

**Jawaharlal Nehru Krishi Vishwa Vidyalaya
Jabalpur, Madhya Pradesh**

Tender notification

**TENDER No. : IPRO-2024-DES/CC/49
TENDER DOCUMENT FOR
Supply of printing papers & allied Items**

**FOR THE YEAR
2024-25**

**Communication Centre
Directorate of Extension Services,
Jawaharlal Nehru Krishi Vishwavidyalaya (JNKVV),
Krishi Nagar, Adhartal Jabalpur
482004 Madhya Pradesh
Phone : 0761-2681710 (O), e-mail: des@jnkvv.org
www.jnkvv.org**

S.No.	Task	Date & Time
1.	Online Bid Document Sale Start Date	27/06/2024 10.00 HRS
2.	Online Bid Document Purchasing End Date	18/07/2024 10.30 HRS
3.	Bid Closing Date for Submission of Online Bids	18/07/2024 13.00 HRS
4.	Online Opening of The Technical Bids	19/07/2024 15.00 HRS
5.	Online Opening of The Financial Bids	22/07/2024 15.00 HRS

S.No.	Items	Specification/Scope of work	FOR	Tender Fees	EMD
1	Printing papers & allied Items	Publication related	Jabalpur	INR Rs. 500/-	INR Rs.2000/- (Rs. Two Thousand Only)

For details, please visit <https://mptenders.gov.in> or www.jnkvv.org.

Please read and follow the instructions carefully to avoid the rejection of the tender.

Note:

1) Jawaharlal Nehru Krishi Vishwa Vidyalaya reserves the complete right to change any schedule of bidding process. Please visit website <http://jnkvv.org> mentioned in document regularly for the same.

2) Proposal that are received after the deadline WILL NOT be considered in this procurement process.

3) The offer price shall be submitted online

4) Any future Addendum / Corrigendum / Corrections/ Information if any shall be posted only on website <https://mptenders.gov.in/nicgep/app> & <http://jnkvv.org>

IMPORTANT:

**For any technical related queries please call at 24 x 7 Help Desk Number
0120-4001 002 0120-4200 462 0120-4001 005 0120-6277 787**

International Bidders are requested to prefix 91 as country code

**On-line tenders can be uploaded on
<https://mptenders.gov.in/nicgep/app>**

Mail id: eproc_helpdesk@mpsdc.gov.in

Support timings: Monday to Saturday from 10:00 AM to 5:00 PM

MPSEDC Helpline Numbers: 08517936082, 07566660425, 08989685065

Any updation/ Modification/further call, if required and any other changes in respect of above tender will only be available on <https://mptenders.gov.in/nicgep/app> and www.jnkvv.org

Please visit www.jnkvv.org for regular updates and corrigendum as they will not published in news paper

E-Mail Support: For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

Technical - support-eproc@nic.in

Policy Related - cphp-doe@nic.in

Please visit <https://mptenders.gov.in/nicgep/app> and www.jnkvv.org for regular updates and corrigendum / addendum/ amendment as they will not be published in news paper. Bidders are advised to visit the above websites at least 3 days prior to closing date of submission of tender for any corrigendum / addendum/ amendment.

Registration Process:

For participating in the above e-tender, the bidders shall have to get themselves registered with **<https://mptenders.gov.in/nicgep/app>** and get user ID & password. Class 3 Digital Signature certificate (DSC) is mandatory to participate in the e-tendering process. For any clarification/difficulty regarding e-tendering Process flow, please contact NIC Helpline Numbers: 0120-4001002, 0120-4200462, 0120-4001005, 0120-6277787.

a. Interested bidders can purchase the tender documents online from website:

<https://mptenders.gov.in/nicgep/app>. Bidders have to pay the Processing fee as mentioned on website by online mode only.

b. Earnest Money shall be paid by online mode.

c. All the payments (Tender Document, Processing Fee and EMD) should be made online failing which the tender will be rejected.

d. Bidders/tenderers can access tender documents on the website mentioned above, fill them and submit the completed tender document into Electronic Tender on the website itself. Bidders shall have to upload scanned copies of all the paper, i.e. ***Earnest Money Deposit, Processing Fee and certificates*** as required in terms and conditions.

e. Corrigendum/Addendum/Corrections, if any will only be posted in the website **<https://mptenders.gov.in/nicgep/app> and www.jnkvv.org**. No press notice will be issued separately.

**COMMUNICATION CENTRE
DIRECTORATE OF EXTENSION SERVICES
Jawaharlal Nehru Krishi Vishwa Vidyalaya
Krishinagar, Adhartal, Jabalpur – 482 004 (M.P.)**

Tender No IPRO/2024/DES/CC/49

Date:

Tender for Supply of printing papers & allied Items

Details of Bidder:

1.	Name & full address of the Manufacturer / Tenderer	:	
2.	a) Telephone/ Mobile No. b) Fax No. c) E-mail	: : :	
3.	Location of the Firm/agency/bidder	:	
4.	Name & full address of the Bidder a) Telephone/ Mobile No. b) Fax No. c) E-mail	: : : :	
5.	PAN No.	:	
6.	GSTIN No.	:	
7.	Bank Account Details Bank Name Bank Branch Account Number IFSC	: : : : :	

Seal and Sign of Tenderer

COMMUNICATION CENTRE
Directorate of Extension Services,
JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA,
(M.P.)-482004

Tender No IPRO/2024/DES/CC/49

Date:

Tender Document
Important Dates

S. No	Meeting Director Services, Jabalpur	Hall of Extension JNKVV,	Bidders stage	Start Date	Time	Expiry Date	Time
1	-	-	Purchase of tender online	27/06/2024	10.00 HRS	18/07/2027	10.30 HRS
2	-	-	Bid Submission Online	-	-	18/07/2024	13.00 HRS
3	Technical Bid Open (A)	-	-	-	-	19.07.2024	15.00 HRS
4	Financial Bid Open (Online)	-	If approved by committee	-	-	22/07/2027	15.00 HRS

COMMUNICATION CENTRE
Directorate of Extension Services,
JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA,
Jabalpur (M.P.)-482004

Tender No IPRO/2024/DES/CC/49

Date:

Procedure for On-line Submission of Tender Document

DEPOSITING THE BIDS:

The bids will be submitted through on-line mode of **www.mptenders.gov.in/nicgep/app**

On-line Submission on website www.mptenders.gov.in

STEP – I

Uploading of scanned copy in pdf format (each document should sealed and signed on each page)

1. Covering letter of the participating firms (scanned copy in PDF format)
2. Certificate for acceptance of all terms and conditions of tender on firms letterhead in prescribed proforma.
3. Income tax returns of last 2 years preferably.
4. Sales turnover of last 2 years preferably with supporting CA certified documents.
5. Duly signed photocopy of PAN card
6. Duly signed photocopy of GSTIN document
7. Receipt of EMD generated online or exemption proof, if exemption requested.
8. Receipt of tender Document Cost generated online.
9. Undertaking letter from tenderer for never being blacklisted by any Organizations in prescribed proforma.
10. The supply should be done within Five days of receipt of purchase order. Please note that this is a mandatory condition.
11. Authorized dealership, agency and or distributorship certificate from any paper manufacturer.
12. Rates are quoted as per REAM

STEP – II

Financial Bid to be submitted on-line at www.mptenders.gov.in

Commercial/Price bid packet (on-line)

NOTE :-

- (i) **Tenderers are requested to submit financial bid online. The price bid will be opened only after due satisfaction and approval of technical bids**

DISCLAIMER

Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the tender document is complete in all respects and firms submitting their bids are satisfied that the tender document is complete in all respects.

Jawaharlal Nehru Krishi Vishwa Vidyalaya reserves the right to reject any or all of the applications submitted in response to this tender document at any stage without assigning any reasons whatsoever. Jawaharlal Nehru Krishi Vishwa Vidyalaya also reserves the right to withhold or withdraw the process at any stage with intimation to all who have submitted their bids in response to this e-tender.

Jawaharlal Nehru Krishi Vishwa Vidyalaya reserves the right to change/ modify/ amend any or all of the provisions of this tender document without assigning any reason. Any such change would be communicated to the bidders by posting it on the website <http://jnkvv.org> and <https://mptenders.gov.in/nicgep/app>

Information provided in this document or imparted to any respondent as part of tender process is confidential to <http://jnkvv.org> (name of the organization) and shall not be used by the respondent for any other purpose, distributed to, or shared with any other person or organization.

Availability of tender Document

The tender document is available and downloadable on following websites:

- a) <http://jnkvv.org>
- b) <https://mptenders.gov.in/nicgep/app>

Earnest Money Deposit (EMD)

The bidder shall submit online Earnest Money Deposit (EMD) of INR Rs.2,000/- (Rs. Two Thousand Only),

- i. EMD of required amount as specified in the tender document is to be submitted online on portal.
- ii. Receipt generated on-line should be submitted with mandatory document.
- iii. ***Exemption terms: EMD can be exempted only for those bidders who are registered with the SSIC, National Small Industries Corporation (NSIC), MSMEs or firms registered under DGS & D. The firm should submit in support the valid Permanent Enlistment Certificate of SSIC, NSIC or valid DGS & D Rate Contract copy for the quoted item only.***
- iv. From the date of submission of proposal no interest shall be payable on EMD under any circumstances.
- v. For unsuccessful bidder's EMD will be released as promptly as possible.
- vi. The successful bidder's EMD will be released after 31/03/2024.
- vii. The EMD will be forfeited at the discretion of tender on account of one or more of the following reasons:
 - The Bidder withdraws its Proposal during the period of proposal validity.
 - Bidder does not respond to requests for clarification of its proposal.
 - The Bidder fails to deliver the material/goods within the stipulated time as mentioned in this E-tender.

Validity of Bids

The bids shall be valid for a period upto 31/03/2025

Terms & Conditions

1. Bulk purchase will not be done; purchase order will be given only as per requirement and upon receipt of printing order.
2. The supply has to be within five days of receipt of work order, this is a mandatory condition.
3. Delivery of printing paper & allied Items will be FOR Communication Centre, Directorate of Extension Services, Jawaharlal Nehru Krishi Vishwa Vidyalaya, Jabalpur (M.P.) 482004, not extra charges will be paid for transport/freight. Damages if any will be borne by the bidder.

Bid evaluation

Tender will be opened online as per the schedule given above. The Bid evaluation committee constituted by The Director Extension Services, Directorate of Extension Services, JNKVV, Jabalpur shall evaluate the proposals in the presence of bidders, who may wish to be present. This may involve the representations from field and/or other department's experts. The decision of the bid evaluation committee in the evaluation of the Technical and Financial bids shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the committee. The committee if necessitate may also physically verify the papers of all the bidders before completing bid evaluation process.

PRICE SCHEDULE & TERMS OF PAYMENTS

- (i) All applicable taxes & duties including GST, other levies and charges etc. should be mentioned separately & clearly.
- (ii) It is hereby confirmed that, except as otherwise stipulated in the tender specification and statutory variations permitted as per the contract, the above unit rates and other charges as mentioned in this schedule, will remain firm till the subject supplies are completed. Further, it is confirmed that no other charges would be payable by The Director Extension Services, Directorate of Extension Services, JNKVV, Jabalpur, in connection with our execution of the resultant Purchase Order.

Purchaser's Rights

The Director Extension Services, Directorate of Extension Services, JNKVV, Jabalpur
(Name of organization)

- (i) Reserves the right to accept/reject any or all the Bids in whole or in part and annul the bidding process without assigning any reason whatsoever.
- (ii) Reserves the right to award the supply orders in parts to more than one Bidder.
- (iii) Reserves the right to relax/withdraw any of the terms and conditions mentioned.
- (iv) Reserves the right to blacklist a bidder for a suitable period in case the firm fails to honour its bid without sufficient grounds.
- (v) It shall in no way be binding to purchase the all items as indicated in the tender Document.

Terms of Payments

- (i) 100% of payment towards satisfactory and timely supply of ordered items and will be made after supply of complete material as per order.

Mode of Payments

- (i) Preferably payment will be made directly to the supplier through NEFT/RTGS/Bank-Transfer. Kindly mention name of account holder, Account

Number, Name of Bank, Branch code of Bank Address of Bank IFSC code, MICR Code along with account holder seal and signature separately.

- (ii) No advance payment will be made in any case.
- (iii) No other charges towards transport or service charges or by whatsoever name called shall be payable.

Dispute Resolution

Disputes, legal matters, court matters, if any, shall be subject to Hon'ble High Court of Jabalpur Jurisdiction only

DOCUMENT TO BE SUBMITTED FOR TECHNICAL BID

S. No.	Document	Complied (Y/N)	Page No.
1.	Covering letter of the participating firms (scanned copy in PDF format)		
2.	Certificate for acceptance of all terms and conditions of tender on firm's letterhead in prescribed proforma.		
3.	Income tax return of last 2 years.		
4.	Sales turnover of last 2 years with supporting CA certified documents.		
5.	Duly signed photocopy of PAN card		
6.	Duly signed photocopy of GSTIN document		
7.	Receipt of EMD generated on-line or exemption proof, if exemption requested		
8.	Receipt of Tender Document Cost generated on-line		
9.	Undertaking letter from tenderer for never being blacklisted by any Organizations in prescribed proforma		
10.	The supply should be done within Five days of receipt of purchase order. Please note that this is a mandatory condition attach acceptance letter.		
11.	Authorized dealership, agency and or distributorship certificate from any paper manufacturer.		
12.	Rates are quoted as per REAM		

DECLARATION

I hereby certify that the information furnished above is full and correct to the best of our knowledge. The self-attested copies of required documents of the Tender Document have been submitted. All documents submitted have been numbered and self-attested with the seal of the Firm/Agency/Company. We understand that in case on non- submission of required documents, the bid shall stand rejected. We understand that in case of any deviation found in the above statement at any stage, the company will be black-listed and will not have any dealing with ----- (name of organization) in future.

Dated
Name & Address of Firm
Authorized Signature & Seal of the Firm

LIST OF ITEMS LIKELY TO BE PURCHASED**Specifications****Supply of printing paper for the year 2024-25****Tender notice No.: IPRO/DES/CC/49**

Kindly quote your lowest rates for Supply of printing paper for the year 2024-25

S.No.	Type of paper	Item Size (Inches)	Rates to be quoted in Indian Rupees Rs. ₹
1.	56 GSM (Answer books)	18 X 22	Per ream
2.	60 GSM (Answer books)	18 X 22	Per ream
3.	65 GSM (Answer books)	18 X 22	Per ream
4.	68 GSM (Answer books)	18 X 22	Per ream
5.	Maplitho 70 GSM	17 X 27	Per ream
6.	Maplitho 70 GSM	23 X 36	Per ream
7.	Maplitho 70 GSM	20 X 30	Per ream
8.	Maplitho 80 GSM	23 X 36	Per ream
9.	Maplitho 80 GSM	20 X 30	Per ream
10.	Sunshine 80 GSM	23 X 36	Per ream
11.	Sunshine 80 GSM	20 X 30	Per ream
12.	Art paper glossy 110 GSM	23 X 36	Per ream
13.	Art paper glossy 130 GSM	23 X 36	Per ream
14.	Art paper glossy 130 GSM	20 X 30	Per ream
15.	Art paper glossy 170 GSM	20 X 30	Per ream
16.	Art paper glossy 170 GSM	23 X 36	Per ream
17.	Art paper glossy 210 GSM	23 X 36	Per ream
18.	Art paper glossy 210 GSM	20 X 30	Per ream
19.	Art paper glossy 250 GSM	23 X 36	Per ream
20.	Art paper glossy 300 GSM	23 X 36	Per ream
21.	Art paper glossy 300 GSM	20 X 30	Per ream
22.	White, Green, Yellow, Red & Blue 70 GSM	18 X 23	Per ream
23.	White, Green, Yellow, Red & Blue 70 GSM	23 X 36	Per ream
24.	White, Green, Yellow, Red & Blue 55 GSM	20 X 30	Per ream
25.	White, Green, Yellow, Red & Blue 55 GSM	23 X 36	Per ream
26.	Card sheet 130 GSM	22X28	Per ream
27.	Card sheet 150 GSM	22X28	Per ream
28.	Card sheet 200 GSM	22X28	Per ream
29.	Card sheet 250 GSM	22X28	Per ream
30.	Card sheet 300 GSM	22X28	Per ream
31.	300 GSM White pulp board	-	As actual

Seal and Sign of Tenderer

FORMAT FOR SUBMISSION OF FINANCIAL BID**FINANCIAL BID****Tender notice No.: IPRO/DES/CC/-49, date****Financial bid for Supply of printing paper for the year 2024-25**

S.No.	Type of paper	Item Size (Inches)	Rates to be quoted in Indian Rupees Rs. ₹	Basic Price (₹ Rs.)	GST (₹Rs.)	Total (₹Rs.)
1.	56 GSM (Answer books)	18 X 22	Per ream			
2.	60 GSM (Answer books)	18 X 22	Per ream			
3.	65 GSM (Answer books)	18 X 22	Per ream			
4.	68 GSM (Answer books)	18 X 22	Per ream			
5.	Maplitho 70 GSM	17 X 27	Per ream			
6.	Maplitho 70 GSM	23 X 36	Per ream			
7.	Maplitho 70 GSM	20 X 30	Per ream			
8.	Maplitho 80 GSM	23 X 36	Per ream			
9.	Maplitho 80 GSM	20 X 30	Per ream			
10.	Sunshine 80 GSM	23 X 36	Per ream			
11.	Sunshine 80 GSM	20 X 30	Per ream			
12.	Art paper glossy 110 GSM	23 X 36	Per ream			
13.	Art paper glossy 130 GSM	23 X 36	Per ream			
14.	Art paper glossy 130 GSM	20 X 30	Per ream			
15.	Art paper glossy 170 GSM	20 X 30	Per ream			
16.	Art paper glossy 170 GSM	23 X 36	Per ream			
17.	Art paper glossy 210 GSM	23 X 36	Per ream			
18.	Art paper glossy 210 GSM	20 X 30	Per ream			
19.	Art paper glossy 250 GSM	23 X 36	Per ream			
20.	Art paper glossy 300 GSM	23 X 36	Per ream			
21.	Art paper glossy 300 GSM	20 X 30	Per ream			
22.	White, Green, Yellow, Red & Blue 70 GSM	18 X 23	Per ream			
23.	White, Green, Yellow, Red & Blue 70 GSM	23 X 36	Per ream			
24.	White, Green, Yellow, Red & Blue 55 GSM	20 X 30	Per ream			
25.	White, Green, Yellow, Red & Blue 55 GSM	23 X 36	Per ream			
26.	Card sheet 130 GSM	22X28	Per ream			
27.	Card sheet 150 GSM	22X28	Per ream			
28.	Card sheet 200 GSM	22X28	Per ream			
29.	Card sheet 250 GSM	22X28	Per ream			
30.	Card sheet 300 GSM	22X28	Per ream			
31.	300GSM White pulp board	-	As actual			

Seal and Sign of Tenderer

COVERING LETTER

{To be submitted on the letter head of the bidder}

To,

Dear Sir,

We, the undersigned, offer to sell printing paper & allied Items to the -----
(Name of Organization) in accordance with your tender datedand our proposal.

“We are hereby submitting our Proposal as per the requirements mentioned in the e-tender

We hereby declare that:

a) All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification by the Client.

(b) We meet the eligibility requirements as stated in this e-tender, and we confirm our understanding of our obligation to abide by the policy in regard to corrupt and fraudulent practices.

(c) Our Proposal is binding upon us and subject to any modifications/ amendments made before the date of submission.

(d) Our Firm /Company do not face any sanction or any pending disciplinary action from any authority against our Firm /Company.

(e) We understand that the Client is not bound to accept any Proposal that the Client receives.

(f) I/we here by solemnly declare that any of our Directors or Partners, jointly or severally and/or individually or our firm/company have not been black listed by the Central Govt. or the State Govt. or its undertakings. I/we here by further declare that, if the declaration is found untrue, Director Extension Services, Jawaharlal Nehru Krishi Vishwavidyalaya (JNKVV), Jabalpur shall be entitled to take any action against us severally and/or individually or our firm/company in this regard in any manner that may be deemed fit by, Director Extension Services, Jawaharlal Nehru Krishi Vishwavidyalaya (JNKVV), Jabalpur

Thanking you,

Authorized Signature:
Name of Bidder (Firm/ Company’s name):
Address:
Contact information (phone and e-mail):
Date: _____
Place: _____

**Director Extension Services
JNKVV Jabalpur**