Certificate issued by competent authority

II. Published Work during the Assessment Period

s) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

t) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					
iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

d.) Any other publication

	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.

i	As Author / Compiler of POP /Editor				
ii	As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications				

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			
b	National Award			
c	State Award			

d	University Award			
e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- e. Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor/ Tour Leader and Co- Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades .P.G.co-ordinator/seminar incharge. Leader / member in monitoring team.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- h) Activities performed as Member – Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involve in organization, selection of farmers / Teachers for nomination to various awards.

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VIII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY
PHYSICAL EDUCATION
ASSOCIATE PROFESSOR (AGP Rs. 9000) TO PROFESSOR (AGP Rs. 10000)

1	Name of applicant	-	
2	Designation	-	
3	Discipline	-	
4	Department	-	
5	Date of Birth	-	
6	Date on which M Phil / Ph D degree acquired (attach documentary proof)	-	
7	Date of joining JNKVV	-	
8	Date and Place of joining at present post		
9	Date of joining post of Associate Professor- Rs 37400-67000 + AGP Rs.9000/- or its corresponding pre revised scale	-	
10	Date of clearance of probation period and terms & condition of appointment (enclose copy of administrative order)	-	
(i)	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order)	-	
(ii)	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised. (enclose copy of administrative order)	-	
(iii)	Date of promotion as Associate Professor in the scale of Rs 37400-67000 + AGP Rs.9000/- or its corresponding pre revised. (enclose copy of administrative order)	-	
(iv)	Date of completion of 3 years services in Associate Professor (Rs 37400-67000 + AGP Rs.9000/-) or its corresponding pre revised .	-	
11	(i) Have you applied for promotion under CAS in VV 15 th CAS	-	
	(ii) If yes, date of eligibility in 15 th CAS	-	
12	Details of work performance in teaching / research/ extension/ farm management/ other assignment (Details be furnished in annexure I)	-	

13. List of publications since the period that applicant is placed in stage3 (in bibliographic form with enclosure no.)

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated:

**Signature of the Dean of the College / ADR / Incharge
Research Station or K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR
PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME –
2006, JNKVV, Jabalpur

Assessment of ASSOCIATE PROFESSORS (Physical Education) in the Pay Band of Rs.37400-67000 to move from AGP Rs. 9000 to AGP Rs. 10000
--

IV. Performance / contribution during the assessment period of corporate work

SN	Activity	Date/period	Institute/Place	Enclosure No. (Documentary evidence)*
a	Organizing various inter campus/ inter University Tournaments			
b	Serving as a team Manager/ Coach of the college Sports/ Cultural teams in the Inter Campus/ Local Tournaments			
c	Accompanying the University Sports/ Cultural team as a Manager/Coach			
d	Serving Sports and Cultural Council as Member of the College			
e	Serving as Technical Official/Experts outside the University			
f	Attending as Committee Member of Field Day/ Krishimela/ Convocation/ National Festival/ HSC/ Disciplinary Committee or any other activities assigned by the College / University.			
g	Other works attended by Physical Education Teacher			
	i. Developing Sports Infrastructure like outdoor Games/ Gymnasium and indoor games.			
	ii. Conducting sports activities in connection with the College day, Hostel day and during any other occasions.			

* Certificate issued by competent authority

II. Published Work during the Assessment Period

u) For each full length article published in refereed journal

SN	Title	Author(s)	Journal name	Vol. & No.	Page No.	Year	Enclosure No.

v) Book Published / Edited

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Recognized publishers with ISBN					
ii	Chapters in standard books with ISBN					
iii	Published individually					
iv	Research/ Extension Bulletin					

c.)

SN	Title	Author(s) / Editor(s)	ISBN no.	Publisher	Year	Enclosure No.
i	Research note/ communication in a journal					
ii	Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop					
	Title of paper/article	Author(s)	Organizer	Name of event	Year	Enclosure No.
iii	Popular article/ leaflet					
	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.	

d.) Any other publication

	Title of paper/article	Author(s)	Publisher	Year	Enclosure No.
i	As Author / Compiler of POP /Editor				
ii	As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications				

III. Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference

SN	Activity Title	Organizing Institute	Period	Duration	Enclosure No. (Documentary evidence)
a	For Organizing each activity as in the title				
b	For participation in Summer School/ Winter School/ Refresher Course/ Orientation Course of more than 10 days duration				
c	For participation in Special Training/ Orientation Programmes/ Symposia / Seminars / Conferences / Workshops / etc. (except Annual Workshop)				
d	Involved as member in group meet organization of above activities				

IV. International Exposure- International visits/training/courses (outside India only)

SN	Exposure / event	Country	Period	Enclosure No. (Documentary evidence)

V. Awards/ Distinctions Received

SN	Award	Awarding Instt.	Year	Enclosure No. (Documentary evidence)
a	International Award			
b	National Award			
c	State Award			
d	University Award			
e	Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award.			

VI. Corporate / Other Activities

- g. Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor/ Tour Leader and Co- Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades .P.G.co-ordinator/seminar incharge. Leader / member in monitoring team.

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

- i) Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involve in organization, selection of farmers / Teachers for nomination to various awards.

Any other activities duly signed by the controlling officer

SN	Activity	Period	Duration	Enclosure No. (Documentary evidence)*

VIII. Out-Station Service

SN	Place of Posting	Period	Duration	City Class- A/B/C/other	Enclosure No. (Documentary evidence)