

**JAWAHARLAL NEHRU KRISHI VISHWA VIDYALAYA, JABALPUR**

No. Reg./Estt.I /2018/.....

Dated:.....

**NOTIFICATION**

Applications are invited in the prescribed form from Technical Assistant / Training Assistant / Programme Assistant, working in this Vishwa Vidyalaya for assessment of their placement from Grade T4 to T-5 & T5 to T-6 on ICAR pattern. Prescribed qualifications for grant of Grade T-5 & T-6 are detailed as under.

Category	Grade	Pay Scale	Prescribed qualification
II	T-5	9300-34800 + 4600/-	Bachelor's degree in relevant field or equivalent qualification from a recognized University
III	T-6	15600-39100 + 5400/-	Master's degree in relevant field or equivalent qualification from a recognized University

The Technical Assistants / Training Assistants / Programme Assistants who have completed five years of satisfactory services in T-4 grade (Rs. 9300-34800 + 4200/-) will be eligible for placement to Grade T-5 (Category II). Those Technical Assistants / Training Assistants / Programme Assistants in T-5 Grade (Rs. 9300-34800 + 4600/-) possessing the essential qualifications prescribed in category III shall be eligible for placement to T-6 Grade (Rs. 15600-39100 + 5400/-). However those Technical Assistants / Training Assistants / Programme Assistants in T-5 Grade (Rs. 9300-34800 + 4600/-) who do not possess the essential qualification for Category III shall be eligible for placement to T-6 Grade ( Rs. 15600-39100 + 5400/-) after completing 10 years of service in T-5 Grade (Rs. 9300-34800 + 4600/-)

Technical Assistants / Training Assistants / Programme Assistants of the Vishwa Vidyalaya may submit their application in the enclosed proforma for considering their cases for the above categories and grades as per their eligibilities as on 31/05/2018 through proper channel. The application must reach the O/o the Registrar, JNKVV, Jabalpur by date 30/06/2018 till 5:00 pm. Applications received after the above mentioned date will not be considered.

- Encl.:** 1. Proforma of Application Form for T-4 to T-5.  
2. Proforma of Application Form for T-5 to T-6.

**By the order of the Vice Chancellor**

  
**REGISTRAR**

Dated: 01-06-2018

Endt. No. Reg./Estt.I /2018/..153.....

Copy forwarded for information and necessary action to:

1. Dean, Faculty of Agriculture, JNKVV, Jabalpur
2. Director Instructions/ Research Services / Extension Services / Farms, JNKVV Jabalpur.
3. Dean, College of Agriculture, Jabalpur/ Rewa/Tikamgarh/Ganjbasoda /Powarkheda / Waraseoni.
4. Dean College of Agricultural Engineering, Jabalpur
5. Head of Department (All)
6. Associate Director Research, ZARS .....
7. In-charge, RARS,.....
8. Senior Scientist & Head, all KVKs
9. In-charge, JNKVV website portal for uploading the above notification on V.V. website.
10. Technical Officer (Admin.), Vice Chancellor Secretariat, JNKVV Jabalpur.

Information & details can be downloaded from V.V. website [www.jnkvv.org](http://www.jnkvv.org)

For information and circulation amongst all concerned under their administrative control. The intending applicants should submit their applications only in this proforma along with the copies of Certificates and Degree through their Controlling Officers by the date stipulated above.

  
**REGISTRAR**

**APPLICATION FORM FOR TECHNICAL ASSISTANT / TRAINING ASSISTANT / PROGRAMME ASSISTANT FOR GRANT OF PAY SCALE FROM T-4 TO T-5 GRADE (CATEGORY -II) OF J.N.K.V.V., JABALPUR**

1. Reported period :
2. Name :
3. Date of Birth/ Age :
4. Field of specialization :
5. Basic degree / Diploma and the Institution (the degree was obtained from) :
6. Date of entry into the JNKVV Services :
7. Present grade and scale of Pay :
8. Duties assigned to the post for which the person has been recruited :
9. Date of continuous appointment to the present grade :
10. Any other basic information :

(Besides the above information, the candidate may be required to furnish at the assessment all the information relevant to his / her career before and after entry into the services of JNKVV)

PART – I

(To be filled in by the Reviewee / candidate)

Please furnish the following information

1. Educational career

Degree/ Diploma / Certificate	Class / Grade	University / Board / Institute	Year
Master's degree or equivalent or any higher degree			
Bachelor's degree / Diploma			
Intermediate			
High School			

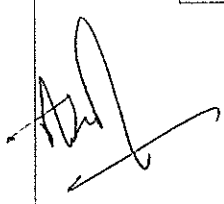
2. (a) Subjects of specialization at the highest degree / diploma :

(b) Subjects of specialization at the lower degree / diploma :

3. Additional qualifications / trainings acquired in India and / or abroad (list of all part-time or short-time trainings, not included in the educational career. Give dates, duties and duration of the course).

4. Employment record of last five years ending on .....starting with your present post. List in **reverse order** every employment you have had

Name of the employing organization	Designation	Salary / Pay Scale	Date of Joining	Date of Leaving	Nature of duties actually performed



5. (a) Honours / awards etc. :
- (b) (i) Membership of Professional societies :
- (ii) Offices and Committees assignments held in professional societies :
- (c) Special invitations (this would refer to specific invitations to an individual to present a paper before professionally oriented meeting or to participate / conduct a seminar ) :
- (d) Special assignments (given by Director concerned & higher officer) covered (list each one giving dates) and briefly describe the work done (Enclose copy of order) :
- (e) Duration of absence from the University service with reason during the 5 years period (the number of months may be specified) :
6. Is there any other type of work than your present job/assignment that you would rather do in the institute or outside? If yes please, please indicate. :
7. Please give below the productivity statement in respect of the work done by you during the period under review.

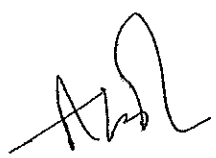
(This is intended to reflect the actual performance by the reviewee during 5 years. Some of the items may not be applicable to the individuals based on the nature of the duties assigned. In such cases he/she may indicate against the items that it is not applicable. For items (a) to (j) please indicate the numbers only

(The items included in the statement are illustrative and not exhaustive)

**Productivity**

**Past 5 years**

- (a) Technical support for scientific work such as:
  - Units of animals/goatary/poultry/ fisheries etc. managed :
  - Area of land managed :
  - Number of experiments /demonstrations organized :
  - Maintenance of web site portal :
  - Others (like office, accounts etc.) :
  
- (b) Training organized / supported and teaching work :
  
- (c) Extension Education work such as:
  - Radio/television talk :
  - Field trips :
  - Exhibitions :
  - Farmers / cultivators contacted :
  - Others (please specify) :
  
- (d) Team –work and cooperation mentioning specifically inter-disciplinary, inter-institutional and intra-institutional activities in which you were involved :
  
- (e) Institution building activities such as :
  - Membership in special committees / task force
  - Organizing seminar/symposia in the institute
  - Any other (please specify)
  
- (f) Unpublished reports, papers etc. (Give number):
  
- (g) Published work, if applicable. (Give number)
  - Books / monographs :
  - Professional papers / articles :
  - Popular articles :
  - Book reviews :
  - Professional communication to journals / magazines :
  - Professional abstracts :
  - Technical reports :
  - Compilation of reports :



(h) Papers presented in Seminar/ symposium etc (Give numbers) :

(i) Participation in professional meetings / workshops etc. (Give numbers) :

(j) Relationship with his professional colleagues:

- (j) Guidance received :
- (ii) Guidance given :
- (iii) Participation in co-operative research programmes :

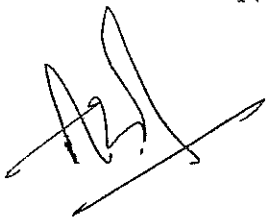
8. Please append a precise resume of the work done during the assessment period ending on ..... with full supporting evidence, if any. :

9. If some or all of your professional work remained incomplete or have fallen below your expectations, please furnish reasons for that, and suggest improvements , if any :

Signature.....  
Name.....  
(In Block Letters)  
Designation.....

Date.....

**NOTE: The achievement / activity should not be repeated**



**PART II**

*(To be filled by the Reviewer / Controlling Authority)*

1. Is the information provided by the reviewee correct to the best of your knowledge?
2. Do you generally agree with the assessment provided by the reviewee against items 7, 8 and 9 of Part I of the proforma?
3. Please comment on the reviewee's.

(a) Amenability to discipline.....

(b) Punctuality.....

(c) Integrity.....

4. Please give your critical appraisal of the work done by the reviewee with you.

5. Recommendations.

Signature.....

Name.....

(In Block Letters)

Designation.....

Date.....



**PART III**

Remarks of the Associate Director Research / Dean of the College (if he /she is not the reviewer)

Signature of the Reviewer.....  
Name.....  
(In Block Letters)  
Designation.....

Date.....



**PART IV**

Recommendations of the concerned Director/ Dean Faculty

Signature of the Reviewer.....  
Name.....  
(In Block Letters)  
Designation.....

Date.....

A handwritten signature in black ink, appearing to be 'A. A. A.', written over a horizontal line.