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Application for the post of Dean
JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR (MP)

<i>Details of application fee</i>	
Bank Draft No.	
Amount (Rs)	
Date	

Affix recent
passport size
color
photograph

APPLICATION FORM

Post	Dean						
College of	Agriculture	Horticulture	Agricultural Engineering				
Scale of pay	Rs.						
Advertisement No							
Category applied for	Unreserved	SC	ST	OBC	Handicap	Woman	

1.1	Full Name in capital letters							Enclosure	
1.2	Father's name/								
1.3	Mother's name								
1.4	Husband's Name								
2	Address								
2.1	Address for correspondence								
2.2	Permanent home address								
2.3	Telephone	Mobile	e-mail						
2.4	Are you a bonafide resident of MP	Yes	No						
<i>In support, please enclose a certificate</i>									
3.1	Date of birth	D	M	Y					
3.1.1	Words								
3.1.2	Figure								
3.1.3	Age	Year	Month	Day					
<i>In support, please enclose a Matriculation or equivalent certificate</i>									
3.2	Place of birth	District	State						
4	Nationality								
5.1	Mother tongue								
5.2	Other language(s) which the applicant can speak read and write fluently								
6	Gender	Female	Male	Transgender					
7	Marital status	Single			Married				
8	Category	UR	SC	ST	OBC	Handicap	Woman		
<i>In support, please enclose a certificate from authorized Issuing Officer</i>									
7	School from which the applicant passed the High School or Higher Secondary or an Equivalent examination and Colleges at which educated:								
	School and College	Year of joining					Year of leaving		
7.1									
7.2									
7.3									

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8 Examinations passed: (Please enclose copies of certificate/degree & mark - sheet/transcript etc. of each of the examination)

	Examination*	Name Degree/ diploma	Examining body	Subject(s) (Major)	Marks (%)	Division obtained	Year of passing	Enclosure Number	
								Certificate / degree	Mark sheet / transcript
i	High School								
ii	Higher Secondary/ Intermediate/ Pre-University								
iii	Bachelor's Degree								
iv	Master's Degree								
v	Doctor's degree								
a	Ph. D. with Course work in the core subject of Agriculture/ Horticulture/ Agricultural Engineering								
b	Ph. D. in relevant subject in accordance with UGC Regulation 2009 / UGC Regulation 2016								
c	Ph. D. without course work in relevant subject / field prior to July 11, 2009								
vi	Any other examination(s)								
a	Degree/Diploma/Certificate (with exact duration)								
b	Any qualifying examination viz, NET/SLET etc.								

* Only completed and awarded qualifications should be mentioned. Incomplete or result awaited qualifications should not be mentioned or clearly indicated

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10.1 Award of University Gold medal

Degree programme	Awarding Agency	Year	Encl
Bachelor			
Master			
Doctorate			
Other Specify			

10.2 Scholarships, Study Fellowships etc.

Name of the Scholarship/ Study Fellowships etc	Degree programme Master /Doctorate/ other	Awarding Agency	Duration and period	Amount / month	Encl

10.3 Extracurricular activities

Extracurricular activities	Institute represented	Institute organized	Year	Encl
Participation in all India/State/ Inter-University Games & Sports meet or Cultural activities/ 'B' certificate of NCC/NSS				
'C' certificate of NCC/NSS				
Other specify				

11.1 Postdoctoral Fellowship

Fellowship	National/ International	Institute awarded	From	To	Total period			Enclosure
					Y	M	D	

11.2 Best Ph D thesis award

Name of the Award	Agency/ Institute awarded	Year of thesis submission	Institute where thesis is submitted	Year of award	Enclosure

12 Employment record and experience

12.1 Experience: - describe each of the experience separately in detail

(Details of experience possessed as per eligibility criteria)

	Total Experience		Year		Month
	Total Experience as Professor or equivalent		Year		Month

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12.2. Employment record (Starting from present position held in chronological orders):

Post	Employer	Pay scale, Present basic, Present total emoluments	Period						Duration			Reason for leaving	Enclosure
			From			To							
			D	M	Y	D	M	Y	Y	M	D		

12.3. Experience over and above the prescribed essential years

Post	Above	Employer	Pay scale	Period						Duration			Enclosure
				From			To						
				D	M	Y	D	M	Y	Y	M	D	
Professor	5 year												
Associate Professor	10												
Assistant Professor	year												
Other specify													

12.4. Position held at remote area / non- collegiate stations:

Post	Employer	Pay scale, Present basic, Present total emoluments	Period						Duration			Reason for leaving	Enclosure
			From			To							
			D	M	Y	D	M	Y	Y	M	D		

12.5 In service award

Recognition	Award/ committee	Society/ Institute	Occasion	Year	Enclosure
ICAR/ Central Government organization/ International organizations					
State level awards					
University level award					

12.6 Recognition by Institutions or recognized professional societies

Recognition	Award/ committee	Society/ Institute	Occasion	Year	Enclosure
Fellowship/ award/ Recognition					
Member of important committees and other decisions/ policy making bodies viz Academic Council, BoS, BoM, RAC, IMC, QRT etc					
<i>(excluding official assignment at JNKVV level)</i>					
Conference prize viz., best					

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paper/ poster/ exhibition etc.					
Award of recognized societies					

13 Experiences of Teaching/ Research/ Extension/ Farm/ Administration/ other:

Experience	Teaching	Research	Extension	Farm	Administrative	Other (Specify)
Work performed						
From To						
Duration						
Enclosure						

13.1 Teaching as Assistant/ Associate/ Professor

13.1.1 Teaching experience

Name of the Course	Credit hrs	Semester	Year	Number of teachers involved	Encl
Bachelor					
Master					
Doctorate					

13.1.2 Guiding students for thesis research

Name of the student	Title of the thesis	Year	Major	Co-major	Member	Encl
Master						
Total						
Doctorate						
Total						

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13.2 Research as Scientist/ Senior Scientist/ Principal Scientist

13.2.1 Experiments conducted

Year	Season	Title of the experiment	Number of scientists involved	Enclosure

13.2.2 Project got sanctioned in competitive mode/ handled and progress in completed year for funding support

Title of the Project	Principal Investigator	Co PI	Year of sanction	Funding agency	Total outlay (Rs in lakh)	Year of completion	Encl

13.2.3 Contract/consultancy/ Product testing (Rs 50,000 or more) obtained and handled

Title of the Project	Principal Investigator	Co PI	Year of sanction	Total outlay (Rs)	Year of completion	Encl

13.2.4 Varieties/Technologies developed & included in package of practices:

Category	Variety/ technology	Major contributor	Associate contributor	Encl
National level				
State level				
University level				

13.2.5 Special attainment

Category	Title	Year of award	Awarding agency	Major contributor	Associate contributor	Enclosure
Patent						

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Kisan Mela					
Exhibition					
Other					

13.3.5 Number of Off-campus training Field/ campaign etc organized

Number	Date	Title	Major Contributor	Associate Contributor	Enclosure
Off-campus training					
Field day					
Campaign					
Other					

13.3.6 Television and Radio talk delivered

Number	Date	Title	Television	Radio	Enclosure
Total					

13.3.7 Lecture delivered in training/ field day/ fair etc organized by other agencies

Number	Date	Title	Training	Field day	Fair	Other	Enclosure
Total							

13.3.8 Popularization of Technologies:

Number	Date	Title	Major Contributor	Associate Contributor	Enclosure
Success stories					
Impact study					
On farm testing made					
Demonstration unit					
Orchard established					

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13.3.9 Development of App for popularizing technology:

Title	Major Contributor	Associate Contributor	Enclosure

14 Assessment of Domain Knowledge and Teaching skills

14.1 Monitoring of Teaching, Research and Extension Coordination:

Post	Address	From	To	Duration			Enclosure
In charge				Y	M	D	
Dean/ Director							
ADR							
DDO							
Establishment							
I/c Landscape							
Student section							
Asstt Superintendent Exam							
Academic Cell							
ADSW							
Hostel Warden							
Games/ cultural							
NCC/NSS							
OSD / HOD							
Farm/ Store							
Placement cell							
Technical Cell							
NET and PG counselling							
Security							
Programme Coordinator							
officer- In charge							
Library							
Ambulatory Services							
Other specify							
Full time assistance in preparation of annual report/ proceedings/ self-study report/ other major document at University, College/ ZRS level							
Major Contributor							
Associate contributor							
Assistance in Newsletter/ Research highlights/ seasonal research reports of the zone etc.							
Major Contributor							
Associate contributor							

14.2 Organized Summer/ Winter School/ Refresher course/ other training / seminar/ Symposia

Number	Date	Title	Director	Associate Director	Encl
Organized Summer/ Winter School/ Refresher course/ other training not less than 10 days					
Organized Seminar/ Symposia / workshop at state or national level					

14.3 International Academic exposure

Sr	Post	Organisation and Country	Purpose/assignment	Date	Sponsor
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		visited		From	To	

14.4 Institution Building/Service Function:

Sr	Institution	Contribution made & role	Output	Any other information

15. Publications, Classify and list the publication in bibliographic form as provided in thesis (Reprints of papers be enclosed with the application):

15.1 List of research publications in recognized professional and/or academic journals:

Sr	Authorship	Year	Title	Journal	Volume and page	NAAS rating	Encl
1.	Research papers (20 best publications)						

15.2

Sr	Authorship	Year	Title	Journal	Volume and page	NAAS rating	Encl
1.	Research papers (other than 20 best publications as main author)						
2.	Research papers (other than 20 best publications as co- author)						
3	Research papers presented and published (as main author)						
4	Research papers presented and published (as co- author)						

Sn o	Books	Year	Publisher	ISMN/ISSN no	Main author	Co-author	Encl.	
	Text book							

Reference book							
Book chapter							
Training manual							
Edited book							
Popular article in leading journal							
Bulletins / Booklet							
Other specify							

15.2 Papers presented in Seminars, workshops, symposium in abroad/ India:

	Title of the occasion	Institute organized	Location	presentation Poster/ platform	From To	Title of the paper	Enclosure
Seminar							
Symposium							
Workshop							
Other (Specify)							

16. Name of not less than two persons, copies of whose testimonials are attached. (Originals to be produced at the time of interview)

Name of the person	Designation	Address	Phone	E mail	Enclosure
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17. Name and address of two persons to whom reference may be made

Name of the person	Designation	Address	Phone	E mail	Enclosure

18.1 Have you ever been arrested/prosecuted/convicted by a criminal court? if yes, give information Yes / No

Reason	Date	Circumstances	Sentence awarded	Enclosure

18.2 Have you ever been subjected to any departmental enquiry? if yes, give details Yes/ No

Reason for Departmental Enquiry	Date	Circumstances	Punishment awarded	Encl

18.3 Have you ever been debarred from appearing at any examination / selection conducted by the union public service commission / state public service commission / government / university/ board of any other educational institute/authorities?

Yes/ No if yes, give particulars

Name of the authority/ Institute	Examination	Reason	Date	Encl

19. Additional Remarks, if any

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20. Minimum pay acceptable as per the University rule

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Note: - All the statements should be supported by proof enclosure wherever necessary. Enclosure shall be verified by the Professor and Head/Station In-charge/Dean/ Director If the space is insufficient additional sheet may be used wherever required.

DECLARATION

I declare that the provided information in this form are true and correct to the best of my knowledge and belief.

Place:

Date :

Signature of the candidate

REMARKS OF THE PRESENT EMPLOYER

(In the case of those who are already in service)

The applicant Dr. is holding a permanent/ temporary post of in the scale of pay from and his/ her present basic pay is Rs. P.M. His/ Her application is forwarded and he/ she will be relieved in case he/ she is selected for the post applied for.

Place :

Date

Signature
Designation of Officer
(with official seal)

SUMMARY SHEET

(To be prepared and submitted in *QUADRUPLICATE* (in 4 copies) in the format given below. No enclosures are to be attached to this sheet)

1. Name of the applicant :
2. Date of Birth :
3. Whether belonging to SC/ST/ OBC? :
If yes, mention name of the Caste/ Tribe/ :
4. Examination Passed Examination :

Examination	Name of the degree	Examining body	Percentage of marks/ OCGA	Division	Year of passing	Subject(s) (Major)
High School						
Higher Secondary						
Intermediate						
Pre-University						
Bachelor Degree						
Master Degree						
Doctorate degree						
Any other (Specify)						

5. Position held, so far:

Name of Post	Organization and Address	Duration of appointment with dates	
		From	To
		D. M. Y.	D. M. Y.

6. Number of publications:

Research paper published in NAAS rated journal	Published	Accepted
Papers with ≥ 10.00 rate		
Papers with ≥ 7.5 rate		
Papers with ≥ 5 rate		
Papers with ≥ 4 rate		
Papers with ≤ 4 rate		
Papers in journal not included in the list of NAAS		
Books with ISBN		
Text book		
Reference book		
Edited book		
Book chapter		
Practical manual		
Extension publications		
Booklets		
Bulletins		
Popular articles		
Other specify		

Place
Date:

Signature of the candidate

ADDITIONAL INFORMATION

1	Name of the applicant						
2.1	Name of the post applied	Dean					
2.2	Discipline	Agriculture	Horticulture	Agricultural Engineering			
3	Item No.						
4	Category applied for	UR	SC	ST	OBC	Handicap	Woman
5.1	Are you a bonafide resident of MP	Yes				No	
5.2	If yes state the place of residence	Village/Town/City		Tahsil		District	
5.3	<i>Please furnish a certificate from the officer/ authority and on the form as prescribed by the Govt. of Madhya Pradesh</i>						Enclosure Number
6.1	Are you a member of Scheduled Caste or Scheduled Tribe or Other Backward Classes, which have been included in the lists of SC/ST/OBCs notified for Madhya Pradesh?	Yes				No	
6.2	If yes, please give the name of the caste or tribe or backward class and in support thereof, please furnish a certificate from the Officer / Authority and on the form as prescribed by the Govt. of Madhya Pradesh.						
7	Father's name						
7.1	Address						
7.2	Phone number						
7.3	E mail						
7.4	Occupation						
7.5	If expired, state his last address and occupation before death						
8	Title of the Thesis	Year	Title			University	
8.1	Master degree						
8.2	Doctorate degree						

Place :
Date :

Signature of the candidate

List of Enclosures or Annexure

A tentative list of enclosures to facilitate the preparation of statement of annexure which may be still exhaustive

Candidates Name

Post applied for

Sr	Title	Enclosure number
1.	Bank draft	
2.	Permanent home address	
3.	Certificate prescribed by Govt MP on bonfire resident of MP from authorized Issuing Officer	
4.	Certificate/ relevant document for date of birth	
5.	Caste Category Certificate prescribed by Govt MP from authorized Issuing Officer	
6.	High School Certificate	
7.	High School mark sheet	
8.	Higher Secondary/ Intermediate/ Pre-University certificate	
9.	Higher Secondary/ Intermediate/ Pre-University mark sheet	
10.	Bachelor degree Certificate	
11.	Bachelor degree mark/ grade sheet	
12.	Bachelor degree certified formula to convert OGPA to percentage	
13.	Master Degree certificate	
14.	Master degree mark/ grade sheet	
15.	Master degree certified formula to convert OGPA to percentage	
16.	Ph.D. degree certificate	
17.	Ph. D. degree mark/ grade sheet	
18.	Ph.D. degree certified formula to convert OGPA to percentage	
19.	Copy of Degree/Diploma/Certificate (with exact duration)	
20.	Copy of Any qualifying examination viz, NET/SLET etc.	
21.	Certificate of Award of University Gold medal	
22.	Relevant document on Study fellowship through National level tests	
23.	Relevant document of Extra- curricular activities	
24.	NCC/ NSS C certificate	
25.	Relevant document of Post-Doctoral Fellowship	
26.	Certificate of Best Ph.D. Thesis awarded	
27.	Relevant document on employment record	
28.	Relevant document on experience over and above the prescribed essential year	
29.	Relevant document on Service in remote areas/non collegiate Stations	
30.	Certificates of In-service Award – ICAR/ Central Government/ International	
31.	Certificates of In-service Award – State level	
32.	Certificates of In-service Award – University level	
33.	Fellowship/ award of recognized societies	
34.	Member of important committees and other decisions/ policy making bodies viz Academic Council, BoS, BoM, RAC, IMC, QRT etc	
35.	Conference prize viz., best paper/ poster/ exhibition etc.	
36.	Relevant document on Recognition	
37.	Relevant document on of Bachelor course taught	
38.	Relevant document on Master courses taught	
39.	Relevant document on Ph D courses taught	

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40.	Relevant document on Guiding student for thesis research	
41.	Relevant document of experiments conducted	
42.	Relevant document of Project got sanctioned, handled and progress in completed years	
43.	Relevant document of Contract/Consultancy/ Product testing (obtained and handled	
44.	Relevant document of Varieties/Technologies developed & included in package of practices at National/ State/ University level	
45.	Relevant document on Special Attainment	
46.	Relevant document on of technologies Popularized	
47.	Relevant document on Technology assessment / refinement	
48.	Relevant document on Technology demonstration (FLD)	
49.	Relevant document on Technology demonstration (CFLD)	
50.	Relevant document on of on-campus training/ Kisan Mela/ exhibition organized	
51.	Relevant document on of off- campus training/ field day/ campaign organized	
52.	Relevant document on of Lectures delivered in Trainings/ Field days/ fairs etc. Organized by other agencies	
53.	Relevant document on of Television and Radio Talks	
54.	Popularizing technology	
55.	Development of App	
56.	Order of In-charge Dean/ Director/ Comptroller/ Registrar	
57.	Order of ADR/ Deputy Registrar/ Deputy Comptroller	
58.	Order of University/ Directorate level, In-charge HoD, responsibility of monitoring, Information centre, Programme Coordinator, officer- In charge, Assistant Registrar etc.	
59.	Order of Full-time assistance in preparation of annual report/ proceedings/ self-study report/ other major document at University, College/ ZRS level	
60.	Order on Assistance in Newsletter/ Research highlights/ seasonal research reports of the zone etc.	
61.	Proof of Other part time assigned duties as Assistant/ Associate Professor	
62.	Order of ADSW, Hostel Warden(s), I/c Games/ NCC/NSS, DDO, Farm/ Store/ Placement cell/ Tech. Cell/ Establishment/ Student section/ Security/ Assistant Superintendent Examination/ NET and PG counselling/ I/c Landscape	
63.	Relevant document on Summer/ Winter School/ Refresher course/ other training ≥ 10 days organized	
64.	Relevant document on Seminar/ Symposia / workshop at state or national level Organized	
65.	Relevant document on Exposure to internationally important organization/ lab not for degree program	
66.	List of research papers published in NAAS rated Journals with first page of the paper and cover of journal	
67.	List and cover page of the Other Publications category vize	
68.	List and proof of Research paper presented in national/ International seminar/symposium/workshop as platform or oral presentation	
69.	Other please specify	

Note: Attested photo copies of both front and back sides of document should be given, wherever required

Place
Date

Signature of the Candidate