Proforma-I

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

ASSISTANT PROFERSOR (AGP Rs. 6000) TO ASSISTANT PROFERSOR (AGP Rs. 7000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and Place of joining at present place – College / Research station / KVK |  |  |
| 9a | Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale | - |  |
| 9b | Present pay in pay band and AGP (enclose copy of pay slip) | - |  |
| 10 | Date of clearance of probation period and terms & condition of appointment (enclose copy of administrative order) | - |  |
| (i) | Date of completion of 6 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those without M Phil / Ph D degree | - |  |
| (ii) | Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those with M Phil degree | - |  |
| (iii) | Date of completion of 4 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale with Ph D degree | - |  |
| 11 | 1. Had you applied for promotion under CAS in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated , the 27.03.2015 ? | - |  |
|  | 1. If yes, date of eligibility in 14th CAS | - |  |
| 12 | Details of work performance in teaching / research/ extension/ farm management/ other assignment ( Details be furnished in Annexure-I) | - |  |

13. Participation in Orientation and Refresher / Research methodology course

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the course | Period  From To | Duration | Name of Organizing Institute | Enclosure No. (Documentary proof) |
| A | Orientation course | | | | |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |
| B | Refresher / Research methodology course | | | | |
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DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station/ PC, K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME, JNKVV, Jabalpur

|  |
| --- |
| **Assessment of ASSISTANT PROFESSORS in the Pay Band of Rs.15600-39100 to move from AGP Rs. 6000 to AGP Rs. 7000** |

**I. Specific Achievements in Teaching/ Research/ Extension work during Assessment Period**

**1. Teaching**

a. Class room teaching

(i) UG / PG / Diploma / Certificate courses / Experiential Learning/ offered in his /her HQ

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Name of the subject / course with credit hours | Sole/shared | Class | Academic Year | Semester | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
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(ii) UG / PG / Diploma / Certificate courses / Experiential Learning courses offered outside in his /her HQ

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Name of the subject / course with credit hours | Sole/ shared | HQ &Place of Teaching | Class | Academic Year | Sem. | Enclosure No. (documentary evidence)\* |
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(iii) HOT / Industrial Training

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the subject / course | Class | Academic Year | Semester | Name of Institute | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |

b. Guidance to PG students as Chairman of the Advisory Committee

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the thesis | Master / Ph.D | Academic Year | Name of student | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

c. Guidance to PG students as Member of the Advisory Committee

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.N. | Title of the thesis | Master / Ph.D | Academic Year | Name of student | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
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d. Teaching aids developed (laboratory manuals, RAWE manuals, AV Aids, e- notes/ lecture notes developed etc.)

|  |  |  |
| --- | --- | --- |
| S.N. | Title of manual/ A.V. aids / e notes /Lecture Notes | Enclosure No. (documentary evidence)\* |
|  |  |  |
|  |  |  |

e. Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. N. | Activity | Name of the subject | UG/PG | Academic Year and Semester | Name of the Institute | Enclosure No. (documentary evidence) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

2. **Research**

a) Research project

|  |  |  |
| --- | --- | --- |
| i) Trials/Experiments/Studies conducted / Testing trials  /testing implements successfully conducted | Year | Enclosure No. (documentary evidence)\* |
|  |  |  |
|  |  |  |
| ii) Nucleus / Vegetable/ Spice/ Flower seeds in quintal |  |  |
|  |  |  |
|  |  |  |
| iii) Breeder seeds in ton |  |  |
|  |  |  |
|  |  |  |
| iv) Foundation/Certified/TL Seeds/Bioagents produced in ton |  |  |
|  |  |  |
|  |  |  |
| v) Planting material produced in thousands |  |  |
|  |  |  |
|  |  |  |
| vi) Processed products per 100 (kg/numbers) |  |  |
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b) Ad-hoc Projects (Externally funded) - for each project total outlay

1. For projects which have been obtained by the teacher on competitive mode

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. For institutional projects assigned by the University including product testing

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

c) i) Patents / variety / hybrid developed and released

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Patents / variety / hybrid developed and released | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Prototypes / Modules/ technology developed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Prototypes / Modules/ technology developed | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Endorsement of notified varieties

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Endorsement of notified varieties | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence) |
|  |  |  |  |  |
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d) Establishment of institutional facilities from external funds (Rs. one lakh and above and other than 2 b. i & ii)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the institutional facilities developed | Year | Place / Location | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
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e) Compilation / preparation of annual research report / QRT report/ monitoring team report

|  |  |  |  |
| --- | --- | --- | --- |
| S.N. | Name of the Report with | Year | Enclosure No. (documentary evidence)\* |
|  |  |  |  |
|  |  |  |  |

\* Certificate issued by competent authority

**3) Extension**

a.) Transfer of Technology

i) Farm Trials/ Demonstrations/ On-Farm Testing / Campaign

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SNo | Title of activities (Farm Trials/ Demonstrations / On-Farm Testing / Campaign) | Year | Name of locations | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

ii) Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of activities (Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works) | Year | Name of locations | Role (Participation / organize) | Enclosure No. (documentary evidence) |
|  |  |  |  |  |  |
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iii) Consultancy services (based on endorsement by controlling officer)

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| --- | --- | --- | --- | --- | --- |
| SNo | Consultancy services | Year (period) | Name of locations | Name of institute or organisation | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
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b) Training programmes / workshop / group meet organized

i) Up to one week duration

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| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training | Duration (date) | Venue | No of participant | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
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ii) For more than one week duration

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| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training | Duration (date) | Venue | No of participant | Enclosure No. (documentary evidence) \*\* |
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c) As Resource Person in the Training Programme / Refresher Course/ Winter/ Summer Schools/ NSS/RAWE etc.

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| SNo | Title of Training Programme / Refresher Course / Winter/ Summer Schools/ NSS/RAWE | Date  From-To | Duration | Name of institute or organization | Enclosure No. (documentary evidence) \*\* |
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d) Participating as Resource Person in bi-monthly Technical Workshop / campaign

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| --- | --- | --- | --- | --- | --- |
| SNo | Name of event | Year | Duration with date | Name of organizer | Enclosure No. (documentary evidence) \*\* |
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e) Diagnostic visit to farmers fields / family units / Radio / Television Talk

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| --- | --- | --- | --- | --- | --- |
| SNo | Name of activities | Year | Date | Title (as required) | Enclosure No. (documentary evidence) \*\* |
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f) Feedback to research based on which research formulations have been made

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| --- | --- | --- | --- | --- |
| SNo | Feed back | To whom | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |
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g) Profit generated out of Revolving Fund (Mutually exclusive from 2, a, iii, iv, v & vi)

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| --- | --- | --- | --- |
| SNo | Fund Generated (Rs) | Year | Enclosure No. (documentary evidence) \*\* |
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h) Development of video/radio programmes on Agril. Technologies

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| --- | --- | --- | --- |
| SNo | Title of video / programme | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |
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**\*\* Certificate issued by competent authority**

**4) Designated Corporate Activities-**

Farm Superintendent/Farm Incharge/ External examination co- ordinator – Associate co-ordinator / Asst. Horticulturist / Sr.Technical Assistant/ Technical Officer / Asst. Professor Documentation)/ Asst. Editor/ Assoc. Editor/Information Specialists/ Audio Visual Specialist/ Asst. Professor of Physical Education/ Asst. Director of Student Welfare/ Asst. Professor/ Assoc.Professor/Professor in PPMC/Curator/ Manager ATIC/Training or Extension consultant /

Technical Assistant D.E. & D.R’s Office personnel / controller and co-ordinator of extension / Teachers and Co-ordinator-Bakery Training Unit, Technical Officer at Dean Office/ Teachers works (Agri. Clinic and Agri. Business centre and corporate works/teachers involved in selection and documentation.

|  |  |  |  |
| --- | --- | --- | --- |
| **S.N.** | **Activity** | **Year** | Enclosure No. (Documentary evidence) \* |
|  |  |  |  |
|  | **Any other corporate activities certified by the university authority.** |  |  |
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**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

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| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
|  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |

1. Book Published / Edited

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| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **ii** | Chapters in standard books with ISBN | | | | | |
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| **iii** | Published individually | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iv** | Research/ Extension Bulletin | | | | | |
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c.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
|  |  |  |  | |  | |  |

d.) Any other publication

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Title of paper/article | Author(s) | Publisher | Year | Enclosure No. |
| **i** | As Author / Compiler of POP /Editor | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **ii** | As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications | | | | |
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III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| d | Involved as member in group meet organization of above activities | | | | |
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IV. **International Exposure-** International visits/training/courses (outside India only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |
|  |  |  |  |  |

V. **Awards/ Distinctions Received**

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| --- | --- | --- | --- | --- |
| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
|  |  |  |  |  |
| b | National Award | | | |
|  |  |  |  |  |
| c | State Award | | | |
|  |  |  |  |  |
| d | University Award | | | |
|  |  |  |  |  |
| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
|  |  |  |  |  |

**VI.** **Corporate / Other Activities**

1. Activities performed as Head of Office / Farm co-ordinator / Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer / NSS co-ordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm management / Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G.Co-ordinator/ seminar incharge/ Leader / member in monitoring team/ Programme Coordinator/ Crop Coordinator/ Scheme Head/ Unit Head/ Dept. Head / Programmer Officer of Community Radio Station / Training Hostel/ Hostel Management / Transport incharge, etc.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |

1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Co-ordinator / Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Referee for Research Journals/ Appraisal of Research Proposal/ Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Member of exam invigilation committee / member of BOS & Academic Council of other Universities, worked as chairperson in the Fund mobilization to support university events (more than Rs50,000/-), organizing SHGs, commodity groups, Krishi Andolanas, / Melas conducting students association election as returning officer / presiding / polling officer

**Any other activities duly signed by the controlling officer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
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VIII. Out-Station Service

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Proforma -II

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

ASSISTANT PROFESSOR (AGP Rs. 7000) TO ASSISTANT PROFESSOR (AGP Rs. 8000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and place of joining at present place – College / Research station / KVK |  |  |
| 9 | Date of joining present post (Assistant Professor- Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale | - |  |
| 10 |  |  |  |
| (i) | Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order) | - |  |
| (ii) | Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.7000/-) or its corresponding pre revised . | - |  |
| (iii) | If training(s)/orientation course(s)/ summer or winter school(s) is required in the administrative order mentioned in 10 (i) above and V.V corrigendum no. Estt.I/14th CAS/1202 Dated 28.11.2016, mention the completion of required trainings with date(s), duration and enclosure number of copy of the certificate | - |  |
| 11 | 1. Have you applied for promotion under CAS for Assistant Professor –AGP Rs. 8000/- in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated, the 27.03.2015? | - |  |
|  | 1. If yes, date of eligibility in 14th CAS | - |  |
| 12 | Details of work performance in teaching / research/ extension/ farm management/ other assignment ( Details be furnished in Annexure- I) | - |  |

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the course | Period  From To | Duration | Name of Organizing Institute | Enclosure No. (Documentary proof) |
|  |  |  |  |  |  |
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DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 2006, JNKVV, Jabalpur

|  |
| --- |
| **Assessment of ASSISTANT PROFESSORS in the Pay Band of Rs.15600-39100 to move from AGP Rs. 7000 to AGP Rs. 8000** |

**I. Specific Achievements in Teaching/ Research/ Extension work during Assessment Period**

**1. Teaching**

a. Class room teaching

(i) UG / PG / Diploma / Certificate courses / Experiential Learning/ offered in his /her HQ

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Name of the subject / course with credit hours | Sole/shared | Class | Academic Year | Semester | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

(ii) UG / PG / Diploma / Certificate courses / Experiential Learning courses offered outside in his /her HQ

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Name of the subject / course with credit hours | Sole/ shared | HQ &Place of Teaching | Class | Academic Year | Sem. | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

(iii) HOT / Industrial Training

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the subject / course | Class | Academic Year | Semester | Name of Institute | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

b. Guidance to PG students as Chairman of the Advisory Committee

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the thesis | Master / Ph.D | Academic Year | Name of student | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

c. Guidance to PG students as Member of the Advisory Committee

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.N. | Title of the thesis | Master / Ph.D | Academic Year | Name of student | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

d. Teaching aids developed (laboratory manuals, RAWE manuals, AV Aids, e- notes/ lecture notes developed etc.)

|  |  |  |
| --- | --- | --- |
| S.N. | Title of manual/ A.V. aids / e notes /Lecture Notes | Enclosure No. (documentary evidence)\* |
|  |  |  |
|  |  |  |

e. Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. N. | Activity | Name of the subject | UG/PG | Academic Year and Semester | Name of the Institute | Enclosure No. (documentary evidence) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

2. **Research**

a) Research project

|  |  |  |
| --- | --- | --- |
| i) Trials/Experiments/Studies conducted / Testing trials  /testing implements successfully conducted | Year | Enclosure No. (documentary evidence)\* |
|  |  |  |
|  |  |  |
| ii) Nucleus / Vegetable/ Spice/ Flower seeds in quintal |  |  |
|  |  |  |
|  |  |  |
| iii) Breeder seeds in ton |  |  |
|  |  |  |
|  |  |  |
| iv) Foundation/Certified/TL Seeds/Bioagents produced in ton |  |  |
|  |  |  |
|  |  |  |
| v) Planting material produced in thousands |  |  |
|  |  |  |
|  |  |  |
| vi) Processed products per 100 (kg/numbers) |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

b) Ad-hoc Projects (Externally funded) - for each project total outlay

1. For projects which have been obtained by the teacher on competitive mode

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. For institutional projects assigned by the University including product testing

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

c) i) Patents / variety / hybrid developed and released

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Patents / variety / hybrid developed and released | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Prototypes / Modules/ technology developed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Prototypes / Modules/ technology developed | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Endorsement of notified varieties

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Endorsement of notified varieties | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence) |
|  |  |  |  |  |
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d) Establishment of institutional facilities from external funds (Rs. one lakh and above and other than 2 b. i & ii)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the institutional facilities developed | Year | Place / Location | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
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e) Compilation / preparation of annual research report / QRT report/ monitoring team report

|  |  |  |  |
| --- | --- | --- | --- |
| S.N. | Name of the Report with | Year | Enclosure No. (documentary evidence)\* |
|  |  |  |  |
|  |  |  |  |

\* Certificate issued by competent authority

**3) Extension**

a.) Transfer of Technology

i) Farm Trials/ Demonstrations/ On-Farm Testing / Campaign

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SNo | Title of activities (Farm Trials/ Demonstrations / On-Farm Testing / Campaign) | Year | Name of locations | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

ii) Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of activities (Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works) | Year | Name of locations | Role (Participation / organize) | Enclosure No. (documentary evidence) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

iii) Consultancy services (based on endorsement by controlling officer)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Consultancy services | Year (period) | Name of locations | Name of institute or organisation | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
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b) Training programmes / workshop / group meet organized

i) Up to one week duration

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training | Duration (date) | Venue | No of participant | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
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ii) For more than one week duration

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training | Duration (date) | Venue | No of participant | Enclosure No. (documentary evidence) \*\* |
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c) As Resource Person in the Training Programme / Refresher Course/ Winter/ Summer Schools/ NSS/RAWE etc.

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| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training Programme / Refresher Course / Winter/ Summer Schools/ NSS/RAWE | Date  From-To | Duration | Name of institute or organization | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
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d) Participating as Resource Person in bi-monthly Technical Workshop / campaign

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Name of event | Year | Duration with date | Name of organizer | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
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e) Diagnostic visit to farmers fields / family units / Radio / Television Talk

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Name of activities | Year | Date | Title (as required) | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

f) Feedback to research based on which research formulations have been made

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SNo | Feed back | To whom | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |
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g) Profit generated out of Revolving Fund (Mutually exclusive from 2, a, iii, iv, v & vi)

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| --- | --- | --- | --- |
| SNo | Fund Generated (Rs) | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |

h) Development of video/radio programmes on Agril. Technologies

|  |  |  |  |
| --- | --- | --- | --- |
| SNo | Title of video / programme | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |
|  |  |  |  |
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**\*\* Certificate issued by competent authority**

**4) Designated Corporate Activities-**

Farm Superintendent/Farm Incharge/ External examination co- ordinator – Associate co-ordinator / Asst. Horticulturist / Sr.Technical Assistant/ Technical Officer / Asst. Professor Documentation)/ Asst. Editor/ Assoc. Editor/Information Specialists/ Audio Visual Specialist/ Asst. Professor of Physical Education/ Asst. Director of Student Welfare/ Asst. Professor/ Assoc.Professor/Professor in PPMC/Curator/ Manager ATIC/Training or Extension consultant /

Technical Assistant D.E. & D.R’s Office personnel / controller and co-ordinator of extension / Teachers and Co-ordinator-Bakery Training Unit, Technical Officer at Dean Office/ Teachers works (Agri. Clinic and Agri. Business centre and corporate works/teachers involved in selection and documentation.

|  |  |  |  |
| --- | --- | --- | --- |
| **S.N.** | **Activity** | **Year** | Enclosure No. (Documentary evidence) \* |
|  |  |  |  |
|  |  |  |  |
|  | **Any other corporate activities certified by the university authority.** |  |  |
|  |  |  |  |

**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. Book Published / Edited

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **ii** | Chapters in standard books with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iii** | Published individually | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iv** | Research/ Extension Bulletin | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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c.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
|  |  |  |  | |  | |  |

d.) Any other publication

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Title of paper/article | Author(s) | Publisher | Year | Enclosure No. |
| **i** | As Author / Compiler of POP /Editor | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **ii** | As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications | | | | |
|  |  |  |  |  |  |
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III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| d | Involved as member in group meet organization of above activities | | | | |
|  |  |  |  |  |  |
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IV. **International Exposure-** International visits/training/courses (outside India only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |
|  |  |  |  |  |

V. **Awards/ Distinctions Received**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
|  |  |  |  |  |
| b | National Award | | | |
|  |  |  |  |  |
| c | State Award | | | |
|  |  |  |  |  |
| d | University Award | | | |
|  |  |  |  |  |
| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
|  |  |  |  |  |

**VI.** **Corporate / Other Activities**

1. Activities performed as Head of Office / Farm co-ordinator / Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer / NSS co-ordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm management / Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G.Co-ordinator/ seminar incharge/ Leader / member in monitoring team/ Programme Coordinator/ Crop Coordinator/ Scheme Head/ Unit Head/ Dept. Head / Programmer Officer of Community Radio Station / Training Hostel/ Hostel Management / Transport incharge, etc.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Co-ordinator / Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Referee for Research Journals/ Appraisal of Research Proposal/ Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Member of exam invigilation committee / member of BOS & Academic Council of other Universities, worked as chairperson in the Fund mobilization to support university events (more than Rs50,000/-), organizing SHGs, commodity groups, Krishi Andolanas, / Melas conducting students association election as returning officer / presiding / polling officer

**Any other activities duly signed by the controlling officer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
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VIII. Out-Station Service

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Proforma -III

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

ASSISTANT PROFESSOR (AGP Rs. 8000) TO ASSOCIATE PROFESSOR (AGP Rs. 9000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and place of joining at present place – College / Research station / KVK |  |  |
| 9 | Date of joining present post (Assistant Professor- Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised scale | - |  |
| 10 |  |  |  |
| (i) | Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order) |  |  |
| (ii) | Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised. (enclose copy of administrative order) |  |  |
| (iii) | Date of completion of 3 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised . |  |  |
| 11 | 1. Have you applied for promotion under CAS for AGP Rs. 9000/- or Associate Professor in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated , the 27.03.2015? |  |  |
|  | 1. If yes, date of eligibility in 14th CAS |  |  |
| 12 | Details of work performance in teaching / research/ extension/ farm management/ other assignment ( Details be furnished in annexure I) |  |  |

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the course | Period  From To | Duration | Name of Organizing Institute | Enclosure No. (Documentary proof) |
|  |  |  |  |  |  |
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DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 2006, JNKVV, Jabalpur

|  |
| --- |
| **Assessment of ASSISTANT PROFESSORS in the Pay Band of Rs.15600-39100 to move from AGP Rs. 8000 to Rs.37400-6700 + AGP Rs. 9000** |

**I. Specific Achievements in Teaching/ Research/ Extension work during Assessment Period**

**1. Teaching**

a. Class room teaching

(i) UG / PG / Diploma / Certificate courses / Experiential Learning/ offered in his /her HQ

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Name of the subject / course with credit hours | Sole/shared | Class | Academic Year | Semester | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

(ii) UG / PG / Diploma / Certificate courses / Experiential Learning courses offered outside in his /her HQ

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Name of the subject / course with credit hours | Sole/ shared | HQ &Place of Teaching | Class | Academic Year | Sem. | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

(iii) HOT / Industrial Training

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the subject / course | Class | Academic Year | Semester | Name of Institute | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

b. Guidance to PG students as Chairman of the Advisory Committee

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the thesis | Master / Ph.D | Academic Year | Name of student | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

c. Guidance to PG students as Member of the Advisory Committee

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.N. | Title of the thesis | Master / Ph.D | Academic Year | Name of student | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

d. Teaching aids developed (laboratory manuals, RAWE manuals, AV Aids, e- notes/ lecture notes developed etc.)

|  |  |  |
| --- | --- | --- |
| S.N. | Title of manual/ A.V. aids / e notes /Lecture Notes | Enclosure No. (documentary evidence)\* |
|  |  |  |
|  |  |  |

e. Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. N. | Activity | Name of the subject | UG/PG | Academic Year and Semester | Name of the Institute | Enclosure No. (documentary evidence) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

2. **Research**

a) Research project

|  |  |  |
| --- | --- | --- |
| i) Trials/Experiments/Studies conducted / Testing trials  /testing implements successfully conducted | Year | Enclosure No. (documentary evidence)\* |
|  |  |  |
|  |  |  |
| ii) Nucleus / Vegetable/ Spice/ Flower seeds in quintal |  |  |
|  |  |  |
|  |  |  |
| iii) Breeder seeds in ton |  |  |
|  |  |  |
|  |  |  |
| iv) Foundation/Certified/TL Seeds/Bioagents produced in ton |  |  |
|  |  |  |
|  |  |  |
| v) Planting material produced in thousands |  |  |
|  |  |  |
|  |  |  |
| vi) Processed products per 100 (kg/numbers) |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

b) Ad-hoc Projects (Externally funded) - for each project total outlay

1. For projects which have been obtained by the teacher on competitive mode

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. For institutional projects assigned by the University including product testing

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

c) i) Patents / variety / hybrid developed and released

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Patents / variety / hybrid developed and released | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Prototypes / Modules/ technology developed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Prototypes / Modules/ technology developed | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. Endorsement of notified varieties

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Endorsement of notified varieties | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence) |
|  |  |  |  |  |
|  |  |  |  |  |

d) Establishment of institutional facilities from external funds (Rs. one lakh and above and other than 2 b. i & ii)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the institutional facilities developed | Year | Place / Location | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

e) Compilation / preparation of annual research report / QRT report/ monitoring team report

|  |  |  |  |
| --- | --- | --- | --- |
| S.N. | Name of the Report with | Year | Enclosure No. (documentary evidence)\* |
|  |  |  |  |
|  |  |  |  |

\* Certificate issued by competent authority

**3) Extension**

a.) Transfer of Technology

i) Farm Trials/ Demonstrations/ On-Farm Testing / Campaign

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SNo | Title of activities (Farm Trials/ Demonstrations / On-Farm Testing / Campaign) | Year | Name of locations | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

ii) Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of activities (Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works) | Year | Name of locations | Role (Participation / organize) | Enclosure No. (documentary evidence) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

iii) Consultancy services (based on endorsement by controlling officer)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Consultancy services | Year (period) | Name of locations | Name of institute or organisation | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

b) Training programmes / workshop / group meet organized

i) Up to one week duration

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training | Duration (date) | Venue | No of participant | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

ii) For more than one week duration

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training | Duration (date) | Venue | No of participant | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

c) As Resource Person in the Training Programme / Refresher Course/ Winter/ Summer Schools/ NSS/RAWE etc.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training Programme / Refresher Course / Winter/ Summer Schools/ NSS/RAWE | Date  From-To | Duration | Name of institute or organization | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

d) Participating as Resource Person in bi-monthly Technical Workshop / campaign

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Name of event | Year | Duration with date | Name of organizer | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

e) Diagnostic visit to farmers fields / family units / Radio / Television Talk

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Name of activities | Year | Date | Title (as required) | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |

f) Feedback to research based on which research formulations have been made

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SNo | Feed back | To whom | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

g) Profit generated out of Revolving Fund (Mutually exclusive from 2, a, iii, iv, v & vi)

|  |  |  |  |
| --- | --- | --- | --- |
| SNo | Fund Generated (Rs) | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

h) Development of video/radio programmes on Agril. Technologies

|  |  |  |  |
| --- | --- | --- | --- |
| SNo | Title of video / programme | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**\*\* Certificate issued by competent authority**

**4) Designated Corporate Activities-**

Farm Superintendent/Farm Incharge/ External examination co- ordinator – Associate co-ordinator / Asst. Horticulturist / Sr.Technical Assistant/ Technical Officer / Asst. Professor Documentation)/ Asst. Editor/ Assoc. Editor/Information Specialists/ Audio Visual Specialist/ Asst. Professor of Physical Education/ Asst. Director of Student Welfare/ Asst. Professor/ Assoc.Professor/Professor in PPMC/Curator/ Manager ATIC/Training or Extension consultant /

Technical Assistant D.E. & D.R’s Office personnel / controller and co-ordinator of extension / Teachers and Co-ordinator-Bakery Training Unit, Technical Officer at Dean Office/ Teachers works (Agri. Clinic and Agri. Business centre and corporate works/teachers involved in selection and documentation.

|  |  |  |  |
| --- | --- | --- | --- |
| **S.N.** | **Activity** | **Year** | Enclosure No. (Documentary evidence) \* |
|  |  |  |  |
|  |  |  |  |
|  | **Any other corporate activities certified by the university authority.** |  |  |
|  |  |  |  |

**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. Book Published / Edited

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **ii** | Chapters in standard books with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iii** | Published individually | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iv** | Research/ Extension Bulletin | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

c.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
|  |  |  |  | |  | |  |

d.) Any other publication

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Title of paper/article | Author(s) | Publisher | Year | Enclosure No. |
| **i** | As Author / Compiler of POP /Editor | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **ii** | As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| d | Involved as member in group meet organization of above activities | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

IV. **International Exposure-** International visits/training/courses (outside India only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |
|  |  |  |  |  |

V. **Awards/ Distinctions Received**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
|  |  |  |  |  |
| b | National Award | | | |
|  |  |  |  |  |
| c | State Award | | | |
|  |  |  |  |  |
| d | University Award | | | |
|  |  |  |  |  |
| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
|  |  |  |  |  |

**VI.** **Corporate / Other Activities**

1. Activities performed as Head of Office / Farm co-ordinator / Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer / NSS co-ordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm management / Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G.Co-ordinator/ seminar incharge/ Leader / member in monitoring team/ Programme Coordinator/ Crop Coordinator/ Scheme Head/ Unit Head/ Dept. Head / Programmer Officer of Community Radio Station / Training Hostel/ Hostel Management / Transport incharge, etc.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Co-ordinator / Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Referee for Research Journals/ Appraisal of Research Proposal/ Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Member of exam invigilation committee / member of BOS & Academic Council of other Universities, worked as chairperson in the Fund mobilization to support university events (more than Rs50,000/-), organizing SHGs, commodity groups, Krishi Andolanas, / Melas conducting students association election as returning officer / presiding / polling officer

**Any other activities duly signed by the controlling officer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

VIII. Out-Station Service

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Proforma -IV

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

ASSOCIATE PROFESSOR (AGP Rs. 9000) TO PROFESSOR (AGP Rs. 10000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and Place of joining at present post |  |  |
| 9 | Date of joining post of Associate Professor- Rs 37400-67000 + AGP Rs.9000/- or its corresponding pre revised scale | - |  |
| 10 | Date of clearance of probation period and terms & condition of appointment (enclose copy of administrative order) |  |  |
| (i) | Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order) |  |  |
| (ii) | Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised. (enclose copy of administrative order) |  |  |
| (iii) | Date of promotion as Associate Professor in the scale of Rs 37400-67000 + AGP Rs.9000/- or its corresponding pre revised. (enclose copy of administrative order) |  |  |
| (iv) | Date of completion of 3 years services in Associate Professor (Rs 37400-67000 + AGP Rs.9000/- ) or its corresponding pre revised . |  |  |
| 11 | 1. Have you applied for promotion under CAS for Professor (AGP Rs. 10000/-) in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated , the 27.03.2015? |  |  |
|  | 1. If yes, date of eligibility in 14th CAS |  |  |
| 12 | Details of work performance in teaching / research/ extension/ farm management/ other assignment ( Details be furnished in annexure I) |  |  |

13. List of publications in NAAS rated / refereed journals since the period that applicant is placed in stage3 (in bibliographic form with enclosure no.)

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 2006, JNKVV, Jabalpur

|  |
| --- |
| **Assessment of ASSOCIATE PROFESSORS in the Pay Band of Rs.3740-67000 to move from AGP Rs. 9000 to AGP Rs. 10000** |

**I. Specific Achievements in Teaching/ Research/ Extension work during Assessment Period**

**1. Teaching**

a. Class room teaching

(i) UG / PG / Diploma / Certificate courses / Experiential Learning/ offered in his /her HQ

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Name of the subject / course with credit hours | Sole/shared | Class | Academic Year | Semester | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

(ii) UG / PG / Diploma / Certificate courses / Experiential Learning courses offered outside in his /her HQ

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Name of the subject / course with credit hours | Sole/ shared | HQ &Place of Teaching | Class | Academic Year | Sem. | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

(iii) HOT / Industrial Training

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the subject / course | Class | Academic Year | Semester | Name of Institute | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

b. Guidance to PG students as Chairman of the Advisory Committee

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the thesis | Master / Ph.D | Academic Year | Name of student | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

c. Guidance to PG students as Member of the Advisory Committee

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.N. | Title of the thesis | Master / Ph.D | Academic Year | Name of student | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

d. Teaching aids developed (laboratory manuals, RAWE manuals, AV Aids, e- notes/ lecture notes developed etc.)

|  |  |  |
| --- | --- | --- |
| S.N. | Title of manual/ A.V. aids / e notes /Lecture Notes | Enclosure No. (documentary evidence)\* |
|  |  |  |
|  |  |  |

e. Acting as External Examiner for UG/PG examinations (which includes paper setting, paper corrections, conducting viva-voce etc.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. N. | Activity | Name of the subject | UG/PG | Academic Year and Semester | Name of the Institute | Enclosure No. (documentary evidence) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

2. **Research**

a) Research project

|  |  |  |
| --- | --- | --- |
| i) Trials/Experiments/Studies conducted / Testing trials  /testing implements successfully conducted | Year | Enclosure No. (documentary evidence)\* |
|  |  |  |
|  |  |  |
| ii) Nucleus / Vegetable/ Spice/ Flower seeds in quintal |  |  |
|  |  |  |
|  |  |  |
| iii) Breeder seeds in ton |  |  |
|  |  |  |
|  |  |  |
| iv) Foundation/Certified/TL Seeds/Bioagents produced in ton |  |  |
|  |  |  |
|  |  |  |
| v) Planting material produced in thousands |  |  |
|  |  |  |
|  |  |  |
| vi) Processed products per 100 (kg/numbers) |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

b) Ad-hoc Projects (Externally funded) - for each project total outlay

1. For projects which have been obtained by the teacher on competitive mode

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. For institutional projects assigned by the University including product testing

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

c) i) Patents / variety / hybrid developed and released

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Patents / variety / hybrid developed and released | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. Prototypes / Modules/ technology developed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Prototypes / Modules/ technology developed | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. Endorsement of notified varieties

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the Endorsement of notified varieties | Year | PI / Co-PI/Member / Associate Scientist | Enclosure No. (documentary evidence) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

d) Establishment of institutional facilities from external funds (Rs. one lakh and above and other than 2 b. i & ii)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.N. | Name of the institutional facilities developed | Year | Place / Location | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

e) Compilation / preparation of annual research report / QRT report/ monitoring team report

|  |  |  |  |
| --- | --- | --- | --- |
| S.N. | Name of the Report with | Year | Enclosure No. (documentary evidence)\* |
|  |  |  |  |
|  |  |  |  |

\* Certificate issued by competent authority

**3) Extension**

a.) Transfer of Technology

i) Farm Trials/ Demonstrations/ On-Farm Testing / Campaign

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SNo | Title of activities (Farm Trials/ Demonstrations / On-Farm Testing / Campaign) | Year | Name of locations | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

ii) Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of activities (Field Days/ Krishi Melas / Exhibitions/Seed Mela/ Discussion Meetings / FFS and similar works) | Year | Name of locations | Role (Participation / organize) | Enclosure No. (documentary evidence) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

iii) Consultancy services (based on endorsement by controlling officer)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Consultancy services | Year (period) | Name of locations | Name of institute or organisation | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

b) Training programmes / workshop / group meet organized

i) Up to one week duration

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training | Duration (date) | Venue | No of participant | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

ii) For more than one week duration

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training | Duration (date) | Venue | No of participant | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

c) As Resource Person in the Training Programme / Refresher Course/ Winter/ Summer Schools/ NSS/RAWE etc.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Title of Training Programme / Refresher Course / Winter/ Summer Schools/ NSS/RAWE | Date  From-To | Duration | Name of institute or organization | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

d) Participating as Resource Person in bi-monthly Technical Workshop / campaign

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Name of event | Year | Duration with date | Name of organizer | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

e) Diagnostic visit to farmers fields / family units / Radio / Television Talk

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SNo | Name of activities | Year | Date | Title (as required) | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

f) Feedback to research based on which research formulations have been made

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SNo | Feed back | To whom | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

g) Profit generated out of Revolving Fund (Mutually exclusive from 2, a, iii, iv, v & vi)

|  |  |  |  |
| --- | --- | --- | --- |
| SNo | Fund Generated (Rs) | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

h) Development of video/radio programmes on Agril. Technologies

|  |  |  |  |
| --- | --- | --- | --- |
| SNo | Title of video / programme | Year | Enclosure No. (documentary evidence) \*\* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**\*\* Certificate issued by competent authority**

**4) Designated Corporate Activities-**

Farm Superintendent/Farm Incharge/ External examination co- ordinator – Associate co-ordinator / Asst. Horticulturist / Sr.Technical Assistant/ Technical Officer / Asst. Professor Documentation)/ Asst. Editor/ Assoc. Editor/Information Specialists/ Audio Visual Specialist/ Asst. Professor of Physical Education/ Asst. Director of Student Welfare/ Asst. Professor/ Assoc.Professor/Professor in PPMC/Curator/ Manager ATIC/Training or Extension consultant /

Technical Assistant D.E. & D.R’s Office personnel / controller and co-ordinator of extension / Teachers and Co-ordinator-Bakery Training Unit, Technical Officer at Dean Office/ Teachers works (Agri. Clinic and Agri. Business centre and corporate works/teachers involved in selection and documentation.

|  |  |  |  |
| --- | --- | --- | --- |
| **S.N.** | **Activity** | **Year** | Enclosure No. (Documentary evidence) \* |
|  |  |  |  |
|  |  |  |  |
|  | **Any other corporate activities certified by the university authority.** |  |  |
|  |  |  |  |

**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. Book Published / Edited

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **ii** | Chapters in standard books with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iii** | Published individually | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iv** | Research/ Extension Bulletin | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

c.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
|  |  |  |  | |  | |  |

d.) Any other publication

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Title of paper/article | Author(s) | Publisher | Year | Enclosure No. |
| **i** | As Author / Compiler of POP /Editor | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **ii** | As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| d | Involved as member in group meet organization of above activities | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

IV. **International Exposure-** International visits/training/courses (outside India only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |
|  |  |  |  |  |

V. **Awards/ Distinctions Received**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
|  |  |  |  |  |
| b | National Award | | | |
|  |  |  |  |  |
| c | State Award | | | |
|  |  |  |  |  |
| d | University Award | | | |
|  |  |  |  |  |
| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
|  |  |  |  |  |

**VI.** **Corporate / Other Activities**

1. Activities performed as Head of Office / Farm co-ordinator / Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer / NSS co-ordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm management / Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G.Co-ordinator/ seminar incharge/ Leader / member in monitoring team/ Programme Coordinator/ Crop Coordinator/ Scheme Head/ Unit Head/ Dept. Head / Programmer Officer of Community Radio Station / Training Hostel/ Hostel Management / Transport incharge, etc.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Co-ordinator / Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Referee for Research Journals/ Appraisal of Research Proposal/ Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Member of exam invigilation committee / member of BOS & Academic Council of other Universities, worked as chairperson in the Fund mobilization to support university events (more than Rs50,000/-), organizing SHGs, commodity groups, Krishi Andolanas, / Melas conducting students association election as returning officer / presiding / polling officer

**Any other activities duly signed by the controlling officer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

VIII. Out-Station Service

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Proforma-IX

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

ASSISTANT LIBRARIAN (AGP Rs. 6000) TO ASSISTANT LIBRARIAN (AGP Rs. 7000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and Place of joining at present place – College / Research station / KVK |  |  |
| 9a | Date of joining the post of Assistant Librarian- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale | - |  |
| 9b | Present pay in pay band and AGP (enclose copy of pay slip) | - |  |
| 10 | Date of clearance of probation period and terms & condition of appointment (enclose copy of administrative order) |  |  |
| (i) | Date of completion of 6 years services in Assistant Librarian. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those without M Phil / Ph D degree | - |  |
| (ii) | Date of completion of 5 years services in Assistant Librarian (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those with M Phil degree | - |  |
| (iii) | Date of completion of 4 years services in Assistant Librarian (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale with Ph D degree | - |  |
| 11 | 1. Have you applied for promotion under CAS in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated , the 27.03.2015? | - |  |
|  | 1. If yes, date of eligibility in 14th CAS | - |  |
| 12 | Details of work performance in teaching / research/ extension/ farm management/ other assignment ( Details be furnished in Annexure-I) |  |  |

13. Participation in Orientation and Refresher / Research methodology course

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the course | Period  From To | Duration | Name of Organizing Institute | Enclosure No. (Documentary proof) |
| A | Orientation course | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| B | Refresher / Research methodology course | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station/ PC, K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 6th PAY

|  |
| --- |
| **Assessment of ASSISTANT LIBRARIAN in the Pay Band of Rs.15600-39100 to move from AGP Rs. 6000 to AGP Rs. 7000** |

1. **Library Services**
2. **Library Services:** Services rendered in different sections of the Library like Acquisition, Periodicals, Technical, Circulation, Documentation, Maintenance, Computer, Reference etc.,

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Period | Duration | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**2. Specialized / Additional Services:** Services rendered under the following section

* Binding section
* General T.B.B.
* SC/ST, ST Book Bank
* Photographic section
* Institutional Repositories
* Digital Library
* Assisting Librarian in Administration.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Period | Duration | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Teaching offered for PG students (Non credit course)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the subject / course | Class | Academic Year | Semester | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Innovative Library Activities:** Conducting Library Usage survey, conducting Book Exhibition, Preparation of Reading list for Students, Creation of Databases OPAC. Attending as a member of University Committee, Special Lecture as a guest.

**Institution Building Activities**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Period | Duration | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

5. **Projects.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  | . a) Competitive projects by the individuals | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | b) Project funded by Govt. / University /ICAR | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

\* Certificate issued by competent authority

**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. Book Published / Edited

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **ii** | Chapters in standard books with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iii** | Published individually | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iv** | Research/ Extension Bulletin | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

c.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
|  |  |  |  | |  | |  |
|  |  |  |  | |  | |  |
|  |  |  |  | |  | |  |

III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| d | Involved as member in group meet organization of above activities | | | | |
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IV. **International Exposure-** International visits/training/courses (outside India only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |
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V. **Awards/ Distinctions Received**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
|  |  |  |  |  |
| b | National Award | | | |
|  |  |  |  |  |
| c | State Award | | | |
|  |  |  |  |  |
| d | University Award | | | |
|  |  |  |  |  |
| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
|  |  |  |  |  |

**VI.** **Corporate / Other Activities**

1. Activities performed as External Examination Coordinator – Associate Coordinator/ Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/ All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librairan/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ PG coordinator/seminar incharge. Leader / member in monitoring team.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
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1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Member in monitoring team/ Press meet work/ participation in UG&PG admission/ member of monitoring team / member involve in organization, selection of Farmers / Teachers for nomination to various awards

**Any other activities duly signed by the controlling officer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
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**VII. Out-Station Service**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |  |
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Proforma-X

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

ASSISTANT LIBRARIAN (AGP Rs. 7000) TO ASSISTANT LIBRARIAN (AGP Rs. 8000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and place of joining at present place – College / Research station / KVK |  |  |
| 9 | Date of joining present post (Assistant Librarian - Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale | - |  |
| 10 |  |  |  |
| (i) | Date of promotion as Assistant Librarian in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order) | - |  |
| (ii) | Date of completion of 5 years services in Assistant Librarian (Rs 15600-39100 + AGP Rs.7000/-) or its corresponding pre revised . | - |  |
| (iii) | If training(s)/orientation course(s)/ summer or winter school(s) is required in the administrative order mentioned in 10 (i) above and V.V corrigendum no. Estt.I/14th CAS/1202 Dated 28.11.2016, mention the completion of required trainings with date(s), duration and enclosure number of copy of the certificate | - |  |
| 11 | 1. Have you applied for promotion under CAS for Assistant Librarian AGP Rs. 8000/- in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated, the 27.03.2015? | - |  |
|  | 1. If yes, date of eligibility in 14th CAS | - |  |
| 12 | Details of work performance and other assignment ( Details be furnished in Annexure- I) | - |  |

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the course | Period  From To | Duration | Name of Organizing Institute | Enclosure No. (Documentary proof) |
|  |  |  |  |  |  |
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DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station/ PC, K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 6th PAY

|  |
| --- |
| **Assessment of ASSISTANT LIBRARIAN in the Pay Band of Rs.15600-39100 to move from AGP Rs. 7000 to AGP Rs. 8000** |

1. **Library Services**
2. **Library Services:** Services rendered in different sections of the Library like Acquisition, Periodicals, Technical, Circulation, Documentation, Maintenance, Computer, Reference etc.,

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Period | Duration | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
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**2. Specialized / Additional Services:** Services rendered under the following section

* Binding section
* General T.B.B.
* SC/ST, ST Book Bank
* Photographic section
* Institutional Repositories
* Digital Library
* Assisting Librarian in Administration.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Period | Duration | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
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1. **Teaching offered for PG students (Non credit course)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the subject / course | Class | Academic Year | Semester | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Innovative Library Activities:** Conducting Library Usage survey, conducting Book Exhibition, Preparation of Reading list for Students, Creation of Databases OPAC. Attending as a member of University Committee, Special Lecture as a guest.

**Institution Building Activities**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Period | Duration | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

5. **Projects.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  | . a) Competitive projects by the individuals | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | b) Project funded by Govt. / University /ICAR | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

\* Certificate issued by competent authority

**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. Book Published / Edited

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **ii** | Chapters in standard books with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iii** | Published individually | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iv** | Research/ Extension Bulletin | | | | | |
|  |  |  |  |  |  |  |
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c.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
|  |  |  |  | |  | |  |
|  |  |  |  | |  | |  |
|  |  |  |  | |  | |  |

III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| d | Involved as member in group meet organization of above activities | | | | |
|  |  |  |  |  |  |
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IV. **International Exposure-** International visits/training/courses (outside India only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |
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V. **Awards/ Distinctions Received**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
|  |  |  |  |  |
| b | National Award | | | |
|  |  |  |  |  |
| c | State Award | | | |
|  |  |  |  |  |
| d | University Award | | | |
|  |  |  |  |  |
| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
|  |  |  |  |  |

**VI.** **Corporate / Other Activities**

1. Activities performed as External Examination Coordinator – Associate Coordinator/ Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/ All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librairan/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ PG coordinator/seminar incharge. Leader / member in monitoring team.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
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|  |  |  |  |  |

1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Member in monitoring team/ Press meet work/ participation in UG&PG admission/ member of monitoring team / member involve in organization, selection of Farmers / Teachers for nomination to various awards

**Any other activities duly signed by the controlling officer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
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**VII. Out-Station Service**

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| --- | --- | --- | --- | --- | --- |
| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |  |
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Proforma -XI

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

ASSISTANT LIBRARIAN (AGP Rs. 8000) TO DEPUTY LIBRARIAN (AGP Rs. 9000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and place of joining at present place – College / Research station / KVK |  |  |
| 9 | Date of joining present post (Assistant Librarian- Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised scale | - |  |
| 10 |  |  |  |
| (i) | Date of promotion as Assistant Librarian in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order) | - |  |
| (ii) | Date of promotion as Assistant Librarian in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised. (enclose copy of administrative order) | - |  |
| (iii) | Date of completion of 3 years services in Assistant Librarian (Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised . | - |  |
| 11 | 1. Have you applied for promotion under CAS for AGP Rs. 9000/- or Deputy Librarian in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated , the 27.03.2015 | - |  |
|  | 1. If yes, date of eligibility in 14th CAS | - |  |
| 12 | Details of work performance in teaching / research/ extension/ farm management/ other assignment ( Details be furnished in annexure I) | - |  |

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the course | Period  From To | Duration | Name of Organizing Institute | Enclosure No. (Documentary proof) |
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DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 6th PAY

|  |
| --- |
| **Assessment of ASSISTANT LIBRARIAN in the Pay Band of Rs.15600-39100 to move from AGP Rs. 8000 to DEPUTY LIBRARIAN (Rs.37400-67000 +AGP Rs. 9000)** |

1. **Services Rendered under different sections of the Library**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Period | Duration | Enclosure No. (Documentary evidence)\* |
| a | **Acquisition Section:-**   1. Listing of indented Books for Library Committee meeting. 2. Procuring of books from different firms. 3. Taking entries of books into the accession register. 4. Attending Audit queries. 5. Sending list of books to the indented Departments. |  |  |  |
| b | **Periodical Section:-**   1. Subscribing Indian and Foreign Periodicals. 2. Receiving Gift and Exchange of Periodicals. 3. Sending Reminders. 4. Sending Journals for binding section. 5. Attending Audit quires. |  |  |  |
| c | **Technical Section:-**   1. Classification of Books & Journals. 2. Cataloguing of Books & Journals. 3. Technical Processing of Books & Journals. 4. Preparation of Catalogue Cards & Merging with existing catalogue. 5. Maintenance of Shelf List / OPAC |  |  |  |
| d | **Circulation Section:-**   1. Library Membership- issuing Computerized ID Cards for Students, Teachers and Researchers. 2. Supervision of Charging System and Discharging system. 3. Overdue collections. 4. Issuing No-dues certificates for Teachers and Students. 5. Inter Library Loan / Allotment of Research Cubicles. |  |  |  |
| e | **Reference Section:-**   1. Providing reference service to the users of the Library with print and non print sources. 2. Acquisition of Reports and Theses. 3. Classification and cataloguing of Reports and Theses. 4. Offering orientation courses of UG and PG Students. 5. Maintenance of Reference Section, Report Section and Theses Section. |  |  |  |
| f | **Documentation Section:-**   1. Preparation of recent addition(Monthly). 2. Compilation of Current Catalogue of Periodicals. 3. Compilation of Bibliographies. 4. Compilation of Catalogue of Theses. 5. Technical Information Services and Reading lists. |  |  |  |
| g | **Maintaining of Books / Periodicals Section:-**   1. Maintenance of Books stacks. 2. Maintenance of Periodicals. 3. Removal Books for Binding and repair. 4. Providing Reader guides and bay guides. 5. Providing reference service. |  |  |  |
| h | **Computer Section:-**   1. Providing Internet Service to the readers. 2. Subscription of CD-ROM Databases. 3. Subscription of Online Journals. 4. OPAC ( Online Public access catalogue) 5. Over all maintenance of Computer Section |  |  |  |

**2. Specialized Library Services:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Period | Duration | Enclosure No. (Documentary evidence)\* |
| A | **Reprographic Section:-**   1. Procurement of materials for Reprographic section. 2. Maintenance of the Xerox Machines. 3. Maintenance of the printers. |  |  |  |
| B | **General Text Book Bank:-**   1. Procurement of Text Books for TBB 2. Issue and return of the Text books to Students. 3. Issuing No due Certificates for the Students. |  |  |  |
| C | **SC/ST Book Bank:-**   1. Procurement of Text Books to SC/ST Book Bank. 2. Issue and return of the Text books to SC/ST Students. 3. Issuing No due Certificates for SC/ST Students. |  |  |  |
| D | **Binding Section:-**   1. Procurement of Materials for the Binding Section. 2. Arranging for Books, Journals, Reports for Binding. 3. Supervision of the Binding Section. |  |  |  |
| E | **Photographic Section:-**   1. Procurement of Materials for the Photographic Section. 2. Collection of fees for ID Cards. 3. Distribution of photo ID Cards. |  |  |  |
| F | **Adopting information and Technologies (ICT)**   1. Video Library maintenance 2. Digitalization of documents 3. E-Learning |  |  |  |

1. **Teaching offered for PG students (Non credit course)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of the subject / course with contact hours | Class | Academic Year | Semester | Enclosure No. (documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

4. **Projects.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.N. | Title of the project | Funding Agency | Duration | Total Outlay | PI / Co-PI | Enclosure No. (documentary evidence)\* |
|  | . a) Competitive projects by the individuals | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | b) Project funded by Govt. / University /ICAR | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

\* Certificate issued by competent authority

**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. Book Published / Edited

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **ii** | Chapters in standard books with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iii** | Published individually | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iv** | Research/ Extension Bulletin | | | | | |
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c.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
|  |  |  |  | |  | |  |
|  |  |  |  | |  | |  |
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III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| d | Involved as member in group meet organization of above activities | | | | |
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IV. **International Exposure-** International visits/training/courses (outside India only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |
|  |  |  |  |  |

V. **Awards/ Distinctions Received**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
|  |  |  |  |  |
| b | National Award | | | |
|  |  |  |  |  |
| c | State Award | | | |
|  |  |  |  |  |
| d | University Award | | | |
|  |  |  |  |  |
| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
|  |  |  |  |  |

**VI.** **Corporate / Other Activities**

1. Activities performed as External Examination Coordinator – Associate Coordinator/ Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/ All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy.R/ AR/ DC/ AC/ Dy. Librairan/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ PG coordinator/seminar incharge. Leader / member in monitoring team.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
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|  |  |  |  |  |

1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Member in monitoring team/ Press meet work/ participation in UG&PG admission/ member of monitoring team / member involve in organization, selection of Farmers / Teachers for nomination to various awards

**Any other activities duly signed by the controlling officer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
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**VII. Out-Station Service**

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| --- | --- | --- | --- | --- | --- |
| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |  |
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Proforma-V

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

PHYSICAL EDUCATION

ASSISTANT PROFESSOR (AGP Rs. 6000) TO ASSISTANT PROFESSOR (AGP Rs. 7000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and Place of joining at present place – College / Research station / KVK |  |  |
| 9a | Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale | - |  |
| 9b | Present pay in pay band and AGP (enclose copy of pay slip) | - |  |
| 10 | Date of clearance of probation period and terms & condition of appointment (enclose copy of administrative order) |  |  |
| (i) | Date of completion of 6 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those without M Phil / Ph D degree | - |  |
| (ii) | Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those with M Phil degree | - |  |
| (iii) | Date of completion of 4 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale with Ph D degree | - |  |
| 11 | 1. Had you applied for promotion under CAS in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated , the 27.03.2015? | - |  |
|  | 1. If yes, date of eligibility in 14th CAS | - |  |
| 12 | Details of work performance in teaching / research/ extension/ farm management/ other assignment ( Details be furnished in Annexure-I) |  |  |

13. Participation in Orientation and Refresher / Research methodology course

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the course | Period  From To | Duration | Name of Organizing Institute | Enclosure No. (Documentary proof) |
| A | Orientation course | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| B | Refresher / Research methodology course | | | | |
|  |  |  |  |  |  |
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DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station/ PC, K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME, JNKVV, Jabalpur

|  |
| --- |
| **Assessment of ASSISTANT PROFESSORS (Physical Education) in the Pay Band of Rs.15600-39100 to move from AGP Rs. 6000 to AGP Rs. 7000** |

1. Performance / contribution during the assessment period of corporate work

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Date/period | Institute/Place | Enclosure No. (Documentary evidence)\* |
| **a** | Organizing various inter campus/ inter University Tournaments | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **b** | Serving as a team Manager/ Coach of the college Sports/ Cultural teams in the Inter Campus/ Local Tournaments | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **c** | Accompanying the University Sports/ Cultural team as a Manager/Coach | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **d** | Attending as-sports team selection committee member (State/University/District/ Taluk Teams ) | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **e** | Serving Sports and Cultural Council as Member of the College | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **f** | Serving as Technical Official/Experts outside the University | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **g** | Attending as Committee Member of Field Day/ Krishimela/ Convocation/ National Festival/ HSC/ Disciplinary Committee or any other activities assigned by the College / University. | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **h** | Other works attended by Physical Education Teacher  i. Developing Sports Infrastructure like outdoor Games/ Gymnasium and indoor games. | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  | ii. Conducting sports activities in connection with the College day, Hostel day and during any other occasions. | | | |
|  |  |  |  |  |
|  |  |  |  |  |

\* Certificate issued by competent authority

**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. Book Published / Edited

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **ii** | Chapters in standard books with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iii** | Published individually | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iv** | Research/ Extension Bulletin | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

c.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
|  |  |  |  | |  | |  |

d.) Any other publication

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Title of paper/article | Author(s) | Publisher | Year | Enclosure No. |
| **i** | As Author / Compiler of POP /Editor | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **ii** | As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| d | Involved as member in group meet organization of above activities | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

IV. **International Exposure-** International visits/training/courses (outside India only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |
|  |  |  |  |  |

V. **Awards/ Distinctions Received**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
|  |  |  |  |  |
| b | National Award | | | |
|  |  |  |  |  |
| c | State Award | | | |
|  |  |  |  |  |
| d | University Award | | | |
|  |  |  |  |  |
| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
|  |  |  |  |  |

**VI.** **Corporate / Other Activities**

1. Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor/ Tour Leader and Co- Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades .P.G.co-ordinator/seminar incharge. Leader / member in monitoring team.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc.
2. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involve in organization, selection of farmers / Teachers for nomination to various awards.

**Any other activities duly signed by the controlling officer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
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VIII. Out-Station Service

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| --- | --- | --- | --- | --- | --- |
| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |  |
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Proforma-VI

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

PHYSICAL EDUCATION

ASSISTANT PROFESSOR (AGP Rs. 7000) TO ASSISTANT PROFESSOR (AGP Rs. 8000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and place of joining at present place – College / Research station / KVK |  |  |
| 9 | Date of joining present post (Assistant Professor- Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale | - |  |
| 10 |  |  |  |
| (i) | Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order) | - |  |
| (ii) | Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.7000/-) or its corresponding pre revised . | - |  |
| (iii) | If training(s)/orientation course(s)/ summer or winter school(s) is required in the administrative order mentioned in 10(i) above and V.V corrigendum no. Estt.I/14th CAS/1202 Dated 28.11.2016, mention the completion of required trainings with date(s), duration and enclosure number of copy of the certificate | - |  |
| 11 | 1. Have you applied for promotion under CAS for Assistant Professor (AGP Rs. 8000/-) in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated , the 27.03.2015? | - |  |
|  | 1. If yes, date of eligibility in 14th CAS | - |  |
| 12 | Details of work performance in teaching / research/ extension/ farm management/ other assignment ( Details be furnished in Annexure- I) | - |  |

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the course | Period  From To | Duration | Name of Organizing Institute | Enclosure No. (Documentary proof) |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station/ PC, K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME, JNKVV, Jabalpur

|  |
| --- |
| **Assessment of ASSISTANT PROFESSORS (Physical Education) in the Pay Band of Rs.15600-39100 to move from AGP Rs. 7000 to AGP Rs. 8000** |

1. Performance / contribution during the assessment period of corporate work

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Date/period | Institute/Place | Enclosure No. (Documentary evidence)\* |
| **a** | Organizing various inter campus/ inter University Tournaments | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **b** | Serving as a team Manager/ Coach of the college Sports/ Cultural teams in the Inter Campus/ Local Tournaments | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **c** | Accompanying the University Sports/ Cultural team as a Manager/Coach | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **d** | Attending as-sports team selection committee member (State/University/District/ Taluk Teams ) | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **e** | Serving Sports and Cultural Council as Member of the College | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **f** | Serving as Technical Official/Experts outside the University | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **g** | Attending as Committee Member of Field Day/ Krishimela/ Convocation/ National Festival/ HSC/ Disciplinary Committee or any other activities assigned by the College / University. | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **h** | Other works attended by Physical Education Teacher  i. Developing Sports Infrastructure like outdoor Games/ Gymnasium and indoor games. | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  | ii. Conducting sports activities in connection with the College day, Hostel day and during any other occasions. | | | |
|  |  |  |  |  |
|  |  |  |  |  |

\* Certificate issued by competent authority

**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. Book Published / Edited

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **ii** | Chapters in standard books with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iii** | Published individually | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iv** | Research/ Extension Bulletin | | | | | |
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c.)

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| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
|  |  |  |  | |  | |  |

d.) Any other publication

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Title of paper/article | Author(s) | Publisher | Year | Enclosure No. |
| **i** | As Author / Compiler of POP /Editor | | | | |
|  |  |  |  |  |  |
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| **ii** | As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications | | | | |
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III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| d | Involved as member in group meet organization of above activities | | | | |
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IV. **International Exposure-** International visits/training/courses (outside India only)

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| --- | --- | --- | --- | --- |
| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
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V. **Awards/ Distinctions Received**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
|  |  |  |  |  |
| b | National Award | | | |
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| c | State Award | | | |
|  |  |  |  |  |
| d | University Award | | | |
|  |  |  |  |  |
| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
|  |  |  |  |  |

**VI.** **Corporate / Other Activities**

1. Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor/ Tour Leader and Co- Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades .P.G.co-ordinator/seminar incharge. Leader / member in monitoring team.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc.
2. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involve in organization, selection of farmers / Teachers for nomination to various awards.

**Any other activities duly signed by the controlling officer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
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VIII. Out-Station Service

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| --- | --- | --- | --- | --- | --- |
| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |  |
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Proforma -VII

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

PHYSICAL EDUCATION

ASSISTANT PROFESSOR (AGP Rs. 8000) TO ASSOCIATE PROFESSOR (AGP Rs. 9000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and place of joining at present place – College / Research station / KVK |  |  |
| 9 | Date of joining present post (Assistant Professor- Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised scale | - |  |
| 10 |  |  |  |
| (i) | Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order) | - |  |
| (ii) | Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised. (enclose copy of administrative order) | - |  |
| (iii) | Date of completion of 3 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised . | - |  |
| 11 | 1. Have you applied for promotion under CAS for AGP Rs. 9000/- or Associate Professor in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated , the 27.03.2015? | - |  |
|  | 1. If yes, date of eligibility in 14th CAS | - |  |
| 12 | Details of work performance in teaching / research/ extension/ farm management/ other assignment ( Details be furnished in annexure I) | - |  |

13. Participation in methodology workshop, Training, Teaching – Learning- Evaluation Technology Programmes, Soft Skill development Programme, Faculty Development Programme

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Title of the course | Period  From To | Duration | Name of Organizing Institute | Enclosure No. (Documentary proof) |
|  |  |  |  |  |  |
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DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME, JNKVV, Jabalpur

|  |
| --- |
| **Assessment of ASSISTANT PROFESSORS (Physical Education) in the Pay Band of Rs.15600-39100 to move from AGP Rs. 8000 to Rs. 37400-67000 +AGP Rs. 9000** |

1. Performance / contribution during the assessment period of corporate work

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Date/period | Institute/Place | Enclosure No. (Documentary evidence)\* |
| **a** | Organizing various inter campus/ inter University Tournaments | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **b** | Serving as a team Manager/ Coach of the college Sports/ Cultural teams in the Inter Campus/ Local Tournaments | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **c** | Accompanying the University Sports/ Cultural team as a Manager/Coach | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **d** | Serving Sports and Cultural Council as Member of the College | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **e** | Serving as Technical Official/Experts outside the University | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **f** | Attending as Committee Member of Field Day/ Krishimela/ Convocation/ National Festival/ HSC/ Disciplinary Committee or any other activities assigned by the College / University. | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **g** | Other works attended by Physical Education Teacher  i. Developing Sports Infrastructure like outdoor Games/ Gymnasium and indoor games. | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | ii. Conducting sports activities in connection with the College day, Hostel day and during any other occasions. | | | |
|  |  |  |  |  |
|  |  |  |  |  |

\* Certificate issued by competent authority

**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

1. Book Published / Edited

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **ii** | Chapters in standard books with ISBN | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iii** | Published individually | | | | | |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **iv** | Research/ Extension Bulletin | | | | | |
|  |  |  |  |  |  |  |
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c.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
|  |  |  |  |  | |  |  |
|  |  |  |  |  | |  |  |
| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
|  |  |  |  | |  | |  |

d.) Any other publication

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Title of paper/article | Author(s) | Publisher | Year | Enclosure No. |
| **i** | As Author / Compiler of POP /Editor | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **ii** | As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| d | Involved as member in group meet organization of above activities | | | | |
|  |  |  |  |  |  |
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IV. **International Exposure-** International visits/training/courses (outside India only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |
|  |  |  |  |  |

V. **Awards/ Distinctions Received**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
|  |  |  |  |  |
| b | National Award | | | |
|  |  |  |  |  |
| c | State Award | | | |
|  |  |  |  |  |
| d | University Award | | | |
|  |  |  |  |  |
| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
|  |  |  |  |  |

**VI.** **Corporate / Other Activities**

1. Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor/ Tour Leader and Co- Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades .P.G.co-ordinator/seminar incharge. Leader / member in monitoring team.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
|  |  |  |  |  |
|  |  |  |  |  |

1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc.
2. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involve in organization, selection of farmers / Teachers for nomination to various awards.

**Any other activities duly signed by the controlling officer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
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VIII. Out-Station Service

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| --- | --- | --- | --- | --- | --- |
| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence) |
|  |  |  |  |  |  |
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Proforma -VIII

APPLICATION FORM FOR CAREER ADVANCEMENT SCHEME-6TH PAY

PHYSICAL EDUCATION

ASSOCIATE PROFESSOR (AGP Rs. 9000) TO PROFESSOR (AGP Rs. 10000)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Name of applicant | - |  |
| 2 | Designation | - |  |
| 3 | Discipline | - |  |
| 4 | Department | - |  |
| 5 | Date of Birth | - |  |
| 6 | Date on which M Phil / Ph D degree acquired (attach documentary proof) | - |  |
| 7 | Date of joining JNKVV | - |  |
| 8 | Date and Place of joining at present post |  |  |
| 9 | Date of joining post of Associate Professor- Rs 37400-67000 + AGP Rs.9000/- or its corresponding pre revised scale | - |  |
| 10 | Date of clearance of probation period and terms & condition of appointment (enclose copy of administrative order) | - |  |
| (i) | Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised. (enclose copy of administrative order) | - |  |
| (ii) | Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised. (enclose copy of administrative order) | - |  |
| (iii) | Date of promotion as Associate Professor in the scale of Rs 37400-67000 + AGP Rs.9000/- or its corresponding pre revised. (enclose copy of administrative order) | - |  |
| (iv) | Date of completion of 3 years services in Associate Professor (Rs 37400-67000 + AGP Rs.9000/- ) or its corresponding pre revised . | - |  |
| 11 | 1. Have you applied for promotion under CAS for AGP Rs. 10000/- or Professor in VV Notification No Estt. I/ RC/ 14th CAS/387-388 dated , the 27.03.2015 | - |  |
|  | 1. If yes, date of eligibility in 14th CAS | - |  |
| 12 | Details of work performance in teaching / research/ extension/ farm management/ other assignment ( Details be furnished in annexure I) | - |  |

13. List of publications since the period that applicant is placed in stage3 (in bibliographic form with enclosure no.)

DECLARATION

I declare that the entries made and foregoing information supplied in this form are true and correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, I am found to have concealed / distorted / exaggerated any material information, my appointment shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date Signature of the Applicant

**VIGILANCE CLEARANCE CERTIFICATE**

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified that service record of the applicant and thereupon certified that:

[i]\* There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder.

[ii]\* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all desired documents.

Dated: **Signature of the Dean of the College / ADR / Incharge Research Station or K.V.K.**

Annexure-I

JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR

PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME – 2006, JNKVV, Jabalpur

|  |
| --- |
| **Assessment of ASSOCIATE PROFESSORS (Physical Education) in the Pay Band of Rs.37400-67000 to move from AGP Rs. 9000 to AGP Rs. 10000** |

1. Performance / contribution during the assessment period of corporate work

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SN | Activity | Date/period | Institute/Place | Enclosure No. (Documentary evidence)\* |
| **a** | Organizing various inter campus/ inter University Tournaments | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **b** | Serving as a team Manager/ Coach of the college Sports/ Cultural teams in the Inter Campus/ Local Tournaments | | | |
|  |  |  |  |  |
|  |  |  |  |  |
| **c** | Accompanying the University Sports/ Cultural team as a Manager/Coach | | | |
|  |  |  |  |  |
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|  |  |  |  |  |
| **d** | Serving Sports and Cultural Council as Member of the College | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **e** | Serving as Technical Official/Experts outside the University | | | |
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|  |  |  |  |  |
|  |  |  |  |  |
| **f** | Attending as Committee Member of Field Day/ Krishimela/ Convocation/ National Festival/ HSC/ Disciplinary Committee or any other activities assigned by the College / University. | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **g** | Other works attended by Physical Education Teacher  i. Developing Sports Infrastructure like outdoor Games/ Gymnasium and indoor games. | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  | ii. Conducting sports activities in connection with the College day, Hostel day and during any other occasions. | | | |
|  |  |  |  |  |
|  |  |  |  |  |

\* Certificate issued by competent authority

**II.Published Work during the Assessment Period**

1. For each full length article published in refereed journal

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) | Journal name | Vol. & No. | Page No. | Year | Enclosure No. |
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1. Book Published / Edited

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| --- | --- | --- | --- | --- | --- | --- |
| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | Year | Enclosure No. |
| **i** | Recognized publishers with ISBN | | | | | |
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| **ii** | Chapters in standard books with ISBN | | | | | |
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| **iii** | Published individually | | | | | |
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| **iv** | Research/ Extension Bulletin | | | | | |
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c.)

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| SN | Title | Author(s) / Editor(s) | ISBN no. | Publisher | | Year | Enclosure No. |
| **i** | Research note/ communication in a journal | | | | | | |
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| **ii** | Abstract in symposium/ seminar/ workshop/ training manual/ proceedings of the workshop | | | | | | |
|  | Title of paper/article | Author(s) | Organizer | Name of event | | Year | Enclosure No. |
|  |  |  |  |  | |  |  |
| **iii** | Popular article/ leaflet | | | | | | |
|  | Title of paper/article | Author(s) | Publisher | | Year | | Enclosure No. |
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d.) Any other publication

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| --- | --- | --- | --- | --- | --- |
|  | Title of paper/article | Author(s) | Publisher | Year | Enclosure No. |
| **i** | As Author / Compiler of POP /Editor | | | | |
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| **ii** | As Assoc. Editor / Asst. Editor/Publisher/ Compiler of other publications | | | | |
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III. **Summer Schools/ Winter Schools/ Refresher Course/ Special Training/ Symposia/ Seminar/ Workshop/ Conference**

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| SN | Activity Title | Organizing Institute | Period | Duration | Enclosure No. (Documentary evidence) |
| a | For Organizing each activity as in the title | | | | |
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|  |  |  |  |  |  |
| b | For participation in Summer School/ Winter School/ Refresher Course/  Orientation Course of more than 10 days duration | | | | |
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|  |  |  |  |  |  |
| c | For participation in Special Training/ Orientation Programmes/ Symposia /  Seminars / Conferences / Workshops / etc. (except Annual Workshop) | | | | |
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| d | Involved as member in group meet organization of above activities | | | | |
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IV. **International Exposure-** International visits/training/courses (outside India only)

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| SN | Exposure / event | Country | Period | Enclosure No. (Documentary evidence) |
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V. **Awards/ Distinctions Received**

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| SN | Award | Awarding Instt. | Year | Enclosure No. (Documentary evidence) |
| a | International Award | | | |
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| b | National Award | | | |
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| c | State Award | | | |
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| d | University Award | | | |
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| e | Professional Society Award- Best paper award/Best poster presentation award / Best paper presentation award in any journal/ conference/ seminar/ symposium etc. will be treated as Professional Society Award. | | | |
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**VI.** **Corporate / Other Activities**

1. Activities performed as External Examination Coordinator – Associate Coordinator/ Chief Warden / Wardens/ Staff Advisor/ Tour Leader and Co- Tour leader (State/All India)/ NSS Programme Officer – NSS / Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/DAO/AAO Dy.R/AR/DC/AC/Dy. Librarian/Asst. Librarian etc.)/ Scrutinizing UG/PG grades .P.G.co-ordinator/seminar incharge. Leader / member in monitoring team.

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| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
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1. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc.
2. Activities performed as Member - Co-chairman – Chairman of different committees of National – International – activities/ RAWE – Assoc. Coordinator – participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/ Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP’s tours assigned by the University/ Participation in Melas/ Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of JNKVV activities/ Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/ worked as Rapporteur/ Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc., Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involve in organization, selection of farmers / Teachers for nomination to various awards.

**Any other activities duly signed by the controlling officer**

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| **SN** | **Activity** | **Period** | **Duration** | Enclosure No. (Documentary evidence)\* |
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VIII. Out-Station Service

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| SN | Place of Posting | Period | Duration | City Class- A/B/C/other | Enclosure No. (Documentary evidence) |
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