**APPLICATION FORM**

**For**

**Senior Scientist & Head**

**and**

**Scientist**

**JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA**

**JABALPUR (M.P.)**

|  |
| --- |
| (**Details of application fee**) |
| Bank Draft No. |  |
| Amount |  |
| Date |  |

|  |
| --- |
| Affix recent passport size photograph |

APPLICATION FORM

Name of the post : ……………………………………………………………………

 (with discipline)

Scale of pay Rs. : ……………………………………………………………………

Advertisement No : …………………………………Item No.………………………

Category applied for : ……………(Unreserved/ /SC/ ST/ OBC/ Handicap/ Woman)

1. Name in full : Dr./Mr./Mrs./Miss ………………………………………………

 (in block letters)

Father’s / Husband’s Name : …………………………………………………………

1. Address :
2. Present address (for correspondence) : ……………………………………….

……………………………………………………………………………………….

…………………………………………………… Pin-code : …………………….

1. Permanent home address : ………………………………………………………

……………………………………………………………………………………….

…………………………………………………… Pin-code : …………………….

 (iii) Telephone : ..........................., Mobile : …………………………………………..

 e-mail : ……………………………………………… Fax No. : …………………...

 (iv) Are you a bonafide resident of M.P. (if yes, give full address and attach proof)

 …………………………………………………………………………………………

1. Date of birth Figures : ………………………… Age ………………………………….

 In words : ……………………………… (on last date for application)

(according to Matriculation Certificate)

1. Nationality …………………………………………………………………………………
2. Place of birth (with name of District and State) : ………………………………………

………………………………………………………………………………………………

6. (a) Mother tongue : …………………………………………………………………..

(b) Other language(s) which the applicant can speak, read and write Fluently : ..

 ………………………………………………………………………………………...

7. Whether belongs to SC/ ST/ OBC : .........................................................................

(In support, please enclose a certificate from authorized Issuing Officer)

8. School from which the applicant passed the High School or Higher Secondary or an

equivalent examination and Colleges at which educated:

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.** | **Name of School and College** | **Year of joining** | **Year of leaving** |
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9. Examinations passed : (Please enclose copies of certificate/degree & mark - sheet/transcript etc. of each of the examinations.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Examination\*** | **Name of the degree/ diploma** | **Name of the University or other examining body** | **Percentage of marks/ OCGA obtained** | **Division obtained** | **Year of passing** | **Subject(s) (Major)** | **Enclosure Number** |
| **Certificate/ degree** | **Mark sheet/ transcript** |
| (i) | High School |  |  |  |  |  |  |  |  |
| (ii) | Higher Secondary/ Intermediate/ Pre-University |  |  |  |  |  |  |  |  |
| (iii) | Bachelor’s Degree |  |  |  |  |  |  |  |  |
| (iv) | Master’s Degree |  |  |  |  |  |  |  |  |
| (v) | Doctor’s degree  |  |  |  |  |  |  |  |  |
| (vi) | Any other examination(s) |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| (a) | Degree/Diploma/Certificate (with exact duration) |  |  |  |  |  |  |  |  |
| (b) | Any qualifying examination viz, NET/SLET etc. NCC(C Certificate)/NSS  |  |  |  |  |  |  |  |  |

Note:-

(1) Only completed and awarded qualifications should be mentioned.

(2) Incomplete or result awaited qualifications should not be mentioned or clearly indicated.

10. (a) Scholarships, Study Fellowships for Masters Degree, Ph.D. Degree, Post -Doctoral (Awarding Agency viz., ICAR/CSIR/UGC/others, duration with dates, Amount per month/ per annum)

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 (b) Honours/Awards, Recognitions etc. with details (conferring agency, year, title of honour/award/recognition, status viz., Institutional, State, National, International)

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11. Any position or authority held or distinctions gained in extra - curricular activities, including games, sports, NCC, NSS, Hostel Warden ship, DDO ship, I/c Examination & Academic Cell, I/c Technical Cell, I/c Library, I/c Farm, I/c Ambulatory Services etc. (Details to be given including dates and duration where required).

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12. (a) Experience :- Teaching, Research, Extension, Field Work or any other, (Please describe each of the experience separately and in detail with its duration and dates).

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(b) Trainings (Orientation, Refresher, Summer/Winter School, others) obtained with dates and durations in India and abroad separately.

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 (c) Seminars, workshops, symposium attended and papers presented with dates and duration in India and abroad separately :

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13. Publications, if any, with their titles, Please list your publications in bibliographic form they should be classified into Scientific papers, Extension publications (Booklets/Bulletins), Books (Authored/Edited), Manuals, Book Chapters, Popular articles. Etc. (Reprints of papers be enclosed with the application) :

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14. Positions held in chronological orders :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Post** | **Organization** | **Pay scale, Present basic, Present total emoluments** | **Period** | **Total Duration** | **Reason for leaving** |
| **From** | **To** | **Y. M. D** |
| **D. M. Y.** | **D. M. Y.** |
|  |  |  |  |  |  |  |

15. Position held at remote area / non- collegiate stations :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Post** | **Organization** | **Pay scale, Present basic, Present total emoluments** | **Period** | **Total Duration** | **Reason for leaving** |
| **From** | **To** | **Y. M. D** |
| **D. M. Y.** | **D. M. Y.** |
|  |  |  |  |  |  |  |

16. External Projects got sanctioned and handled as PI/Co -PI :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of External Project got sanctioned, sanction No.** | **Sanctioningagency** | **Total outlay** | **Period** | **Total Duration** | **Remarks** |
| **From** | **To** | **Y. M. D** |
| **D. M. Y.** | **D. M. Y.** |
|  |  |  |  |  |  |  |

17. Membership of Societies/Bodies, if any

.....................................................................................................................

.....................................................................................................................

18. Name of not less than two persons copies of whose testimonials are to be attached. (Originals to be produced at the time of interview)

(1) .....................................................................................................................

(2) .....................................................................................................................

(3) .....................................................................................................................

19. Name and address of two persons to whom reference may be made

(1) .....................................................................................................................

(2) .....................................................................................................................

20. (i) Have you ever been arrested/prosecuted/convicted by a criminal court ?; if yes, give the circumstances and sentence awarded.

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 (ii) Have you ever been subjected to any departmental enquiry ?; if yes, give

details

.....................................................................................................................

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 (iii) Have you ever been debarred from appearing at any examination/selection conducted by the union public service commission/state public service commission/government/university/ board of any other educational institute/authorities ?; if yes, give particulars

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21. Additional Remarks, if any ....................................................... .........................

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22. Minimum pay acceptable for the post applied for...............................................

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**Note:** - All the statements should be supported by proof enclosure wherever necessary. If the space is insufficient additional sheet may be used wherever required.

**DECLARATION**

I declare that the entries made in this form are true and correct to the best of my knowledge and belief.

Place :

Date : .................... **Signature of the candidate**

**REMARKS OF THE PRESENT EMPLOYER**

**(In the case of those who are already in service)**

The applicant Shri/Ku./Smt.……………………………….……………… is holding a permanent/ temporary post of **………………………………**in the scale of pay **……………………………..** from .............................. and his/ her present basic pay is Rs. **………………………….** P.M. His/ Her application is forwarded and he/ she will be relieved in case he/ she is selected for the post applied for.

Date ...........................

Place :

 **Signature**

 **Designation of Officer**

 **(with official seal)**

SUMMARY SHEET

(To be prepared and submitted in QUADRUPLICATE (in 4 copies) in the format given below. No enclosures are to be attached to this sheet)

1. Name of the applicant : …………………………………………….

2. Date of Birth : …………………………………………….

3. Whether belonging to SC/ST/ OBC?:

 If yes, mention name of the Caste/.................................................................

 Tribe/ Backward Class

4. Examination Passed Examination : …………………………………………….

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Examination** | **Name of the degree/ diploma** | **Name of the University or other examining body** | **Percentage of marks/ OCGA obtained** | **Division**  | **Year of passing** | **Subject(s) (Major)** |
|
| High School |  |  |  |  |  |  |
| Higher Secondary/ Intermediate/ Pre-University |  |  |  |  |  |  |
| Bachelor’s Degree |  |  |  |  |  |  |
| Master’s Degree |  |  |  |  |  |  |
| Doctor’s degree  |  |  |  |  |  |  |
| Any other examination(s) |  |  |  |  |  |  |
|  |  |  |  |  |  |

5. Position held, so far :

|  |  |  |
| --- | --- | --- |
| **Name of Post** | **Organization and Address** | **Duration of appointment with dates** |
| **From** | **To** |
| **D. M. Y.** | **D. M. Y.** |
|  |  |  |  |

6. Number of publications : Published Accepted

i. Scientific papers ......................................................

No of papers <4 NAAS ratings, ......................................................

No. of papers ≥4 NAAS ratings, ......................................................

No. of papers without NAAS ratings ......................................................

ii. Extension publication ......................................................

 (booklets/bulletins)

iii. Books : No. of authored books ......................................................

No. of edited books ......................................................

Iv Manuals ......................................................

v. Book chapters ......................................................

iv. Popular articles ......................................................

Date :

**SIGNATURE OF THE CANDIDATE**

ADDITIONAL INFORMATION

1. Name of the applicant : ………………………………………..

2. Name of the post applied for specifying : ………………………………………..

 the discipline. ………………………………………..

3. Item No. : ………………………………………..

4. Category applied for : (Unreserved/ /SC/ ST/ OBC/

 Handicap/ Woman)

5. (a)Are you a bonafide resident of : ………………………………..

 Madhya Pradesh

 (b)If yes state the place of residence

(i) Village/Town/City : ………………………………………..

(ii) Tahsil : ………………………………………..

(iii) District : ………………………………………..

(Please furnish a certificate from the

officer/ authority and on the form as

prescribed by the Govt. of Madhya

Pradesh)

6. (a) Are you a member of Scheduled : ………………………………………..

Caste or Scheduled Tribe or Other

Backward Classes, which have been

included in the lists of SC/ST/OBCs

notified for Madhya Pradesh ?

 (b) If yes, please give the name of the : ………………………………………..

caste or tribe or backward class and

in support thereof, please furnish a

certificate from the Officer /

Authority and on the form as

prescribed by the Govt. of Madhya

Pradesh.

7. (a) Father’s name : ………………………………………..

(b) Address : ………………………………………..

(c) Occupation :.

 (If expired, state his last address and

 occupation before death) :...................................................................

8. Title of Thesis :...................................................................

(a) Master’s degree :...................................................................

......................................................................

(b) Doctorate degree :...................................................................

......................................................................

Place : Date : **Signature of the candidate**

A tentative list of enclosures to facilitate the preparation of statement of annexure which may be still exhaustive

List of Enclosures Or Annexure

Candidates Name …………………….. Post …………………… Discipline …………….

S.

Particulars of Annexure (proof)

Enclosure

No.

Page No.

1

Bank Draft

2

Date of Birth

3

Caste Category Certificate

(Also mention category if belonging to SC/ST/OBC of M.P. State)

4

Bonafide Residence of M.P. Certificate

5

Academic Qualification

(A)

High School/Secondary mark sheet/grade sheet

(B)

High School/Secondary Certificate

(C)

sheet

(E)

Graduation mark sheet/grade sheet

(F)

Graduation degree

(G)

(H)

Post Graduation degree

(I)

Ph.D. mark sheet/grade sheet

(J)

Ph.D. degree

(K)

Other degree/Diploma/certificate

(L)

NET/SET certificate

(M)

(N)

Study fellowships (Jr./Sr./Post Doctoral/others)

6

Awards

7

Honours/ Recognitions

8

Professional Bodies fellowships

9

Trainings attended/participated

10

Winter/ Summer school attended/participated

11

Seminar/Symposia attended/participated

12

Trainings organized

13

Winter/ Summer school organized

14

Seminar/Symposia organized

15

(A)

Publications in NAAS rated Journals

(B)

Other Publication

16

Service experience

17

Co-Curricular and Extra- Curricular Activities

18

Copy of order of sanction of externally funded projects

19

Others

Note: Photo Copies of both front and reverse sides of document should be given, wherever required.

List of Enclosures Or Annexure

Candidates Name …………………….. Post …………………… Discipline …………….

Higher Secondary/Sr.Hr. Secondary/ Intermediate/PUC certificate

(D)

Higher Secondary/Sr.Hr. Secondary/ Intermediate/PUC mark sheet/ grade

Post Graduation mark sheet/grade sheet

NCC/NSS C certificate

SIGNATURE OF CANDIDATE

**Informative guidelines to facilitate the candidates for filling of application form**

**(To be by the candidate filled for the purpose of convenience)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| A |  | **Academic Background :** |  |  |
|  | 1 | Bachelor degree  |  |  |
|  |  | Distinction/Honours |  |  |
|  |  | First Division |  |  |
|  |  | Second Division |  |  |
|  |  | (with % marks/OCGA equivalence) |  |  |
|  | 2 | M.Sc. (Ag.)/M.Sc./M.Tech  |  |  |
|  |  | Distinction/Honours |  |  |
|  |  | First Division |  |  |
|  |  | Second Division |  |  |
|  |  | (with % marks/OCGA equivalence) |  |  |
|  | 3 | Ph.D. (with details)Ph.D. (without coursework, registered before 2009)Ph.D. (With Course work, Registered after 2009) |  |  |
|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |
|  | 4 | Standing first in merit or award of Gold medal |  |  |
|  |  | At Graduate level |  |  |
|  |  | At Master level |  |  |
|  |  | At Doctoral level |  |  |
|  | 5 | Study fellowship through National level tests |  |  |
|  |  | Junior for Master’s degree |  |  |
|  |  | Senior for Ph.D. degree |  |  |
|  | 6 | Extra curricular activities1. Participation in all India/Regional/ Inter-University Games & Sports meet

NCC/NSS C certificate Participation in Youth Festival |  |  |
|  |  | 1. NCC camp/NSS Rallies/Other Youth Programmes

(at National/State level) |  |  |
|  | 7 | Post Doctoral Fellowship(Completed duration in months) |  |  |
|  | 8 | Best Ph.D. Thesis awardedJawaharlal Nehru Award for Ph.D. Thesis |  |  |
| Best Ph.D. Thesis Award by respective University |  |  |
| B | **Research performance and quality of publications**  |  |  |
|  | 1 | Employment Record & Experience |  |  |
|  | Completed years of service as Professor |  |  |
|  | 2 | Service in remote areas/non collegiate Stations as Professor in Agro climatic zone of M.P. Completed years |  |  |
|  | 3 | In-service Award/Recognition |  |  |
|  | (a) | Central Govt. Organization as ICAR, CSIR, UGC, DBT, DST, National Institutions, FAO of UN etc. |  |  |
|  | (b) | State level Awards |  |  |
|  | 4 | Fellowship/ award/ Recognition by Institutions or recognized professional societies.Member of important committees and other decisions/ policy making bodies (excluding official assignment at institutional level)Conference prize medial/ award such as best paper/ poster/ exhibition etc. |  |  |
|  | 5 | Teaching, Research, Extension and monitoring & coordination |  |  |
|  | (i) | Teaching as Professor |  |  |
|  |  | 1. No. of UG course taught

Sole TeachingShared Teaching(number of teachers) |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | 1. No. of PG courses taught

Sole TeachingShared Teaching(number of teachers) |  |  |
|  |  | 1. Guiding of M.Sc./Ph.D. Students

Major Advisory M.Sc. (No.) Ph.D. (No.)Co-Major Advisor : Ph.D. (No.)Member of Advisory committees M.Sc. (No.) Ph.D. (No.)Major Advisor of DST/other project got sanctioned for funding support. |  |  |
|  | (ii) | Research as Professor |  |  |
|  |  | 1. Total No. of experiments conducted (count every season involved)

Sole ResearcherShared Researcher(No. of Researcher) |  |  |
|  |  | 1. Project got sanctioned, handled and progress in completed years (competitive mode)

Principal InvestigatorCo-Principal Investigator |  |  |
|  |  | 1. Contract/Consultancy/ Product testing (Rs. 50000/- or more) obtained and handled

Principal InvestigatorCo-Principal Investigator |  |  |
|  |  | 1. Varieties/Technologies developed & included in package of practices :

Varieties developed & released at National level : As Major Contributor As Associate ContributorVarieties developed & released at State level : As Major Contributor  As Associate ContributorTechnologies : As Major Contributor  As Associate Contributor |  |  |
|  | (iii) | Extension Contribution as Professor |  |  |
|  |  | 1. No. of on – campus trainings/ Kisan Mela/ Exhibition organized

 As Major Contributor As Associate ContributorNo. of off- campus trainings/ field days/ campaign organized As Major Contributor As Associate Contributor |  |  |
|  |  | 1. T.V. Talks & Radio Talks

No. of T.V. Talks deliveredNo. of Radio Talks delivered |  |  |
|  |  | 1. No. of Lectures delivered in Trainings/ Field days/ Melas etc. organized by other agencies
 |  |  |
|  |  | 1. Popularization of Technologies : success stories/ impact study / on farm testing made/ Demonstration unit/ orchard established

 As major Contributor As Associate ContributorFLD/other demonstration : As Major Contributor As Associate Contributor |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| C | **Assessment of Domain Knowledge and Teaching skills** |  |  |
|  | 1 | Monitoring of Teaching, Research and Extension Coordination as Professor :Full time assistance in teaching, research, extension management, planning, monitoring, coordination, conducting of examination, distance learning.University/ College level DDO, I/c Landscape OSD Information centre, Dean, Director, ADR, ZDR, PC etc. |  |  |
|  | 2 | Full time assistance in preparation of annual reports/ proceedings/ self study report/ other major documents at University. Directorate / College/ ZRS level As Major Contributor As Associate ContributorAssistance in News letter/Research highlights/ seasonal research reports of the zone As Major Contributor As Associate Contributor |  |  |
|  | 3 | Other part time assigned duties as Professor at University units & other activities :ADSW, Hostel Warden(s), I/c Games/ NCC/NSS, OSD, DDO, HOD, Farm/ Store/ Placement cell/ Tech. Cell/ Estt./ Student section/ Security/ Asstt. Supdt. Examination/ Jet & PG counselling/ Programme Coordinator officer- In charge |  |  |
|  | 4 | Summer/ Winter School/ Refresher course/ other training / seminar/ Symposia organized as Professor:As Course DirectorAs Coordinator |  |  |
|  | 5 | Summer/ Winter School/ Refresher course/ other trainings participated and seminar/ Symposia attended as ProfessorTraining one week or more duration attendedSeminar/ Symposia / Conference attended |  |  |
|  | 6 | Publications in NAAS rated Journals up to dateResearch papers published in NAAS rated Journals : Main author Co-author |  |  |
|  | 7 | Other Publications up to date :Book Chapter ISBN / ISSNTraining ManualLaboratory ManualPractical ManualProceeding PapersPopular Articles in leading farm JournalBulletin/Short communication/ other Research Papers Main author Co-author |  |  |
|  | 8 | Book Publication up to date :Published by National level publisher with ISBN/ISSN number or University/ State or Central Govt. PublicationBooks : Sole-author Co-authorEdited Books : |  |  |

 **Signature**

 **Name ………………………………………**

**Note : Candidate should sign on each page of informative guidelines**